

**Minutes for the Extra MEETING of PORTREATH PARISH COUNCIL held
at Portreath Institute, Portreath on Monday, 29th July 2019, 6:30pm.**



Present: Councillors Mr. C. Matijasevic, Ms. L. Frazer, Mr. D. Ilett, Mr. B. Jose, Mr. S. Kendall, Mr. M. Hitchen and Mr. I. Stewart
3 members of the public

8509 Chairman's Welcome and Safety Information

The Chairman welcomed councillors and members of the public to the extra meeting of Portreath Parish Council and highlighted procedures in case of emergency.

8510 To Receive Apologies

Apologies were noted from CC Duffin and Mrs P Redmore, resident, objecting to PA18/08750.

8511 Declaration of Interests

Cllr Hitchen Declared an interest in planning application PA19/05819. The Clerk and Cllrs Jose and Stewart declared an interest in planning application PA19/04987.

8512 Planning

(a) To give consideration as consultees to:

- i) **Garage conversion and associated works at no. 22a and single storey extension at no.22
22/22a Glenfeadon Terrace, Portreath – PA19/01351**

The Clerk reported that this application had already been determined by the planning officer. The Clerk explained that an administration error had meant that the council's previous comments on the application prior to being revised had been duplicate. The Clerk confirmed that she had asked for this to be looked into so that this does not happen again.

- ii) **Demolition of existing mundic bungalow and Erection of Three Detached Dwellings
Tralee, Sunnyvale Road, Portreath – PA18/08750**

The Chairman outlined the proposal and explained the history of the application and summarised the large number of public objections to this proposal. The Clerk read the supportive comments of the planning officer to the meeting explaining that the planning officer had been working with the applicant and this new proposal addressed their previous concerns and that they can see no concerns that would cause significant harm or reason for refusal. Mr Russel Dodge, planning agent addressed the meeting stating that the new design had been led by the planners and that the parking, flood and design issues had now been resolved, however acknowledged that there were still objections to the proposal but asked for the support of the parish council.

Mr Kessell, resident spoke in support of the proposal.

Members asked a number of questions to the planning agent who responded explaining that all elements of the design met with planning policy and reiterated that the planning officer was happy with the design. Councillors raised concerns over the disruption for residents and users of the Mineral Tram Route. The planning agent suggested that a construction management plan would be should be included as a condition in the permission. Answering Cllr. Frazer the planning agent confirmed that the home owners would be responsible for the maintenance of the Suds drainage system. Cllr. Frazer commented that the proposed was much improved from the previous design.

Following discussion, proposed by Cllr. Ilett, Seconded by Cllr. Jose, members of Portreath Parish Council unanimously resolved to support this application but requested the inclusion of the following conditions in the permission:

- A detailed Construction Management Plan be submitted taking into account the narrowness of Sunnyvale road, the neighbouring properties and the Mineral Tram Route

which passes by the proposed site which is frequently used by pedestrians, cyclists and horse riders including they very young and the elderly.

- The Water Management Plans are adhered to, in order to reduce the flood risk to the properties in Greenfield Terrace and the wider area.

iii) Single story extension to rear of property

6 Forth an Nance, Portreath – PA19/04987

Declaring interest in the application The Clerk and Cllrs Jose and Stewart left the meeting.

The Chairman explained the application and commented that although the applicant was a contractor for the council that the application would be considered as all other applications and would not be looked on more favourably due the applicant being a contractor of the council. Following short discussion members of Portreath Parish Council unanimously resolved to support this application. Proposed by Cllr. Hitchen, Seconded by Cllr Ilett.

The Clerk and Cllrs Jose and Stewart re-joined the meeting.

iv) Replacement dwellings for properties known as Unit 1 and 2, Cambridge Barn

Cambridge Barn, New Portreath Road, Redruth – PA19/05819

Cllr Hitchen declared an interest in this application and left the meeting.

The Chairman explained the planning history of the proposed, the Clerk displayed a site plan to members. The Clerk commented that the planning officer had not yet visited site but did have some concerns regarding the application including the visual prominence of the proposed and the possibility of retention of the original dwellings.

Speaking in support of the proposal; Mrs Hitchen explained the proposal and stated that the proposed would move the development away from the neighbouring property, which was favoured by the neighbours.

Cllr. Frazer commented that it was good the ridge height had been limited by sinking the properties into the hill.

Members discussed their concerns regarding the proposal including over development, visual prominence, impact on neighbouring properties and the impact the new dwellings would have regarding domestic waste disposal in the area. The Chairman stated that it was reassuring that the planning officer had similar concerns to members. Members further discussed conditions that could be attached should they support the application and it was resolved that Members of Portreath Parish Council would not to object to this proposal however request that the following condition are included in the permission:

- The existing properties known as Unit 1&2 Cambridge Barn are demolished prior to the construction of the proposed dwellings.

And the following comments be brought to the attention of the planning officer.

- Councillors commented that prior to permission being granted that the waste management for domestic waste and litter be addressed as current arrangements are inadequate and the addition of these residential properties would exacerbate this issue.

This was moved unanimously, proposed by Cllr. Frazer and seconded by Cllr. Jose.

Cllr Hitchen re-joined the meeting.

(b) To give consideration as consultees to any planning applications received since the preparation of this agenda

Members noted that planning application PA19/05806 had been received since the preparation of the agenda and would be included for discussion at the full council meeting on the 2nd September.

- (c) To give consideration to any planning applications referred to the council under the 5-day notice protocol

Members noted that there were no 5-day notices received since the meeting on the 1st July 2019.

- (d) To note any planning appeals

Members noted the decision of the planning appeal for PA18/08076 and commented their dismay that their request of protection of ANOB, and the highway safety concerns had been dismissed. The Chairman asked the Clerk to feed this back to the Planning Inspectorate and highlighted the need for the NDP to be in place as soon as possible.

Members noted the planning appeal for Planning application PA19/00836 and requested the Clerk submit comments to the planning Inspectorate reiterating their string objection to the proposal.

- (e) To receive the report of planning decisions and correspondence and authorise any actions

Members noted that planning applications PA19/01351, PA19/02803, PA19/03745, PA19/00820 and PA19/04404 had been approved during the month of July.

8513 To review the proposals for the Cornwall Ports and Harbours Consultation authorise any action and consider associated expenditure

Cllr. Ilett summarised the Cornish Harbours Revision Order proposal to members. The Clerk read the statement from Portreath Harbour Association that requested that Portreath Parish Council support the proposal.

Following discussion between members The Chairman proposed that members of Portreath Parish Council write in support of these proposals. This was seconded by Cllr. Jose put to the meeting and carried.

Members commented that this was a positive step forward for Portreath.

Short discussion followed regarding the charging for parking in the Waterfront car park and the right of access across the small beach for pedestrians and vehicles. The Chairman asked the Clerk to follow this up with CC Duffin.

8514 Internal Audit, authorise any action and consider associated expenditure

- a) Recommendations from the 2018/19 audit

Risk Assessments

The clerk highlighted the importance of completing a full program of risk assessments for the Parish Council and that she had now completed the risk assessment for the public toilets. The Clerk circulated this to members along with a copy of the risk assessment philosophy that had been followed in completing this risk assessment.

The Chairman requested that discussion regarding the completion of the risk assessments be completed under item 6 on the agenda (**minute ref 8515**)

Cllr. Ilett commented on the financial regulations in relation to the NDP SG. The Chairman confirmed that the NDP SG were working within the financial regulations of this council and the Clerk reminded Councillors that any spending over £500 was being agreed by councillors, as at the meeting held on the 1st July (**minute ref: 8498**)

8515 Goals 19/20 authorise any action and consider associated expenditure

- a) Clerks Review and Objectives

The Chairman summarised the Clerks annual review dated 4th July 2019, asking members if they were happy with the comments made.

Cllr. Frazer proposed that members of Portreath Parish Council accept the Clerks Review for 2018/19 as a true and accurate summary of the Clerks work in the year. This was seconded by Cllr Ilett, put to the meeting and carried.

- b) Councils Objectives

The chairman explained to members that the work of the council must be shared to make the goals manageable. The chairman listed the goals on the flip chart for members to consider.

Old Toilet Block

- Design
- Planning
- Content
- Budget
- Building

New Toilet Block

- Telecoms Pole
- Fit out new cubicle
- Safety railings

Flood Defence

- £4.5 million Alleviation Project
- Illogan Woods
- Sea Wall

New Toilet Block (management)

- Liaison
- Budgeting

Duke of Leeds Land

- Maintenance
- Safety

General Signage

- Welcome to the Parish
- Mineral Tram Way

NDP SG

- Attend Meetings
- Undertake NDP roles
- Submit plans

Devolution

- Lighthouse Hill Carpark
- Former Crazy Golf

Major Meetings

- Annual Parish Meeting
- Remembrance Parade

Mineral Trails

- Signage
- Repairs

WAAF Site

- Maintenance
- Future Plans

IT Support

- Website
- Facebook

Risk Assessments

- For all areas

The Chairman commented that most were self-explanatory, but explained following feedback from the NDP and PIC he felt that devolving the land of the former crazy golf and Lighthouse Hill carpark is something the Parish Council should consider, the benefits being it would protect the land from being developed, the antisocial behaviour could be tackled, more parking could be made available for visitors to the parish, relationships could be strengthened with PIC.

Members discussed the work areas and Cllr. Stewart reported that he had learnt on his planning training that Parish Councils had Permitted development rights when it comes to erecting signage, which would enable the council to look further into the welcome to the parish signage that had previously been considered.

The Chairman asked members to volunteer to take leadership of each area. Following discussion of what each role would entail it was agreed that members would take on responsibility of the roles as follows:

Work Stream

Old Toilets Block

New Toilet Block

New Toilet Block (management)

Flood Defence

NDP SG

Duke of Leeds Land

General Signage

Devolution

Major Meetings

Mineral Trails

WAAF Site

IT Support

Risk Assessments

Lead

Cllr. Frazer

Cllr. Hitchen

Cllr. Stewart

Cllr. Kendall

Cllr. Matijasevic

Cllr. Jose

Cllr. Hitchen

Cllr. Kendall

Cllr. Matijasevic

Cllr. Ilett

Cllr. Jose

Cllr. Frazer

Clerk

Support

Cllr. Kendall, Cllr. Jose

Cllr. Ilett

Cllr. Stewart

Cllr. Hitchen

Cllr. Jose

Supported by all councillors

Cllr Frazer commented and all members concurred that the priority must be the removal of the telecommunication pole out side the toilets.

Regarding risk assessments all members agreed to work with the clerk to complete the risk assessment program. The Chairman asked the Clerk to issue risk assessments to each councillor to complete.

8516 Any matters deemed urgent by the chairman, authorise any actions and consider any associated expenditure

- The Chairman highlighted that the funds in the current account may not cover the predicted spend for the next month and proposed that £5000.00 be transferred from the savings account to cover the predicted spend. This was seconded by Cllr. Hitchen, put to the meeting and carried.
- The Chairman took to opportunity to thank members for their support and attendance at the unveiling of the commemorative plaque on the sea wall. The Chairman commented that the Environment Agency had agreed to remove all the remaining stones from the former crazy golf site seed the area

8517 Close of Meeting

The Chairman thanked everyone for their attendance of this extra meeting and closed the meeting at 8:00pm.

2nd September 2019

Chairman – Cllr. Mr. Chris Matijasevic