

**Minutes for the FULL MEETING of PORTREATH PARISH COUNCIL
on Monday 5th June April 2023, held at St. Mary's Church Hall, 6:30pm**



Councillors: Mr. I. Stewart, Mrs. S. Nash, Mr. J. Tull, Mrs. G. Tull, Mrs V Webb & Ms. J. Parker
Cornwall Councillor Dave Crabtree
6 Members of the Public
Lucy Jose, Clerk to the Council

Abbreviations:

CC	Cornwall Council
EA	Environment Agency
MSAS	Mobile Speed Activated Sign
CPIR	Camborne Pool, Illogan & Redruth & the Mining Villages
MVRG	Mining Villages Regeneration Group
CAP	Community Area Partnerships
NDP	Neighbourhood Development Plan
RSR	Rural Status Report
AGM	Annual General Meeting
PIC	Portreath Improvements Committee
CALC	Cornwall Association of Local Councils
SLCC	Society of Local Council Clerks
CAP	Climate Action Plan
CAN	Climate Action network
PSPO	Public Space Protection Order
HOT	Heads of Terms
TOR	Terms of Reference
AGAR	Annual Governance and Accountability Review
FOI	Freedom of Information

23154 Chairman's Welcome

The Chairman welcomed those present to the meeting and explained procedures for the meeting, highlighting the standing orders relating to public participation in meetings.

23155 To confirm the minutes of the meeting held on Monday 15th May 2023

Councillors **RESOLVED** the minutes for the meeting held on 15th May 2023 be signed as constituting an accurate record of proceedings.

23156 To confirm the minutes of the extraordinary meeting held on Tuesday 23rd May 2023

Councillors unanimously **RESOLVED** the minutes for the meeting held on 23rd May 2023 be signed as constituting an accurate record of proceedings.

23157 To Receive Apologies

The meeting noted apologies from Cllrs. Goodwin, Symonds and Hitchen.

23158 Declaration of Interests

Cllr. Webb declared an interest in item 9, d) on the agenda (minute ref: 23162, d)

23159 Chairmans Report

The Chairman reported that along with some residents they had attended Gwel an Mor to meeting with their new brand awareness contractors. The Chairman commented that they and Cllr Hitchen had given feedback to the contractors regarding the recent planning applications.

The Chairman confirmed that they had spoken with the Cornwall Affordable Housing Team who have agreed to run an affordable housing event in the parish, offering assistance with filling in application to the Home Choice website.

23160 Public Participation Session, when members of the public may raise matters with Councillors, (limited to 3 minutes per speaker with a maximum of 15 minutes in total) Three members of the public addressed councillors speaking in strong objection to planning application PA23/01766.

The parishioners highlighted:

- The proposal was not in a suitable location due to the access to the site being limited by narrow roads with tight bends which are not suitable for large vehicles and caravans.
- The proposed development is not sustainable environmentally or in its physical location.
- There has been destruction of the hedgerows prior to the application being submitted.
- The electric grid would not be able to cope with the additional load.
- The number of properties in the area would increase by 89% dominating the community.
- General unsuitability of the location for the proposed

A parishioner spoke on behalf of the wildlife at the WAAF Site stating that the site was not suitable for development.

23161 To receive the report of Cornwall Councillor Dave Crabtree, authorise any actions and consider any associated expenditure

CC Crabtree gave an update on their work for the previous month.

CC Crabtree highlighted the concerns of residents affected by the potential development under planning application PA23/01766.

The Clerk agreed to publish CC Crabtree's report on the council website.

23162 Planning

(a) To give consideration as consultees to:

- i) **PA23/01766 | Change of use to private Gypsy site - 2 mobile homes, 2 x touring caravans and 2 day rooms. | Land At Rookery Farm Porthtowan Cornwall TR4 8TY**

Councillors considered the proposal noting that little had changed since the last application for this site, commenting that the proposed had just moved across the site. The councillors considered the comments of the objecting parishioners and studied the proposal.

Following discussion members of Portreath Parish Council unanimously RESOLVED to object the proposal for the following reasons:

- Proposal does not provide safe & suitable access for all people.
- The Buildings are incongruous and creates harm to the areas appearance, thus being detrimental to the character of the countryside and contrary to NDP policy 11
- The permanent buildings have no regard to design standards and is contrary to NDP policy 4.
- According to the government planning policy for traveller sites in rural areas local planning authorities should ensure that the scale of such sites does not dominate the nearest settled community. The application being made is for 4 caravans - 2 static and 2 mobile, however in the proposed comments it states no more than 8 caravans. Therefore, the proposed planning could result in an additional 8 families residing at any one time on the proposed site. With currently just 9 properties on the lane the award of planning for this site would increase the number of residences by 89%.

- ii) **PA23/01208 | Construction of 7 two and three bedroom holiday cottages to further the expansion of North Coast Holiday Cottages with variation of Condition 2 in respect of decision PA16/02273 dated 26.05.16 to allow variation to the layout and enlargement of one of the holiday cottages. | North Coast Holidays New Portreath Road Redruth Cornwall TR16 4QL**

Members of Portreath Parish Council resolved to support this proposal.

(b) To give consideration as consultees to any planning applications received since the preparation of this agenda

None

(c) To give consideration to any planning applications referred to the council under the 5-day notice protocol

The meeting noted the council's response to the 5 day notice for planning application PA22/10959 to agree with the recommendation of the planning officer.

(d) To note any planning appeals

- PA22/08609

The meeting noted the planning appeal for planning application PA22/08609.

(e) To receive the report of planning decisions and correspondence and authorise any actions

The meeting noted that prior approval is required for application PA23/01586.

23163 To receive the following reports, authorise any action and consider associated expenditure

(a) Finance

i) To receive report on the balance of the bank account

The Clerk reported that on the 31st May 2023 balance of the current account stood at £37,655.72 and the balance of the Savings Account stood at £58,319.76. The Bank statements were signed by The Chairman.

ii) To approve the bank reconciliation for the month of May 2023

The Clerk presented the Bank reconciliation for the month of May 2023 to the meeting. This was approved by councillors and signed by the Chairman.

iii) To receive the Payment Schedule for the period 1st May 2023 – 31st May 2023 and authorise payment of invoices received, and payments scheduled for 1st June 2023 – 30th June 2023

Outlining the payment schedule the Clerk detailed payments made totalling £5833.93 for the period 1st May 2023 – 31st May April 2023 and payments totalling £15,047.00 due for payment in the period 1st June 2023 – 30th June 2023.

Cllr. G. Tull proposed that the clerk line up payments as listed in the schedule. This was seconded by Cllr. Webb, put to the meeting and carried unanimously.

iv) To note any income received

The meeting noted income totalling £5836.20.

£3073.70 Vat return, £2725.00 Grant from Cornwall Council, £20.50 donations for Portreath Preschool and £17.00 donations towards the running of the toilets.

v) To confirm that Portreath Parish Council has no conflict of interests with the external auditor, BDO LLP

Members of Portreath Parish Council confirmed by resolution that they have no conflict of interests with the external auditor, BDO LLP.

(b) Clerks Report, authorise any action and consider associated expenditure

i) General report

The Clerk update Councillors stating that they had a full in box on their return from annual leave. The Clerk confirmed that their next focus would be on the 2023 Remembrance Service. The Clerk informed the meeting that they would be attending the SLCC branch meeting at the end June and finally reiterated the importance of councillors approving payments for bank transactions in a timely fashion.

(c) Police Liaison Report, authorise any action and consider associated expenditure

Cllr. Webb informed councillors that there had not been a Police Liaison Group meeting since the last council meeting and that they still waiting news of the new community beat manager taking up their role.

The meeting noted the recent spate of anti-social behaviour and break ins in the parish over the last month and commented on the length of time it takes to report a non-urgent crime. Cllr Webb agreed to write to inspector Hicks highlighting this issue.

(d) Update from the Youth and Community Engagement Working Group

Cllr Webb update the meeting stating that the youth night events would be starting on Monday 19th

June. Cllr. Webb commented that a small group of children had been working with Action for Children to prepare for the launch, making posters and planning ideas for the sessions. Cllr. Webb commented that sessions would run from 4-8pm, with the possibility of splitting the session for the younger and older age groups if needed.

Cllr. Webb confirmed that the beach rugby session had been a success and that there were two further sessions planned for the 26th June and the 10th July, which would be advertised shortly.

Cllr. Webb informed the meeting that they would be meeting with Portreath School to discuss the use of their facilities for netball sessions which had also been requested by the young people during the consultation.

(e) Update on the anti-dog fouling campaign

i) General Update

Cllr. Webb informed the meeting that following a period of checking two hot spots that there did not seem need for the signage in those areas, however agreed to place signage on the lampposts along Penberthy Road to remind people that they are being watched.

ii) To consider providing and managing a dispenser for biodegradable dog waste bags in the vicinity of the beach.

Noting that the beach is a problem area for dog fouling and that this was difficult to use the signage campaign Cllr. Webb proposed that Portreath Parish Council purchases and manages a dispenser for biodegradable dog waste bags in the vicinity of the beach. This proposal was seconded by Cllr. G. Tull put to the meeting and carried. Cllr. Nash agreed to make contact with PIC to arrange permission for the siting of the dispenser adjacent to the bins at the vehicular entrance to the beach.

(f) Update on Warm Welcome: Portreath

i) General Update

Cllr. Tull updated the meeting stating that the sessions had been quieter the last few weeks due to regular visitors illness and holidays. The day trip is planned for the 15th June and there are invited speakers to address the group in June and July. The group will break for the summer holidays.

ii) To consider possible projects for this coming Autumn/Winter

None

23164 To receive an update on the Parish Emergency Plan authorise any action and consider associated expenditure

Cllrs G & J Tull updated the meeting stating that they await the approval of the update plan as well as instruction from Cornwall Council on the next steps.

23165 Update on projects for the year 22/23, authorise any action and consider associated expenditure

a) Former Public Toilets

i) General Update

None

ii) Update on the progression of the redevelopment of the building

The Chairman confirmed that the grant money had now been received and that contractors had been instructed to undertake the mining surveys and structural calculation for the building.

b) Public Toilets

i) General Update

The Chairman confirmed the hand wash service visit had been carried out and the faulty toilet fixed, however this has developed a fault again. The Chairman informed the meeting that would continue to liaise with Wallgate and the cleaning contractors to remedy this issue.

ii) To approve the purchase of marine grade stainless steel assistance bars for the accessible toilet

Councillors considered replacing the assistance bars with of marine grade stainless steel bars as

recommended by the Chairman. Following short discussion Councillors unanimously **RESOLVED** to approve this purchase and installation.

c) WAAF Site

The Chairman updated the meeting referring to the minutes from the meeting held on the 23rd May. Cllr. G. Tull listed the environmental surveys that the developer were carrying out, stating that the cost of this was in the region of £21,000.00.

The chairman informed the meeting that they were meeting with representatives of Cornwall Council to look at location in the parish that could be used for biodiversity net gain to offset the development.

d) Technology

None

e) Signage

None

23166 Climate Action Plan: To consider the Medium and Longer Term Goals, Policy 5. Changing how we move around, as set in the in the Climate Action Plan adopted in 2020, identify actions to be implemented,

authorise any action and consider associated expenditure

The meeting considered the policy and looked at their achievements to date from the suggestions in the CAP. The meeting concurred that they could always do better in meeting the targets and acknowledged that actions were not limited to the suggestions in the CAP.

23167 Update from the Portreath Climate Action Working Group, authorise any action and consider associated **General Update**

Representatives of the Portreath Climate Action Working Group highlighted the developments within the organisation and outlined the upcoming projects outlined in the previously circulated report.

23168 To Consider supporting Portreath in becoming a Fairtrade Community, authorise any action and consider associated expenditure

Members of Portreath Parish Council considered the possibility of becoming a fairtrade community.

Portreath Parish Council unanimously **RESOLVED** to support Portreath in becoming a Fairtrade Community. The Parish Council will, as part of this, facilitate the celebration of Fairtrade during Fairtrade Fortnight and at other events as appropriate and will serve Fairtrade refreshments at its own events and meetings.

23169 To consider a response to the Public Space Protection Order Consultation: Dogs, authorise any action and consider associated expenditure

Councillors considered the proposals and agreed to reply with support to the Public Space Protection Order Consultation: Dogs

23170 To receive various items of correspondence, authorise any action and consider associated expenditure

a) Correspondence circulated by email

None

b) General correspondence

- **To note the correspondence from Citizens Advice Cornwall and consider making a \$137 donation to the organisation in recognition of the support they provide to parishioners in Portreath**

Councillors noted the number of parishioners that the organisation has assisted in the past year, and agreed that they would make a donation to the charity.

- **To formulate a response to the correspondence from Love Portreath CAN, regarding the development of the WAAF Site as a 100% affordable housing development.**

Councillors considered the suggested response previously circulated by the Clerk and agreed to respond to the correspondence with the Clerks recommendations.

The Clerk informed the meeting that they considered this a FOI request and would therefore publish the response on the council website.

c) **Correspondence received since the preparation of this agenda**

Request from Cormac to mark the areas on footpath no.5 where the Debtford Pink flowers grow. Councillors asked the Clerk to instruct a contractor to carry out this work.

23171 To give consideration to any applications received for grants/donations

a) **To consider making a donation to citizens Advice Cornwall**

Members of Portreath parish Council unanimously **RESOLVED** to make a donation of £150 to Citizens Advice Cornwall in recognition of the support they offer parishioners.

b) **To consider matching the donations from the annual Parish Meeting to the Preschool (£52.00)**

Members of Portreath parish Council unanimously **RESOLVED** to match the donations from the annual Parish Meeting to the Preschool in recognition of their assistance in hosting the event.

23172 To agree the date of the next meeting, Monday 3rd July 2023, 6:30pm

Councillors agreed that date of the next meeting be Monday 3rd July, 6:30pm

23173 Close of Meeting

The Chairman thanked everyone for their attendance and participation and closed the meeting at 20.58.

3rd July 2023

Cllr. Mr. Ian Stewart