

**Minutes for the Extraordinary MEETING of PORTREATH PARISH COUNCIL held
At the Meeting room, The Millennium Hall, Portreath on Monday, 23rd March 2020, 11:30am.**

Present: Councillors Vice-Chairman Mr. I. Stewart, Mr. M. Hitchen, Mr. B. Jose, Mr. D. Illett
1 member of the public, Lucy Jose - Clerk to the Council

8654 Chairman's Welcome and Safety Information

The Vice Chairman welcomed members to the meeting thanking them for attending at short notice and at an unusual time of the day. The Vice Chairman explained that members should maintain social distance during the meeting and requesting that if anyone had any symptoms that they leave the meeting and return home to self-isolate.

8655 To Receive Apologies

Apologies were noted from Cllrs Matijasevic, Kendall and Symonds and CC Duffin.

8656 Declaration of Interests

There were no declarations of interest

8657 To confirm detail of and adopt the document; COVID-19: Portreath Parish Council Plan

The Vice Chairman summarised the emergency plan with members and asked for comments from councillors. Councillors discussed the plan at length.

The Vice Chairman proposed that the toilets remain open until the council is advised they should be closed. This was seconded by Cllr. Jose put to the meeting and carried.

The member of the public present left the meeting.

Discussion followed regarding the payment of contractors during periods of lockdown or where advised to halt all council work that could not be carried out from home. Councillors concurred that there was a moral obligation to support their contractors.

The Vice Chairman proposed that contractors should continue to be paid in line with their current contracts during any period when the advice is that they should no longer be working, lockdown or if council facilities are closed.

Following further discussion, The Vice Chairman proposed that the COVID-19 Portreath Parish Council Plan be adopted instantly. This was seconded by Cllr. Illett put to the meeting and carried.

Members considered working for the delegation of authority to the Clerk and discussed how this would work.

The Vice-Chairman proposed that Portreath Parish Council delegates authority to the Clerk in consultation with the Chairman and Vice Chairman to take any actions necessary with associated expenditure to protect the interests of the community and ensure council business continuity during the period of the pandemic Coronavirus, informed by consultation with the members of the council.

This was seconded by Cllr. Illett put to the meeting and carried.

8658 Any other matters deemed urgent by the Chairman, authorise any actions and consider any associated expenditure

Members considered their responsibility with regard to offering a support service to the self-isolated within the parish. Members concurred that the current group 'VAST' set up within the community were doing an excellent job and should be supported and encouraged. Members agreed that CC Duffin should be put in touch with VAST to coordinate, as she has suggested, a poster advertising the support available. Cllr. Illett proposed that no further action should be initiated as there was no function support that this council could offer at this stage. This was seconded by Cllr. Stewart put to the meeting and carried.

Chairman –