

**Minutes for the Annual MEETING of PORTREATH PARISH COUNCIL held  
at St Mary's Church Hall on Monday 17<sup>th</sup> May 2021, 6:30pm**



Present: Councillors Mr Ian Stewart, My Byron Jose, Mr Mark Hitchen, Mr Simon Goodwin,  
Mr John Tull and Mrs Gillian Tull  
Cornwall Councillor Mr Dave Crabtree, Lucy Jose – Clerk to the Council  
1 Member of the Public

**8935 To receive nominations for and appoint Chairman for the year 2021/22**

Cllr. Hitchen nominated Cllr. Stewart for the position of Chairman. There were no further nominations. This was seconded by Cllr. Jose, put to the meeting and carried unanimously.

**8936 To receive nominations for and appoint Vice Chairman for the year 2021/22**

Cllr. Hitchen nominated Cllr. Jose for the position of Vice-Chairman. There were no further nominations. This was seconded by Cllr. Stewart, put to the meeting and carried.

**8937 Chairman's Welcome**

The Chairman welcomed those present to the meeting and explained procedures for the meeting. The Chairman commented that this was the first physical meeting in over a year due to covid 19 and that following the guidelines from Cornwall ALC any meetings for the foreseeable future would be kept to essential and urgent business only.

**8938 To Receive Apologies**

The meeting recorded apologies from Cllr. Symonds.

**8939 Public Participation Session, when members of the public may raise matters with Councillors**

The Portreath representative from Carn to Cove reported that the fire at the Krowji building had affected the offices and stores for the group and there would possibly be some disruption to performances. The representative commented that this would also likely affect the film club as they also used the Krowji as a store.

Cornwall Councillor Dave Crabtree addressed the meeting reporting the induction process for Cornwall Councillors. CC Crabtree commented that he had been elected for a term of four years and was already looking into some cases in Portreath, including the Tolgus Trail. The Clerk asked CC Crabtree to make contact with the council prior to the meeting for the Tolgus Trail to discuss councillor's safety concerns for pedestrians travelling between the Tolgus Trail and the Coast-to-Coast Trail.

Cllr. Goodwin led introductions to all present at the meeting.

**8940 To defer all business usually conducted at the annual meeting until at least September 2021 at the earliest.**

The Clerk summarised business usually transacted at the annual meeting of the council and the Chairman summarised the returning to physical meeting guidance from Cornwall ALC and explained the scheme of emergency delegation to the Clerk. Following discussion, the Chairman proposed that all business usually conducted at the annual meeting be deferred until September 2021 at the earliest. This was seconded by Cllr. Jose, put to the meeting and carried unanimously.

**8941 To consider the co-option of new councillors to fill the remaining 2 vacant seats following the uncontested election on the 6<sup>th</sup> May 2021, authorise any action and consider associated expenditure**

Following short discussion, the Chairman proposed that the remaining seats be filled via co-option advertising the vacancies on the 18<sup>th</sup> May, with the closing date for application being the 3<sup>rd</sup> June and inviting prospective councillors to the meeting on the 7<sup>th</sup> June 2021. This was seconded by Cllr. Goodwin, put to the meeting and carried unanimously.

**8942 To Complete and approve the Annual Governance Statement for the year 2020/21**

Following lengthy discussion Cllr. Goodwin proposed that the Annual governance statement be completed with the response yes to questions 1- 8 and n/a to question 9. This was seconded by Cllr. Jose, put to the meeting and carried. The Annual Governance Statement was signed by Chairman with councillors as witnesses, having been signed by the Clerk prior to the meeting.

**8946 To Approve the Accounting Statements for the year 2020/21**

The Chairman presented the Annual accounting figures to members. Following debate, the Chairman proposed that the Annual Accounting statement be signed by the Chairman as a fair representation of this Council's finances. This was seconded by Cllr. Jose, put to the meeting and carried unanimously.

**8944 To agree the date of the next meeting, Monday 7<sup>th</sup> June 2021, 6:30pm**

The meeting agreed the date of the next full council meeting be the 7<sup>th</sup> June at 6:30pm, venue to be confirmed.

**8945 Close of Meeting**

The Chairman thanked everyone for their attendance and participation and closed the meeting at 7:21pm.

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