

**Minutes for the FULL MEETING of PORTREATH PARISH COUNCIL  
on Monday 4<sup>th</sup> July 2022, held at Mary's Church Hall, 6:30pm**



PORTREATH  
PARISH COUNCIL

Councillors: Chairman Mr. I. Stewart, Mr. B. Jose, Mr. M. Hitchen, Mrs. G. Tull, Mr. J. Tull and Mr. R. Symonds  
Cornwall Councillor Dave Crabtree, Geoff Penhaligon, Office of George Eustice  
6 Members of the Public  
Lucy Jose, Clerk to the Council

**9211 Chairman's Welcome**

The Chairman welcomed those present to the meeting and explained procedures for the meeting.

**9212 To confirm the minutes of meetings held on Monday 6<sup>th</sup> June 2022**

Cllr. G. Tull proposed that that the minutes for the meeting held on 6<sup>th</sup> June 2022 be signed as constituting an accurate record of proceedings. This was seconded by Cllr. Symonds put to the meeting and carried unanimously.

**9213 To Receive Apologies**

The meeting recorded apologies from Cllrs. Goodwin, Jose and Nash

**9214 Declaration of Interests**

None

**9215 Chairmans Report**

- ***Tour of potential speed sign locations with Adrian Drake***, The Chairman highlighted four potential places that Highways would support the installation of Flashing speed signage.
- ***Correspondence with Ms Vicky Fraser, Cormac regarding the delay for Treglea Hill scheme and road resurfacing.*** The Chairman commented that following the meeting with Adrian Drake he had written to MS Frazer demanding answers on why the scheme was taking so long, where the funding would come from and when the council could expect sight of the proposals for the Hill. The Chairman confirmed that a response had been received and that sight of the proposals was imminent.
- ***Rural status report***, The Chairman confirmed that the document was being finalised prior to submission to Cornwall Council.
- ***Bridge Residents coffee morning***, The Chairman reported attending the coffee morning to discuss issues in the village with the residents.
- ***Bridge residents meeting called by police***, The Chairman reported attendance at the meeting called to discuss the access issues which had been recently created by a resident. The Chairman commented that the meeting was heated in places but concluded that it was now a civil matter and that he was pleased the residents were now in communication with each other.
- ***Dangerous dogs liaison officer***, Following multiple reports of a member of the community not being in control of their dogs, PC Rowe has confirmed that the Dangerous Dogs Liaison Officer had been instructed to engage with the owner.
- ***Environment Agency (EA) Flood Alleviation project***, The Chairman reported that correspondence had been received from The EA stating that the flood alleviation project had minimal funding and that the only viable option at this stage was resilience. Commenting that this would likely be the raising of the kerbs on Penberthy allowing this to be the flooding overflow, the Chairman explained that they had requested the help of MP George Eustice in the matter. The Chairman confirmed it was the intention of the EA to host a public meeting explaining the issues and proposed actions moving forward.
- ***Neighbourhood Development Plan (NDP) referendum Result***, The Chairman confirmed that the NDP had been adopted following the referendum and expressed his appreciation to the members of the steering group and all volunteers.

**9216 Councillors Register of Interest forms; to confirm that all ROI forms are up to date as prescribed by The Localism Act 2011 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.**

The Clerk reminded councillors of their legal responsibility to keep their register of interest forms up to

date. The Clerk thanked those who has already updated their forms following the email sent on the 8<sup>th</sup> June, and offered copies of the form to all councillors to update their ROI forms where required.

The Clerk reminded Councillors the responsibility to include their spouse or civil partner, a person they are living with as your husband or wife, or a person they are living with as if they are civil partners interests on the ROI forms.

The Clerk offered to advise councillors where they were unsure if any changes needed recording.

**9217 Public Participation Session**, when members of the public may raise matters with Councillors, (limited to 3 minutes per speaker with a maximum of 15 minutes in total)

The council Police Liaison volunteer reported back from the recent meeting held on the 21<sup>st</sup> June 2022:

- **Police Resources:** There is high demand for the available police resources across Camborne & Redruth.
- **Graffiti:** One individual has been graffitiing Pool & Camborne. Police are investigating this matter fully and are using CCTV images, as the Criminal Damage is mounting up.
- **Large Groups of Young People:** There have been issues with large numbers of young people gathering, GCSE age. No specific reports of violence or damage associated with this group. Police believe in this instance it is a mix of nice weather and GCSEs school timetables which are bringing the kids out. The police are talking with the kids, and they are engaging. Solutions were discussed – suggestions included gaining funding from Cornwall Council CIL; Getting Action for Children involved if not already.
- **Anti-Social Behaviour (ASB):** Currently there is a lot of ASB in Camborne and surrounding Redruth, which has caused criminal damage. There have been multiple reports of ASB in Carharrack and Camborne Rugby Club. Solutions were discussed, but it was highlighted that these are deprived areas, which face a lot of social issues. ASB is a massive issue and the approaches taken are being collated and investigated by the Community Link Officer for Cornwall Council. They have advised that they will be reporting on their action plan on how to tackle ASB soon.
- **E-Bikes Trail:** PCSO's and Beat Managers are trialling E-Bikes. They are great for going places cars can't and are much quicker than being on foot.
- **Speeding Issues:** The sector Inspector advised that Pirate FM are currently running a CSW Speedwatch campaign. However, CSW Speedwatch need more volunteers, as there aren't the police numbers to be everywhere. Speeding signs are the responsibility of the Council and Councillors need to raise this as an issue at County level. There was no update on the funding obtained from Amazon to address the speeding on the New Portreath Road however, this is still on-going and there is a meeting on-site on Friday 24/06/22.
- **Parking Issues:** This is an issue all over the county. The Sector Inspector reiterated that parking issues are the responsibility of the Council to enforce. And the police can only issue tickets for dangerous parking. Tregoa Hill was noted as a particular problematic area.
- **Safer Camborne/Redruth:** Concerns of potential cuckooing in an address in Redruth and one in Camborne were reported for policing team to investigate.
- **Reports specifically for Portreath:** There were no new issues recorded for Portreath Parish.

**9218 To receive the report of Cornwall Councillor Dave Crabtree**, authorise any actions and consider any associated expenditure

CC Crabtree Reported:

- **Tregoa Hill**, the resurfacing of Tregoa Hill had now been completed. He still awaits sight of the proposals for the top of the hill; however, these have been held up by Adrian Drake adding some details to the plans to include the issues faced by the residents of Forth Vean.
- **Tehidy Woods**, CC Crabtree confirmed that he continues to look at business solutions for Tehidy Woods including the opening of a camping site with Cllrs. Mould and Desmond. CC Crabtree commented that the revenue from a camping site could mean that charging for parking at the woods would not be necessary.
- **Forth Vean**, CC Crabtree confirmed he had visited site with Cllr. Desmond, who had agreed that the visibility was poor for residents leaving the road. CC Crabtree commented that it was his intention to

look at property boundaries and confirm who is responsible for keeping the bushes managed. CC Crabtree confirmed that residents are keeping a record of accidents and near misses at the junction. Cc Crabtree commented that residents have also been sourcing quotations for the installation of a safety barrier where the footpath joins Tregea Hill. CC Crabtree confirmed that Cllr. Desmond supported the installation of the barriers and that he would encourage Cormac to fund the barrier.

- **Highways Bridges**, Cc Crabtree commented that there had been a number of incidents on the bridges that span the A30 in recent months and that he has campaign for the parapets to be increased in height to 1.8meteres. CC Crabtree informed the meeting that the roads would remain open whilst works would be carried out.
- **Speedwatch**, CC Crabtree confirmed that the speed camera had been found and been sent for calibration and should be back and functioning within in about a week.
- **Signage at Gwel an Mor**, CC Crabtree thanked the management of Gwel an Mor for installing signage directing traffic to use the formal access road rather than Feadon Lane.
- **Fly tipping Signage**, CC Crabtree confirmed that the signage had now been placed at RRH Portreath.
- **Bridge residents Meeting**, CC Crabtree commented that the residents were now in communication and that the matter of access across private land was indeed a civil matter, CC Crabtree confirmed that the CCTV which had been discussed at last months meeting covered only the land owned by the resident and that it had been professionally installed and therefore used appropriately within the law.

**9219 To receive an update on the progress for the plans for the road safety improvements on Tregea Hill,**

authorise any actions and consider any associated expenditure

With no sight of the proposal the meeting agreed that the update had been delivered during the reports from the Chairman and CC Crabtree. (Minute ref: 9215 and 9218)

**9220 Planning**

(a) To give consideration as consultees to:

**i) PA22/04757 | Construction of 2 Holiday Lodges | Gwel An Mor Feadon Lane Portreath**

The Chairman summarised the proposal. The meeting noted the strong public objection on the planning portal. Echoing the comments available on the planning portal, residents spoke on behalf of Love Portreath CAN in objection to the proposal highlighting the environmental impact, the strain on local infrastructure of the proposed and commenting that it was believed that this would be overdevelopment of the site and that the proposals contradicts NDP.

Representative of Gwel an Mor spoken in favour of the proposal stating that net biodiversity gain had been considered at length by the experts they had employed to design the proposed and that a landscape architect would be employed to address the landscaping during he project. The representative commented on the poor design of the current approved plans and commented that the addition of the two lodges would finish that particular phase, improving the aesthetics of the development. The representative confirmed that there were a number of soakaways on the site, and the risk from rain run off to Portreath was minimal.

The representative advised that the master plan for the development of the remainder of the site would likely be available towards the end of the year.

Councillors debated the proposal commenting that whilst the NDP had only just been adopted there were no references to the it within the application documents. Councillors identified that the representative was unable to answer specific question on the Net biodiversity Gain for the proposed or specifically how flood risk would be addressed. Councillors noted the strong objections from the community. Councillors considered the policies of the NDP and how the proposal sat with the newly adopted planning document.

Cllr Hitchen commented that he supported the application and proposed that Members of Portreath Parish Council support the proposal. This was seconded by Cllr. Symonds, put to the meeting and carried with three votes in favour and two votes against.



**ii) PA22/05078 | Use of land for siting of Shepherds Huts and Glamping (Retrospective) | River Barns Old Portreath Road Bridge Redruth Cornwall TR16 4QG**

The Chairman summarised the retrospective application commenting that the site had been up and running since last year. The Chairman reminded the meeting of resident concern over the works when they were happening, without the correct permissions.

Councillors expressed concern over the cumulative impact of the development across the whole site and its impact on the Portreath Stream and the properties in the village of Bridge. The meeting acknowledges that there is a flood risk assessment included in the application, but it does not cover the risk to the stream only the proposed properties. Councillors noted the mass removal of trees from the site and the inclusion of large areas of tarmac now works were complete.

The Chairman proposed that members of Portreath Parish Council Object to the proposal, informing the planning officer: Portreath Parish Council is concerned regarding the impact of this development on the Portreath Stream and how the sewage from the development will be managed. Councillors are concerned that the impact the runoff from the development could have on the Portreath Stream and ask that adequate flood attenuation measures are included in the design at this stage. Councillors request clarification of the arrangements for the management of the sewerage created by this development and ask that it is brought to your attention that the sewage treatment plant in Portreath struggles with current capacity. Councillor also wish to bring to the attention of the planning officer the removal of large numbers of mature trees from this site and the works to raise the ground level across the whole development. This was seconded by Cllr. J. Tull put to the meeting and carried with 4 votes in favour and one vote against.

**iii) PA22/03368 | Erection of conservatory | 9 Tregga Terrace Portreath Cornwall TR16 4NG**

The Chairman summarised the detail of the proposal, and the meeting notes the comments of the WHS Planning officer. Following discussion Cllr. Hitchen proposed that Members of Portreath Parish Council supports the proposal. This was seconded by Cllr. Symonds, put to the meeting and carried unanimously.

**iv) PA22/05272 | Non material amendment in relation to decision notice PA17/08911 dated 21.11.17 - minor amendments to footprint positioning and ground floor extension into hillside, as a consequence of retaining wall design; additional fenestration; addition of air source heat pumps and PV solar arrays; material palette upgrade. | Look Out Battery Hill Portreath Cornwall TR16 4NP**

The Chairman summarised the planning history of the site. The meeting concurred that the non-material changes were improvements to the design but expressed concern that the conditions to remove the original dwellings should be included in any permissions for work.

The Chairman proposed that members of Portreath Parish council do not object to the proposal as long as the condition 6 in the permission PA17/08911 is still applicable. This was seconded by Cllr. Symonds, put to the meeting and carried unanimously.

**v) PA22/05761 | Front Extension | 1 Forthvean Portreath Cornwall TR16 4NY**

Members of Portreath Parish Council **RESOLVED** to support this proposal.

**(b) To give consideration as consultees to any planning applications received since the preparation of this agenda**

The Clerk informed the meeting that planning application PA22/05974 had been received and would be considered at the next meeting of the council.

**(c) To give consideration to any planning applications referred to the council under the 5-day notice protocol**

None



(d) To note any planning appeals

None

(e) To receive the report of planning decisions and correspondence and authorise any actions

The Clerk informed the meeting that planning application PA22/03327 had been approved, PA22/02650 had been refused and PA22/02558 had been withdrawn.

The Clerk highlighted the application PA22/04786 and expressed concern on the impact of the development on the Portreath Stream. Councillors considered the proposal and Unanimously **RESOLVED** to comment on the planning application with the following statement:

Portreath Parish Council is concerned regarding the impact of this development on the Portreath Stream and how the sewage from the development will be managed. Councillors are concerned that the impact the runoff from the development could have on the Portreath Stream and ask that adequate flood attenuation measures are included in the design at this stage. Councillors request clarification of the arrangements for the management of the sewerage created by this development and ask that it is brought to your attention that the sewage treatment plant in Portreath struggles with current capacity.

**9221 To receive the following reports,** authorise any action and consider associated expenditure

**(a) Finance**

i) To receive report on the balance of the bank account

The Clerk reported that on the 30th June 2022 balance of the current account stood at £35,716.80 and the balance of the Savings Account stood at £40,271.54. The Bank statements were signed by the Chairman.

ii) To approve the bank reconciliation for the month of June 2022

The Clerk presented the Bank reconciliation for the month of June 2022 to the meeting. This was approved by councillors and signed by The Chairman.

iii) To receive the Payment Schedule for the period 1<sup>st</sup> June 2022 – 30<sup>th</sup> June 2022 and authorise payment of invoices received, and payments scheduled for 1<sup>st</sup> July 2022 – 31<sup>st</sup> July 2022

Out lining the payment schedule the Clerk detailed payments made totalling £6920.85 for the period 1<sup>st</sup> June 2022 – 30<sup>th</sup> June 2022 and payments totalling £11324.90 due for payments in the period 1<sup>st</sup> July 2022– 31<sup>st</sup> July 2022.

Cllr. Hitchen proposed that the clerk line up payments as listed in the schedule. This was seconded by Cllr. G. Tull, put to the meeting and carried unanimously.

iv) To note any income received

The Clerk reported income totalling £253.16, made up of bank interest (33.16), Gas Cylinder deposit refund (£60.00) and rental income of £160.00.

**(b) Finance and Staffing Committee Report**

i) General Report

Vice Chairman of the Finance & Staffing Committee gave a report on the recent meeting of the committee stating:

- The Chair and Vice Chair were elected for the year 22/23
- The budgets for 21/22 and 22.23 were reviewed.
- The newly created CIL budget was discussed
- Monies were reallocated within the project budget to support the redevelopment of the former toilet building
- The meeting agreed to form a working group, within an initial meeting on the 1<sup>st</sup> September, with the aim of gauging residents views on how the council should spend its precept and looking at long term projects.

**(c) Clerks Report,** authorise any action and consider associated expenditure

i) General report

- **Meet the Clerk & Bridge Coffee Mornings:** The Clerk reported attending the Bridge Coffee morning recently which was well received by attendees. The Clerks asked for

Councillors to support the Meet the Clerk sessions by attending where they could and attend the Bridge Coffee mornings.

- **Clerks Meetings:** The Clerk reported attending a meeting of the local Clerks and that a program to share policies was discussed as being beneficial to all the Councils in attendance.
- **Training**
  - The Clerk asked members to look at the training schedule and contact her to book required training sessions.
  - The Clerk asked to attend training – Making documents accessible. Councillors agreed that the Clerk should book this training.
  - The Clerk highlighted the free planning training on the 27<sup>th</sup> July and encourage councillor to attend this online training session.
- **Weed spraying on the Duke of Leeds Land:** The Clerk confirmed that a contractor had been appointed to address the evasive weeds that had recently been reported growing on the Duke of Leeds Land.
- **Civility & Respect:** The Clerk reminded councillors to look at the recent correspondence circulated. The chairman reminded councillors of the code of conduct and to behave respectfully towards others.

ii) Update on the Clerks hours & holiday

The Clerk reported having worked 22 hours over her contract to date in 22/23. The Clerk informed Councillor she would be taking holiday at the end of July and the middle of August, and the council office would be closed during these times.

iii) Report on the Training – Local Council Awards Scheme

The Clerk informed the meeting that they had attended the online training with the Chairman in the month. The Clerk commented that the council was in a position to apply for the Quality status and would submit a report to councillors prior to the next meeting making recommendation of the next steps.

iv) update on the co-option process to fill the casual vacancy of Councillor

The Clerk confirmed that two applications had now been received, however the closing date for application is the 15<sup>th</sup> July so there may still be more to come.

**9222 Speedwatch**

a) Community Speed Watch programme

The meeting acknowledged that this has been discussed at length during public participation, The Chairman's report and CC Crabtree's report. The Clerk agreed to advertise for volunteers on social media.

b) Consider purchase and installation of radar speed indication devices in various location in the parish, authorise any action and consider associated expenditure

The Chairman confirmed the location Highways would support were:

- Approaching Bridge from Redruth on the grass triangle where Old Portreath Road meets New Portreath Road.
- Approaching Bridge from Portreath at the bottom of Tolticken Hill
- Approaching Bridgemoor from Bridge opposite the bottom of Tolticken Hill
- Bridgemoor, heading towards Portreath on the grass verge at the start of the housing

The Chairman commented that the CIL reserve could be used to fund the signage, but the ongoing maintenance and management cost of the signage should be considered. The chairman commented that following his discussion with highways it was advised that the council do not consider the solar powered units. The Chairman highlighted the need for the batteries to be changed regularly and the council would need to consider who would do this. Cllr. Symonds volunteered to assist with this.

c) Consider the formation of a working party to manage radar speed indication devices and work with the community speed watch team

The Clerk agreed to continue to advertise for volunteers.

**9223** Update on projects for the year 22/23, authorise any action and consider associated expenditure

**a) Former Public Toilets**

The Chairman confirmed that the first two months rent had been received for the use of the former ladies toilet.

The meeting noted that quotes needed to be sought for the redevelopment of the building.

**b) Public Toilets**

The chairman confirmed that the routine service visit had been carried out for the hand wash units, but one of the toilets was out of action and a non-contract service visit had been booked to establish the problem with this toilet.

**c) Neighbourhood Development Plan (NDP)**

• *Confirmation of adoption of the Portreath Parish Neighbourhood Development Plan*

The Chairman confirmed that the NDP had been adopted at the referendum. The meeting noted that the NDP would now be used when determining planning applications.

• *Next steps*

Following discussion councillors identified the need for the to be trained on the NDP. The Chairman agreed to make contact with the steering group members and arrange a date for this.

• *General update*

The Clerk agreed to remove the NDP from future agendas.

**d) Signage**

The Chairman confirmed that the new welcome signage was now in place, and this item could now be removed from future agendas.

**e) Technology**

The Clerk confirmed they were awaiting advice on the details of projector, screen and mobile telephone to purchase.

**f) WAAF Site**

**i) General update**

None

**ii) Update on the proposals for the future of the WAAF Site**, authorise any action and consider associated expenditure

• ***Update on the Heads of Term (HOT) document***

The Chairman commented that the HOT had been back and forth with the solicitors, who had made several recommendations for amendments. This included discussion regarding the minimum number of plots being removed from the document. The Chairman stated that the working group were awaiting the final draft, ready to sign.

• ***Correspondence from a parishioner suggesting consideration be given to including self-build plots in the affordable housing development***

The Clerk highlighted correspondence from a parishioner suggesting the inclusion of self-build plots in the development. The Chairman informed the meeting that he had discussed this with Coastline and they had strongly advised against the inclusion of self-build plots using the site at Heartlands as an example. Members concurred that at this stage even if including self-build plots was recommended it was too late in the negotiations with Classic Builders and Coastline Housing to include self-build plots in this development.

**9224** To receive various items of correspondence, authorise any action and consider associated expenditure

**a) Correspondence circulated by email**

None

**b) General correspondence**

• *Correspondence from a parishioner suggesting consideration be given to including self-build plots in the affordable housing development*

This correspondence was discussed earlier in the meeting. Minute ref: 9223, f.

**c) Correspondence received since the preparation of this agenda**

None



**9225 To give consideration to any applications received for grants/donations**

None

**9226 To agree the date of the next meeting, Monday 1<sup>st</sup> August 2022, 6:30pm**

The meeting agreed that date of the next meeting be Monday 1<sup>st</sup> August 2022, 6:30pm

**9227 Close of Meeting**

The Chairman thanked everyone for their attendance and participation and closed the meeting at 20:25.

1<sup>st</sup> August 2022

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Chairman – Cllr. Stewart

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