

PORTREATH PARISH COUNCIL

Minutes of the meeting of PORTREATH PARISH COUNCIL held at
Portreath C.P School, Penberthy Road, Portreath on Monday, 14th May 2018 at 6:30pm.

Present: Councillors Mr. C. Matijasevic, Ms. L. Frazer, Mr. B. Jose, Mr. S. Kendall, Mrs T Reynard and
Mr. D. Ilett
Cornwall Councillor Joyce Duffin
9 Members of the Public

8518 Chairman's Welcome and Safety Information

Cllr. Matijasevic welcomed everyone to the meeting and explained the emergency procedures to the meeting, highlighting the emergency exits and the emergency meeting point.

8519 To Receive Apologies

Apologies were recorded from Cllr. Hitchen

8520 To receive nominations for and appoint Chairman for the year 2018/2019

The outgoing Chairman invited nominations for the position of Chairman and it was proposed by Cllr. Frazer and seconded by Cllr. Jose that Cllr. Matijasevic be nominated for the position of Chairman for the coming year. This motion was carried unanimously.

8521 Signature of Declaration of Office Register by newly appointed Chairman

Cllr. Matijasevic signed the Declaration of Acceptance of Office Register, witnessed by the Clerk & Proper Officer Lucy Jose.

8522 To receive nominations for and appoint Vice Chairman for the year 2018/2019

The Chairman invited nominations for Vice Chairman and proposed that Cllr. Frazer be nominated for this role. This nomination was seconded by Cllr. Reynard, put to the meeting and carried unanimously.

8523 To Receive Declarations of Interest

There were no declarations of interest.

8524 Public Participation Session: When members of the public may raise matters with Councillors The Chairman invited members of the public to address the meeting.

Matt Way, new Resort Director at Gwel an Mor introduced himself to the meeting and outlined some of the recent changes at Gwel an Mor, including the new booking partnership with Landal, explaining that this partnership would increase bookings from Holland and other European countries benefiting the parish of Portreath as well as Gwel an Mor. Mr Way explained that he was keen to ensure the marketing of Gwel an Mor promoted both Cornwall and Portreath as destinations not just the resort itself. Mr Way highlighted some offers that would be available to locals and reported on the event held last year for the firefighters from the Grenfell Fire, commenting that due to its success another similar event was being planned. Mr Way explained that the chosen charity this year was Cornwall Air Ambulance and highlighted donations to small local charities that had also been made. Mr Way explained with the new partnership more activities were being offered on site which had created 3 additional jobs.

The Chairman thanked Mr Way, commenting that he was the first of the Gwel an Mor managers to engage with the Parish Council other than with planning issues and wished him luck in his role.

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8525 To confirm the minutes of the meeting held on Monday 16th April 2018

Cllr. Frazer proposed that the minutes for the meeting held on 16th April 2018 be signed as constituting an accurate record of proceedings. This was seconded by Cllr. Kendall, put to the meeting and carried.

8526 To receive the report of Cornwall Councillor Joyce Duffin, authorise any actions and consider any associated expenditure

CC. Duffin reported on the recent meeting of the Former Coal Yard Wall Repair Group, stating that the Environment Agency had presented three options to the group with rough costings for each option.

- Option 1. To rebuild the wall on its original footprint
- Option 2. To put in place permanent sea defence where the current temporary measures sit
- Option 3. To put in place permanent measures where the current temporary defences are sited with curvature to deflect the waves back into the bay.

CC Duffin explained that Grants were available for the work and the Environment Agency were working on obtaining firm quotes and that PIC would also be obtaining some local quotes for carrying out the work in hope of being able to work as a group to achieve the replacement of the wall and improvement of the sea defences. CC Duffin commented that the group would next meet on the 4th July and that meeting would be followed by a public Consultation, with work hopefully starting as soon as the school summer holiday are over.

CC Duffin reported that she had attended an all Member briefing at Cornwall Council on the new GDPR regulation that are about to come in. CC Duffin commented that it would impact on the ability to share email contact details of member of the public and it would take some time to work out everything that is required to become compliant. Cc Duffin commented that this would have an impact on Planning Enforcement and the list that are currently received will stop being published. CC. Duffin concluded by stating that Greenfield Gardens had now been devolved for Cornwall Council to the PIC and they were now responsible for the care and maintenance of the land.

8527 Planning

(a) To give consideration as consultees to:

- i) Demolition of existing dwelling and replacement with two storey dwelling.
Holmlea, Glenfeadon Terrace – Mr Auger – **PA18/00794**

The Chairman explained the location of the proposed and invited members of the public to comment on the application.

Eight residents of Glenfeadon Terrace spoke in strong objection to the proposal, commenting on:

- the lack of access to the property
- Lack of parking for the property
- There were a large number of misleading details in the plans
- There were no datum points referred to in the application
- Concern for the stability of the hillside and the impact this could have on the properties below
- The size of the dwelling in comparison to the current property
- Concerns over the impact the size of dwelling will have on flooding at the back of the properties.
- Concerns about the limited access for building materials and machinery

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- The congestion already suffered in the terrace restricting the access for emergency vehicles also noting the access being restricted from the west end of the terrace due to the low bridge
- Ridge height of the proposed
- The overlooking, overshadowing and overbearing effect the proposed would have on the neighbouring properties
- The proposed was out of character with the surrounding area

Councillors debated the proposal echoing the concerns of the residents, commenting that the application stated access was available from The Incline however there was no agreement in place with the land owners. Councillors also commented that proposed was not in keeping with the area and was in a very prominent location which can be seen from most of the village.

Cllr. Jose commented that access and parking in Glenfeadon Terrace were currently a problem and the proposed would further impact on the problems as well as further restrict the access to emergency vehicles.

Cllr. Frazer Proposed that Members of Portreath Parish Council do not support this application, and feedback the following comments to the planning officer:

Councillors noted the condition of the building and acknowledged the challenges involved in redeveloping it and referred to other similar dwellings that have been sensitively restored in similar locations. Councillors commented that for development to be acceptable on this plot:

- The design must be in keeping with the surrounding dwellings and be sensitive to the surrounding area taking into account the prominent location of the dwelling.
- Parking must be addressed. There is no parking for the current dwelling and the terrace below has significant parking issues. Due to the lack of street parking many of the properties in Glenfeadon Terrace have self-funded off-street parking, leaving little street parking that does not restrict access to properties. Street parking in Glenfeadon Terrace currently restricts access of larger utility vehicles and more concerningly restricts access for emergency vehicles who can only access the terrace from Bains Hill or School Lane due to the low bridge at the western end of the Terrace.
- Access must be addressed. Currently the property is only accessed by an unofficial footpath which is not included in the curtilage of the property. The access is not suitable for vehicles or construction machinery.
- The design should not be overbearing, overshadowing or disturb privacy of neighbouring dwellings.
- The height of any new dwelling should be restricted to the ridge height of the current dwelling and datum points submitted with plans to ensure this is not exceeded.

Due to the location and the concerns with access for the emergency services and pedestrian safety councillors would need assurance that a proper Traffic Management Plan is in place during any works to Holmlea. Councillors would also need assurance that due to the unusual location of Holmlea that a proper Construction Management Plan is implemented to ensure building materials and equipment are not blocking the highway, pedestrian walk ways and access to neighbouring properties or causing any health and safety concerns to the above.

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This was seconded by Cllr. Jose, put to the meeting and carried unanimously.

- (b) To give consideration as consultees to any planning applications received since the preparation of this agenda

The Clerk reported that planning application PA18/01121 had been received however following discussion with the planning officer would be added to the agenda for the next meeting for consideration.

- (c) To give consideration to any planning applications referred to the council under the 5-day notice protocol

The Clerk reported that the Council had responded to a 5-Day notice for planning application **PA17/11047** agreeing to disagree with the planning officer's recommendation to refuse the application, commenting that the application had now been refused.

The Clerk reported that a 5-day Notice had been received for planning application **PA18/01728**. The Chairman asked for the council's response to the application reminding councillors that they had previously supported the application.

Cllr. Jose proposed that members agree to disagree with the officer's recommendation to refuse the application. This was seconded by Cllr. Kendall, put to the meeting and carried.

- (d) To note any planning appeals

The Clerk reported that the appeal to the decision of planning application **PA17/01627** had been dismissed by the planning inspectorate.

- (e) To receive the report of planning decisions and correspondence and authorise any actions

The Clerk reported that planning application **PA18/00486** had been withdrawn and that Planning Enforcement will no longer be published due to changes coming into force with the new GDPR laws. Enforcements will now only be published once an enforcement notice has been served.

8528 To receive the following reports, authorise any action and consider associated expenditure

- (a) **Finance**

- i) To receive report on the balance of the bank account

The Clerk reported that balance of the Unity Trust Current Account stood at £48,063.57

- ii) To receive the Payment Schedule for the period 17th April – 14th May 2018

The clerk displayed the payment schedule highlighting payments authorised prior to meeting totalling £2879.72 and payments due for Authorisation totalling £2973.14

- iii) To Note Any Income Received

There was no income received since the last meeting.

- iv) To receive update on the new savings account

The Clerk reported the new account was now open and Cllrs. Matijasevic, Frazer, Jose, Kendall, Reynard and Hitchen were signatories to this account as with the current account.

- v) Agree the transfer of funds totalling £20,000 from the current account to the new savings account

Cllr Frazer proposed that the Clerk transfer funds totalling £20,000.00 from the current account to the savings account. This was seconded by Cllr. Reynard, put to the meeting and carried.

- (b) **Highway Matters**

CC Duffin explained that Adrian Drake from Highways had been off work but was now due to return. Cllr. Frazer commented that the caravan residing in the local laybys now had two

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vehicles parked with it overnight now. CC Duffin agreed to follow this up. CC Duffin also agreed to follow up concerns from councillors regarding rain water run off being diverted to the highway at a property in Penberthy Road and the request to make the path at Hillside accessible to all by removing the lip on the curb.

(c) **Footpaths**

There were no reports on Footpaths

(d) **W.A.A.F. Site**

Cllr. Jose reported that the WAAF site had now been strimmed to allow access to complete the risk assessments, signage was on order for the entrance and that a meeting with Ernie was planned for the following day to look are the requirements for sealing the entrances to the shelters.

(e) **Public toilets**

The Chairman reported that the former toilet block had now been painted and was looking much tidier.

Cllr. Kendall asked on the progress of the removal of the telecommunications pole. The Chairman confirmed that this was the stage of the process that was not lime limited and asked the Clerk to contact BT Openreach for a progress update.

(f) **Members reports on various meetings**

The Chairman updated members on the NDP commenting that the steering group now had membership of 5 but was still recruiting members and hoped for another 3-5 volunteers. The Chairman explained that all members of the steering committee had attended the St Agnes consultation at various location in the parish and were pleased to have been offered some assistance from the St Agnes NDP team.

(g) **#Love Portreath**

Cllr. Reynard updated councillors on the progress of the group stating that the website was ready to go live. The Chairman had visited Pool School and spoken to the pupils which was well received and the group would be looking to make links with other secondary schools in the area, there are also links being made with Cornwall College via Cllr. Kendall. Cllr. Reynard reported that the refillable bottles donated by Biffa had now all been sold and the group were working to produce some branded refillable cups to sell in the local businesses. Cllr. Reynard explained there was a scientific beach clean planned with the Marine Conservation Society. Cllr. Reynard explained several projects under the Love Portreath umbrella including the planting of wild flower seed in the parish.

Cllr. Reynard highlighted the work of several members of the community repairing and cleaning traffic signs in Penberthy Road. The Chairman asked the Clerk to write to the parishioners and thank them for their work.

(h) **Clerks Report**

- i) The Clerk reported a positive first 'Meet the Clerk' Session in April and explained the next would tie in with the coffee morning at the Bridge Inn on Wednesday 30th May.
- ii) The Clerk reported that she would be attending GDPR training 16th May and would report back to the council at the next meeting.
- iii) The Clerk requested a shredder for use in the office. The Chairman proposed the clerk buy a shredder, this was seconded by Cllr. Frazer put to the meeting and carried.
- iv) The Clerk reported that she had been working with the internal auditor in preparation for completing the Annual Return, commenting that this work was time consuming, but already feeling that the council I in aa much better place than last year.

(i) **Website**

Cllr. Frazer commented the website and social media accounts were running well.

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- 8529 2018 Annual Parish Meeting, 21st May 2018** – To discuss and confirm plans regarding the Annual Parish Meeting and consider any associated expenditure.
The Chairman outlined the arrangements for the upcoming Annual Parish Meeting explaining to the meeting that all community organisations had been invited, to report on the past year, refreshments would be provided by the Preschool Committee. CC. Duffin highlighted a new village group who should be invited and passed details of the new Seniors Lunch Committee to the Clerk. The Chairman asked if the screen would be available for use in the hall, the Clerk agreed to look into this.
- 8530 Receive Report from the Public Consultation for the Proposed Usage of the Former Public Toilets,** to discuss outcomes, consider proposals and agree any associated expenditure.
The Chairman thanked Cllr Frazer and Jose for the organisation of a well-attended event. Cllr. Frazer explained that there had been a good turn out and that all attendees completed comments cards with their ideas for the future of the building. Cllr. Frazer commented that there were some great ideas including displaying a large parish information map. Cllr. Frazer agreed to collect the comment card and take the online comments and analyse the suggestions and present them to members at a future meeting. Councillors discussed possible funding sources and the possibility of a Portreath Trail.
- 8531 To receive various items of correspondence**
- The Clerk displayed a list of the correspondence circulated among councillors by email prior to the meeting.
 - Visitor to the parish – The clerk read an email sent by a visitor to the parish positively commenting on the new toilets and their availability out of the main holiday periods and their suitability for those with disabilities.
 - Brain Tumour Research – Thank you for raising £54.10 by wearing hats to the march meeting.
- 8532 To give consideration to any applications received for grants/donations**
There were no applications for grants.
- 8533 To agree the date of the next meeting**
Councillors resolved that the date of the next full council meeting would be held on Monday 4th June 2018, 6:30pm, Portreath School, Penberthy Road, Portreath
The Chairman reminded Councillors and members of the annual parish meeting on Monday 21st May
- 8534 Close of Meeting**
The Chairman thanked everyone for their attendance and input. The meeting closed at 8:40pm.

4th June 2018

Chairman – Cllr. Mr. C. Matijasevic