

The Extraordinary MEETING of PORTREATH PARISH COUNCIL held on the Zoom Virtual Meeting Platform on Monday 15th June 2020 at 12 noon.

This meeting was held virtually in accordance with *The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority Police and Crime Panel Meetings) (England and Wales) Regulations 2020*.

Present: Councillors Chairman Mr. C. Matijasevic, Mr. I. Stewart, Mr. D. Ilett, & Mr. M. Hitchen
1 member of the Public, Lucy Jose - Clerk to the Council
7 members of the public

8674 Chairman's Welcome

The Chairman welcome everyone to the virtual meeting and explained the procedures stating that The Chairman reminded participants that their names were visible on the screen and that the meeting would be recorded for the purpose of minute writing.

8675 To Receive Apologies

Apologies were noted from Cllrs. Jose, Kendall, Symonds and Geoff Penhaligon.

8676 Declaration of interests

None

8677 To review the document: COVID-19: Portreath Parish Council Plan adopted on the 23rd March as amended on the 4th May 2020

The Chairman summarised the work of the council over the past few months stating that any essential decisions had be made under the scheme of Emergency Delegated Authority that had been agreed at the extraordinary meeting of this council on the 23rd March 2020. The chairman went on to summarise the document.

Members noted that meetings were now being held virtually, and that with this shift to virtual meeting the planning process had now reverted back to normal.

The Chairman commented that administration was being carried out as usual and all payments were being made in full and on time.

The Chairman informed members that following a review of their risk assessments that some of the council's contractors had now returned to work. The Chairman commented that all contractors had been paid in full since the beginning of the pandemic.

The Chairman confirmed that whilst all meetings of Parish Council working parties had ceased in March, that the NDP group had now been working virtually on the plan and would holding a full NDDP SG meeting, virtually on the 29th June.

The Chairman acknowledged that the powers of emergency delegated authority were still in place, and commented that the measures of the COVID-19 plan would be reinstated if required at any time.

8678 To review the decision of the 24th March 2020 to Close the Public Toilets

The Chairman summarised the decision on the 1st June for the toilets to remain closed and invited Cllr. Stewart to update the meeting.

Cllr. Stewart confirmed that the COVID 19 specific risk assessment for the toilets has now been completed, commenting that it will work alongside that of the cleaning contractor. Cllr. Stewart confirmed that after consultation with Adrian Drake a system using the adjacent highway to ensure space for social distancing was now in place. Cllr. Stewart informed members about the signage that had been sourced to direct the public away from the queue for the toilets. Cllr. Stewart stated that Portreath Parish Council were responsible for the toilets but not the behaviour of the general public, but the Parish Council does have responsibility to remind people how to stay safe.

The Clerk confirmed that the insurance covers the measure that have been implemented for the reopening of the toilets. The Chairman referred to the projected cost of reopening the toilets and stated that he had applied for a lottery grant to cover this potential spend, however if the grant application was not successful that the councils contingency budget would cover these expenses.

Cllr Stewart commented that as the majority of users of the toilets were people visiting the Cornwall Council owned part of the beach, that Cornwall Council should also cover some of these costs. Members noted that parking enforcement officers had been present in the village over the recent days and that a service agreement for more frequent visits was being considered.

Cllr. Stewart proposed that the Portreath Parish Public toilets be reopened as soon as possible. This was seconded by Cllr. Hitchen put to the meeting and carried unanimously.

Members noted that the Openreach telecommunication pole had now been relocated.

8679 Any other matters deemed urgent by the Chairman, authorise any actions and consider any associated expenditure

Referring to the lottery grant mentioned earlier in the meeting (minute ref:8678) the Chairman proposed that members of Portreath Parish Council ratify the decision to apply for the Lottery grant of £4527 to support the reopening of the toilets. This was seconded by Cllr. Stewart, put to the meeting and carried.

Following discussion of other funding opportunities that may be available for the response to COVID-19 the chairman proposed that any available grants or funding opportunities should be perused to help the parish get back up and running in COVID 19 times. This was seconded by Cllr. Hitchen, put to the meeting and carried unanimously.

The Chairman asked for the following items be added to the agenda for the July meeting:

- Review of the budget
- Report from the Portreath CAN
- Review of the Council contractors with regard to COVID 19

8680 Close of Meeting

The Chairman thanked participants for their time and closed the meeting at 12:36pm.

6th July

Chairman – Cllr.