

**Minutes of the FULL MEETING of PORTREATH PARISH COUNCIL
on Monday 6th February 2023, at St. Mary's Church Hall, from 6:30pm**



Councillors: Chairman Mr. I. Stewart, Mrs. V. Webb, Mrs. S. Nash, Mr. S. Goodwin & Mr M Hitchen
CC Dave Crabtree
PC Jason Rowe
21 Members of the Public
Lucy Jose, Clerk to the Council

23019 Chairman's Welcome

The Chairman opened the meeting outlining safety procedures to those present.

23020 To confirm the minutes of meetings held on Monday 9th January 2023

Councillors unanimously **RESOLVED** the minutes for the meeting held on 9th January 2023 be signed as constituting an accurate record of proceedings.

23021 To Receive Apologies

Apologies were received from Cllrs. Symonds and G & J Tull.

23022 Declaration of Interests

Cllrs Nash, Stewart and Goodwin declared an interest in agenda item 8,a, vii) PA22/04979 | Construction of extension | Kimberley House Penberthy Road Portreath Redruth Cornwall TR16 4LS

23023 Chairmans Report

The Chairman reported:

- Their attendance at Cornwall Devolution Consultation Event
- Following work with Cllr Goodwin, CC Crabtree and the Clerk that the Community Levelling Up Fund application to build a new council office and community hub had now been submitted and the council await the outcome.
- They are due to meet on the 7th February to draft the signage for the Coast to Coast Trail.
- They are due to attend the CPIR Meeting on the 7th February and the MVRG meeting on the 9th February.
- They are due to attend the Cornwall ALC AGM
- Their attendance at the Planning refresher training, recommending that all councillors sign up for this training session.
- Brief update on the success of the MSAS that had recently been installed in Bridge.

23024 Public Participation Session, when members of the public may raise matters with Councillors, (limited to 3 minutes per speaker with a maximum of 15 minutes in total)

A parishioner addressed the meeting requesting detail of the proposed footpath up the Incline, detailed on the information signage in the village. The Chairman confirmed that this signage had been in place for many years and that to their knowledge there was no plan to open this as a footpath.

A Parishioner congratulated Cornwall Council on the resurfacing of the top and bottom of Tregae Hill but asked CC Crabtree if they could find out when the rest of the hill will be resurfaced, due to the poor condition of the road and many potholes on the hill.

PC Jason Rowe addressed the meeting reporting:

- **Dog attack on Portreath Beach:** PC Rowe confirmed that the police were able to prosecute the crimes of 'having a dog dangerously out of control' and 'having a dog not under proper control'. PC Rowe reminded parishioner the importance of always keeping dogs under control, especially on the beach.
- **Speeding:** PC Rowe confirmed several locations near to the village of Portreath where the police are regularly targeting with the speed guns commenting that there are a number of vehicles speeding as they leave the village in all directions.
- **Road Traffic Collisions:** PC Rowe gave details of two RTC's in Portreath in the previous month and a report of damage to vehicle.

- **Camping on Lighthouse Hill:** PC Rowe reported that almost all of the campers had now moved on due to the weather.
- **Knitted Teddy Initiative:** PC Rowe informed the meeting that a parishioner was coordinating a program to knit teddies for children who come across the police due to a trauma.
- **Police Drop In Sessions;** PC Rowe informed the meeting that he would work with the council to attend the Warm Welcome Sessions as part of the community engagement program.

23025 To receive the report of Cornwall Councillor Dave Crabtree, authorise any actions and consider any associated expenditure

CC Crabtree addressed the meeting highlighting the following:

- **Speedwatch** has started well in this year
- **20 is Plenty** should be rolled out in this area later in the year.
- There has been a significant increase in **Dog fouling** on pavements and walkways. CC Crabtree encouraged the public to use the Report It tool on Cornwall Council website.
- **Community Levelling Up Fund:** CC Crabtree confirmed they had been involved with the preparation of the application and that they remain hopeful for success with the bid.
- **Devolution Deal for Cornwall:** CC Crabtree highlighted the closing date for the public consultation and encouraged members of the public to engage with the consultation.
- **Gwel an Mor:** CC Crabtree indicated that a decision on the recent planning application was pending.

23026 Planning

(a) To give consideration as consultees to:

i) **PA22/10612 | Change of Use from A1 Funeral Directors to C4 Small HMO | Unit 5 Jacquemand Industrial Estate New Portreath Road Redruth TR16 4QQ**

The Chairman outlined the proposal. The meeting discussed the proposal at length stating that an industrial estate was not a suitable place for a dwelling, due to the noise and its lack of access to pedestrian walk ways to nearby services. Members discussed the need for affordable housing for care staff and comments that it did meet several of the policies of the NDP.

Members of Portreath Parish Council **RESOLVED** not to support the proposal. This was carried with 3 votes in favour one against and one abstention.

ii) **PA22/11097 | Construction of Dwelling House and Associated Works Following Approval of Lawful Occupancy (PA22/00202) | Rear Of 6 Greenfield Terrace Sunnyvale Road Portreath Redruth Cornwall TR16 4NE**

The Chairman outlined the proposal. Councillors commented that they were pleased to see their comments from the previously withdrawn application had been taken into account. The meeting noted the objection of the World Heritage Officer.

Following discussion Members of Portreath Parish Council unanimously **RESOLVED** to support the Application.

iii) **PA22/11447 | Construction of rear extensions | 1A Greenfield Terrace Portreath Redruth Cornwall TR16 4LY**

The Chairman outlined the proposal.

The Applicant spoke in support of the application stating that the extension would enable their family to remain living in Portreath and that the issues with the positioning on the plans with the neighbour had now been resolved.

Councillors noted the comments of the World Heritage Officer.

Members of Portreath Parish Council unanimously **RESOLVED** to Support the proposal.

iv) **PA22/10803 | Demolition of dwelling; Erection of a replacement dwelling | Trelawney Penberthy Road Portreath Redruth Cornwall TR16 4LU**

The applicant spoke in support of the proposal.

Members of Portreath Parish Council unanimously **RESOLVED** to support the proposal.

v) **PA22/11404 | Demolition of existing building, construction of dwelling and associated works | Bridge Institute Bridge Redruth Cornwall TR16 4QE**

The Chairman Outlined the proposal. Councillors commented that due to the proposed proximity to the mining trails that they were surprised the world Heritage Officer had not been consulted. Councillors expressed concern regarding access to the property from the highway.

Members of Portreath Parish Council unanimously **RESOLVED** to support the proposal subject to the World Heritage Officer is satisfied with the design and Highways approve of the parking arrangements.

vi) **PA23/00432 | Outline planning permission with all matters reserved for construction of occupancy conditioned dwellinghouse at Cuckoo Valley Cider for manager accommodation and workers welfare facilities. | The Orchard Nancekuke Redruth Cornwall TR16 5UJ**

The Chairman summarised the proposal.

Neighbouring parishioners spoke in strong objection to the proposal stating:

- The land is in the greenbelt
- The land is not previously developed
- The land is agricultural land
- Noise is a strong concern
- The building of a house on the property would cause an increase in traffic
- The building of a house on the property would likely increase the size of the business currently trading on the site
- The proposed would be out of character with the area
- CCTV should be sufficient security deterrents
- Planning Pre-application advice was against development on the land

The objection neighbours also gave lengthy list of objections that were not relevant to the planning application.

The applicant spoke in support of the proposal explaining the need for there to be a dwelling on the site, including for the security of the business and explained that the building would be off grid and sustainable. The applicant explained that the addition of a property did not mean mass expansion of the current business.

Several parishioners spoke in support of the proposal.

Lengthy and heated debate followed between the objectors and supporters. PC Rowe, commented that a number of the matters raised by the objectors had been resolved and were no longer issues. PC Rowe confirmed that the business operated by the applications was indeed legal and licenced.

The Chairman thanked the public for their participation and led the councillors into discussion, which acknowledged the material planning matters raised by the objectors and supporters. Discussion looked at how the proposal fitted with the NDP. Referencing Policy 1, the Chairman suggested that the Local Plan policy 7, number 5 would support the building of such dwelling. Members discussed who the proposal sat with the other policies of the NDP.

Following lengthy discussion Members of Portreath Parish Council **RESOLVED** to support the proposal. This was carried with 3 votes in favour and two votes against.

vii) **PA22/04979 | Construction of extension | Kimberley House Penberthy Road Portreath Redruth Cornwall TR16 4LS**

The Chairman explained with themselves, Cllrs. Nash & Goodwin declaring an interest in the proposal that the meeting would be inquorate to make comment. The Chairman asked the Clerk to reflect this on the planning portal.

(b) To give consideration as consultees to any planning applications received since the preparation of this agenda

None

(c) To give consideration to any planning applications referred to the council under the 5-day notice protocol

The meeting noted the response to the 5-day notice for planning application PA22/08609 where councillors agreed to disagree with the planning officer's recommendation to refuse the application.

(d) To note any planning appeals

None

(e) To receive the report of planning decisions and correspondence and authorise any actions

The meeting noted that planning applications PA22/10145 and PA22/09651 had been approved.

23027 To receive the following reports, authorise any action and consider associated expenditure

(a) Finance

i) To receive report on the balance of the bank account

The Clerk reported that on the 31st January 2023 balance of the current account stood at £12,095.92 and the balance of the Savings Account stood at £60,536.10. The Bank statements were signed by The Chairman.

ii) To approve the bank reconciliation for the month of January 2023

The Clerk presented the Bank reconciliation for the month of January 2023 to the meeting. This was approved by councillors and signed by The Chairman.

iii) To receive the Payment Schedule for the period 1st January 2023 – 31st January 2023 and authorise payment of invoices received, and payments scheduled for 1st February 2023 – 28th February 2023

Outlining the payment schedule the Clerk detailed payments made totalling £5126.08 for the period 1st January 2023– 31st January 2023 and payments totalling £13788.51 due for payment in the period 1st February 2023 – 31st February 2023.

The Chairman proposed that the clerk line up payments as listed in the schedule. This was seconded by Cllr. Goodwin, put to the meeting and carried unanimously.

iv) To note any income received

None

(b) Finance and Staffing Committee Report

i) General Report

None

ii) Update on the requests for financial support from local businesses

None

(c) Clerks Report, authorise any action and consider associated expenditure

i) General report

The Clerk reported:

- The Queen Elizabeth II Memorial Bench has been delivered, the location has been agreed and will be installed when a contractor has availability to carry out the works.
- Parish office will be closed for staff annual leave 10th – 20th February

ii) Minute Reference Numbering

The Clerk highlighted an error in the minute numbers between November and December's meetings. The Clerk informed the meeting that the minute referencing would be changed from the January meeting starting with 23001.

iii) Safeguarding Update, authorise any action and consider associated expenditure

Cllrs Webb and Nash continue to work on finding a suitable policy for this council.

(d) Police Liaison Report, authorise any action and consider associated expenditure

The meeting noted the report previously circulated by Cllr Webb.

(e) Update from the Youth and Community Engagement Working Group

The meeting noted the report from Cllr. Webb on youth Engagement which had been published with the agenda.

(f) Update on the anti-dog fouling campaign

i) General Update

The meeting noted the report from Cllr. Webb on the anti-dog fouling campaign which had been published with the agenda.

ii) To approve expenditure on durable signs and fixings and suitable posts for the campaign, authorise any action and consider associated expenditure

The meeting unanimously **RESOLVED** to approve expenditure up to a total of £50.00 for the purchase of durable signs, fixings, suitable posts and frames for the campaign.

(g) Update on the Community Warm Spaces Initiative

The meeting noted the report from Cllr. Webb on Community Warm Spaces which had been published with the agenda.

23028 To receive an update on the Parish Emergency Plan authorise any action and consider associated expenditure
None

23029 Update on projects for the year 22/23, authorise any action and consider associated expenditure

a) Former Public Toilets

i) General Update

None

ii) Update on the progression of the redevelopment of the building

The Chairman confirmed that the application for the Community Levelling Up fund had been submitted.

The Chairman confirmed that a flood risk assessment and a topographical site survey were required for the planning application, these had been requested with the appropriate contractor and that the cost was within the budget for this project.

b) Public Toilets

The Chairman informed the meeting that a minor plumbing issue had now been rectified.

c) Technology

The Clerk reported that the new mobile telephone had arrived and was now up and running. The Clerk informed the meeting that a screen protector and case were required for protecting the phone.

23030 Neighbourhood Development Plan

a) General Update

The Chairman informed the meeting that the NDP was now made and being used by the council and the planning officers when considering planning applications.

The Clerk reported a number of historic outstanding bills that had been received from the NDP website.

The Clerk reminded the meeting that basecamp needed attention to ensure that all the personal data stored has been deleted.

The Clerk informed members that the council must consider the ongoing maintenance costs of the NDP website.

b) Ratify the payment of the outstanding website hosting costs from 21/22

Councillors ratified the expenditure of £100 + VAT for the hosting of the NDP website in 20/21.

c) Consider ongoing costs of the Neighbourhood Development Plan, authorise any action and consider associated expenditure

The meeting noted the cost for transferring data from the NDP website to the Parish Council website and the additional running cost of the of the parish council website.

23031 Review and adopt the revised Equality & Diversity Policy, authorise any action and consider associated expenditure

Councillors reviewed the policy and agreed with the recommendation of the Clerk to update to the document published with the agenda.

Councillors asked for time to consider the draft policy and the Clerk agreed to add this item to the agenda for the next meeting of the council.

23032 Climate Action Plan: To consider the Medium and Longer Term Goals, Policy 1. 'Engaging and enabling the community' as set in the in the Climate Action Plan adopted in 2020, identify actions to be implemented, authorise any action and consider associated expenditure

The meeting considered the Medium and Longer Term Goals, Policy 1. 'Engaging and enabling the community' as set in the in the Climate Action Plan adopted in 2020 noting some of the goals that the council has met to date. The Council considered that there is more the council should do to ensure it continually meets the goals, and that members should be considering the Climate Action Plan with every decision of the council.

The Council was addressed by a parishioner championing the idea of Portreath becoming a Fairtrade Parish. The resident spoke passionately about the benefits of the parish joining the scheme. The parishioner identified businesses that already support the initiative and informed the meeting that that the parish already meets all the criteria to join the scheme. The Parishioner commented that to gain the status the parish council must support the initiative, by passing resolution to do so.

The Chairman commented that the scheme would need the backing of the parishioners as well. The Clerk suggested that the Parishioner present to the electorate at the annual parish meeting to gauge the interest from parishioners, prior to bring a proposal to the full council.

The Parishioner agreed to keep in contact with the council and the Clerk agreed to ensure they were invited to the annual parish meeting.

23033 To Consider forming a working group of the council to incorporate the Love Portreath Climate Action Network, authorise any action and consider associated expenditure

The Chairman and Clerk explained the history of the group Love Portreath and the Portreath Climate Action Network.

The Chairman informed the meeting that they had been in discussion with the CAN to ensure the success of the group and identify steps to support it.

The Chairman recommended that the Love Portreath CAN become a working group of the council.

The Clerk informed the meeting of the responsibility of the CAN members to uphold the councils code of conduct and the pledge of civility and respect the council has taken.

Following discussion Members of Portreath Parish Council unanimously **RESOLVED** to adopt Love Portreath CAN as a working group of the parish council within the Terms of reference of the council.

23034 To receive various items of correspondence, authorise any action and consider associated expenditure
a) Correspondence circulated by email

None

b) General correspondence

- **Chynance Bollards**

The Clerk informed the meeting that they had received correspondence confirming that a number of residents did not agree that the matter be closed as reported by CC. Crabtree and that they continue to address them matter themselves.

- **WAAF Site Archaeological Assessment Document**

The Clerk informed the meeting that a member of the public had supplied them with a copy of the WAAF Site Archaeological Assessment Document. The Clerk confirmed that this was already a document that the council had access to and that both this and the WAAF Site Ecological report were available on the Parish Council Website.

c) Correspondence received since the preparation of this agenda

- Lighthouse Hill Carpark

The Clerk reported correspondence requesting details regarding the Lighthouse Hill Carpark. The Clerk confirmed they had responded to the parishioner confirming:

- Rationale behind closing the parking area.
- Rationale behind the extended closure of the parking area.
- Confirmation that Cornwall Council manage the land as an Environmental Asset and not a car park.
- Confirmation that there are ongoing confidential commercial negotiations regarding the site.
- No further information is available at present.

23035 To give consideration to any applications received for grants/donations

None

23036 To agree the date of the next meeting, Monday 6th March 2023, 6:30pm

Councillors agreed that date of the next meeting be Monday 6th March 2023, 6:30pm

23037 Close of Meeting

The Chairman thanked everyone for their attendance and participation and closed the meeting at 20:44.

6th March 2023

Cllr. Ian Stewart