

On 25 Feb 2020, at 18:25, Heather <hombomjom@btinternet.com> wrote:

Evening all,

We had a very good meeting last night to review the first draft of the NDP. I have listed below the actions we agreed and given that this was an extraordinary meeting I will not be sending out further minutes. Our next formal meeting will be 16th March 7-9 at the institute.

Actions

1. An introductory letter will be included at the start of the document outlining its purpose
2. We will strive wherever possible to use user friendly in our use of language recognising that it is a technical document and we will have to use jargon at times
3. All acronyms will be written in full on their first use
4. Section 2 – Chris and Cath will review / edit / add including the list of clubs that the parish council has
5. Section 3 – Heather to review / edit. Adding the dates from 2017, include a section on the youth & business engagement work and ensure that the events list is fully comprehensive
6. Claire will confirm that website address is www.portreathndp.org.uk
7. Business priorities to be added by Brigid
8. The NDP objectives we agreed to rearrange the environment objectives under a number of headings: Natural, Landscape, Heritage – Colette can you confirm that these are correct
9. We will add an additional section on Climate resilience which will include flooding, low carbon housing and transport – Brigid to share the research she has done with James and Colette
10. Agreed to add scale of developments in Policy 1
11. To include a map of the overall parish so we can see the settlement boundaries in context
12. Colette to identify other maps which might be illustrative within the document
13. New wording agreed on off street parking James to amend
14. Policy 8 c remove section where they do not comply
15. Policy 9 2remove threshold
16. Policy 10 Heather to see what evidence we have to support this
17. Policy 11 Colette to check wording from SMP re stabilising cliff face

18. Policy 12 Local green Space – John E are there any areas in the LCA which would meet this definition we wondered about the tramway. We need to have maps of all green spaces
19. Policy 13 Not sure about the inclusion of c
20. Iain I think you were going to check through the areas in the plan relating to housing and needs

I am sure I have missed things please add to the list

And finally we have two weeks to complete the above giving James and Colette some time to polish up and we have agreed to slip the programme by 2 weeks , I have asked Imogen to revise the programme plan accordingly