

**Minutes for the FULL MEETING of PORTREATH PARISH COUNCIL  
Held on Monday 6<sup>th</sup> June 2022, at Mary's Church Hall, 6:30pm**



Councillors: Chairman Mr. I. Stewart, Mr. B. Jose, Mr. M. Hitchen (until point indicated), Mrs. G. Tull (from point indicated), Mr. J. Tull (until point indicated), Mr. R. Symonds & Mrs. S. Nash  
Cornwall Councillor Dave Crabtree  
15 Members of the Public  
Lucy Jose, Clerk to the Council

**9179 Chairman's Welcome**

The Chairman welcomed those present to the meeting and explained procedures for the meeting.

**9180 To confirm the minutes of meetings held on Monday 9<sup>th</sup> May 2022**

Cllr. Jose proposed that that the minutes for the meeting held on 9<sup>th</sup> May 2022 be signed as constituting an accurate record of proceedings. This was seconded by Cllr. Nash, put to the meeting and carried unanimously.

**9181 To confirm the minutes of the meeting of the Finance and Staffing Committee held on the 6<sup>th</sup> December 2021**

Cllr. J. Tull proposed that that the minutes for the Finance and Staffing Committee meeting held on 6<sup>th</sup> December 2021 be signed as constituting an accurate record of proceedings. This was seconded by Cllr. Symonds, put to the meeting and carried unanimously.

**9182 To Receive Apologies**

The meeting noted apologies form Cllrs. Goodwin.

**9183 Declaration of Interests**

Cllr Hitchen declared an interest in planning application PA22/04063, item 9, a, i) on the agenda.

**9184 Chairmans Report**

The Chairman commented on the wonderful Jubilee Celebration held in the parish over the weekend. The Chairman asked the Clerk to write a letter of thanks to the organisers and volunteers.

The Chairman reported attendance at the recent CPIR meeting which had been focusing on highways projects. The Chairman informed the meeting the CC. Crabtree would assist the parish is accessing the funds available in the next round of funding.

The Chairman informed the meeting that he continued to work with the Mining Villages Regeneration Group to complete the rural status report.

**9185 Public Participation Session, when members of the public may raise matters with Councillors, (limited to 3 minutes per speaker with a maximum of 15 minutes in total)**

Residents from Bridge addressed councillors sharing concern regarding a resident with intrusive CCTV and highlighting that the same resident restricting access to St Ann's Lane and neighbouring properties.

The meeting discussed the matter suggesting that the access issue was likely a civil matter but suggested several people that may be able to assist ease the situation, including representatives of Cornwall Council, the local police beat manager and the ICO. CC. Crabtree agreed to investigate the matter following his return from holiday.

*Cllr. G. Tull joined the meeting*

The volunteer who represented the parish at the police liaison meetings addressed councillors with an update from the latest meeting and Inspector Sophie Curtis:

- **Safer Towns Meeting:** There is now team of 6, called the 'No Excuses Team', who are a Road Policy Unit, currently working in Camborne and Kerrier with positive results. This is ongoing and will alternating between Camborne and Redruth areas.
- **Prevent & Detect Team** from Plymouth will be coming down, to focus on drugs and vulnerable people. There has been some success and the team have managed to disrupt outside dealers (County Lines) coming into Cornwall. This is ongoing. This work has a multi-agency approach. There is more

research going into the level of criminality and violence that comes with dealers from out of county and how to help people dealing with drug debt.

- **Summer** The police have a more evidence-based way of patrolling hot spot areas. The Police are working on identifying these and over the next few months, there will be more police visibility in these areas.
- **Road Traffic Accidents** – Fatalities are on the increase. There is evidence to suggest that driving standards have dropped over Covid. The police are now looking to crack down on driving offences. Looking at what the police can do locally, where suggestions were made:
  - Local campaign to raise awareness of speeding and attitudes on the roads:
  - Parish Councils to help advertise and raise awareness of speeding and attitudes towards driving
  - Community Speedwatch Campaign
  - 20's Plenty Campaign
  - Continual identification of Hot Spot areas

Redruth Councillors are working with Amazon to fund flashing speeding signs on the New Portreath Road.

Drink Driving was raised as a concern continues to be an issue within the county an educational approach, with more collaboration within schools and agencies to work towards preventing behaviour cycles passed down from generation to generation.

Specific concerns to Portreath included:

- Speed Complaints between Bridge and Portreath
- Tregua Hill – speed
- Graffiti in the village - This has also appeared in other areas. It appears to say AVOS. Information is being collated and they are trying to identify the suspect.

The Chairman thanked the volunteer for their support.

Residents present asked for a deceased animal on Tregua Hill to be removed. The Clerk agreed to report this and the Chairman explained the Cornwall Council Report it tool.

**9186** To receive the report of Cornwall Councillor Dave Crabtree, authorise any actions and consider any associated expenditure

CC Crabtree addressed the meeting informing members of his work thought out the month of May:

- **Traffic Data Monitoring:** CC Crabtree confirmed that there were a number of locations that monitoring had been requested, but due to its popularity there was a long waiting list for use of the device.
- **Speedwatch:** The speed gun is currently away for calibration, on its return the Speedwatch programme will commence.
- **Police Liaison Meeting:** The date of the next police liaison Group meeting would be the 21<sup>st</sup> June 2022.
- **Tregua Hill:** CC Crabtree confirmed that he had been in contact with the managing Director of Cormac and reported the dangerous condition of the road surface at the bottom of the hill, requesting that it be resurfaced ad a matter of urgency. CC Crabtree confirmed that there had been no response to this request. Despite regular chasing of highways CC Crabtree also commented that he had not yet had sight of the proposals for the top of Tregua Hill.
- **Tehidy Woods:** Commenting that the Portfolio holder for transport continues to push for parking charges to be introduced at Tehidy Woods, CC Crabtree conformed that he continued to lobby for the event's field to be used for campervan parking to generate income as an alternative to charging locals for parking at the woods.
- **Forth Veian:** CC Crabtree confirmed that he was awaiting the portfolio holder for transport to visit the junction to see what recommendation could be made to make the junction safer.

Bridge residents present highlighted the need for the resurfacing of Bridge Hill. CC Crabtree agreed to follow this up.

(a) To give consideration as consultees to:

i) **PA22/04063 - Change of use from holiday dwelling to a C3 residential dwelling**

Cambridge Barn, New Portreath Road, Redruth

*Cllr. Hitchen declared an interest in the application and left the meeting.*

The Chairman invited the applicant to speak on the planning application.

Seeking support of the councillors the applicant spoke about the application, commenting that as a young local family, the change of use from holiday dwelling to residential dwelling was the only way they could raise funds to build the property on their land.

The Council listened to the comments of the planning officer, the planning history of the land and considered the comments of those who had visited the site. Following discussion Cllr. G. Tull proposed members of Portreath Parish Council support the proposal. This was seconded by Cllr. Nash, put to the meeting and carried with three votes in favour, one against. Two councillors abstained from voting on the proposal.

*Cllr. Hitchen was invited to re-join the meeting.*

*Cllr. J. Tull left the meeting.*

ii) **PA22/02558 - Two new semi-detached houses**

Orchard Leigh, Bridge

The Chairman summarised the proposal and invited the applicant to address councillors.

The applicant spoke at length of their local connection to the area, the access to the site and the sympathetic design of the properties. The applicant confirmed that one property was for a family member and the other would be an open market dwelling.

Residents of Bridge spoke in strong objection to the proposal highlighting:

- The flood risk to both the properties proposed, the neighbouring properties and the Portreath Stream.
- The design of the proposed dwellings being out of character with the area.
- The danger of increasing the traffic in the already hazardous access to the neighbouring properties.
- The impact of the proposed on the community of Bridge should they not be designated as first homes.
- Increase of noise created by the additional dwellings.
- The loss of trees and wildlife by the building of dwellings in the area.
- Overlooking of neighbouring properties.

Councillors considered the planning application noting the objection from the Environment Agency and the lack of any kind of flood risk assessment. Councillors concurred that flooding was of concern, to both the properties and the wider community. Councillor commented that two properties on the plot should be considered overdevelopment.

Following further discussion Cllr. Jose proposed that members of Portreath Parish Council object to the proposal due to:

- The potential increase of flood risk to both the neighbouring properties, proposed properties and Portreath Stream.
- The dangerous access to the proposed from the highway.
- The potential over development of the plot.

This was seconded by Cllr. Hitchen, put to the meeting and carried unanimously.

iii) **PA22/04676 - Loft conversion with rear dormer**

15 Tregae Close Portreath Cornwall TR16 4TR

Following short discussion, it was **RESOLVED** that Portreath Parish Council would support this proposal.

(b) To give consideration to:

- i) **PA22/03587 | The construction of 60 dwellings with associated gardens, parking and landscaping and vehicular access from U6046 (Approval of reserved matters of Access, Appearance, Landscaping, Layout and Scale pursuant to planning permission PA18/06071) | Land South West Of Tolgus Vein Farmhouse Tolgus Redruth**

The meeting acknowledged that the application had been approved in principal and that this was the reserved matters application outlining design and landscaping of the site.

Following discussion regarding the flood risk to the Portreath Stream and the impact of the development of the sewage system in Portreath Members of Portreath Parish Council **RESOLVED** to comment on the planning application with the following statement: Portreath Parish Council is concerned regarding the impact of this development on the Portreath Stream and how the sewage from the development will be managed. Councillors are concerned that the impact the runoff from the development could have on the Portreath Stream and ask that adequate flood attenuation measures are included in the design at this stage. Councillors request clarification of the arrangements for the management of the sewerage created by this development and ask that it is brought to your attention that the sewage treatment plant in Portreath struggles with current capacity.

(c) To give consideration as consultees to any planning applications received since the preparation of this agenda

The meeting noted that planning application PA22/03368 & PA22/04757 had been received since the preparation of the agenda and would be considered at the next meeting of the council.

(d) To give consideration to any planning applications referred to the council under the 5-day notice protocol

The Clerk informed the meeting that planning application PA22/02650 had been referred back to the council under the local council protocol.

Following discussion, it was **RESOLVED** that the council would follow option 2 of the local council's protocol and agree to disagree with the recommendation of the planning officer.

(e) To note any planning appeals  
None

(f) To receive the report of planning decisions and correspondence and authorise any actions

The meeting noted that planning applications PA22/02115 and PA22/02354 had been approved and that planning application PA22/00202 had been granted.

**9188** To receive the following reports, authorise any action and consider associated expenditure

(a) **Finance**

i) To receive report on the balance of the bank account

The Clerk reported that on the 31<sup>st</sup> May 2022 balance of the current account stood at £42,753.63 and the balance of the Savings Account stood at £40,238.38. The Bank statements were signed by Cllr. Symonds.

ii) To approve the bank reconciliation for the month of May 2022

The Clerk presented the Bank reconciliation for the month of May 2022 to the meeting. This was approved by councillors and signed by Cllr. Symonds.

iii) To receive the Payment Schedule for the period 1<sup>st</sup> May 2022– 31<sup>st</sup> May 2022 and authorise payment of invoices received, and payments scheduled for 1<sup>st</sup> June 2022 – 30<sup>th</sup> June 2022

Out lining the payment schedule the Clerk detailed payments made totalling £3982.06 for the period 1<sup>st</sup> May 2022 – 31<sup>st</sup> May 2022 and payments totalling £12551.40 due for payments in the period 1<sup>st</sup> June 2022– 30<sup>th</sup> June 2022.

The Chairman proposed that the clerk line up payments as listed in the schedule. This was seconded by Cllr. Symonds, put to the meeting and carried unanimously.

iv) To note any income received

The meeting noted income received from Zurich Insurance of £681.18.

**(b) Finance and Staffing Committee Report**

- i) General Report  
Councillors noted that a meeting of the Finance and staffing committee was scheduled for the 20<sup>th</sup> June 2022.

**(c) Clerks Report, authorise any action and consider associated expenditure**

- i) General report
- **Standing Orders Review:** The Clerk informed the meeting that SO 18 had been amended in the model document, therefore recommends that this council review them to reflect this change regarding procurement.
  - **Training:** The Clerk reported attending the SLCC training seminar in Exeter and requested that they attend the SLCC branch meeting 6<sup>th</sup> July. Councillors concurred that this would be beneficial.
- ii) Action Plan  
The Clerk reminded councillors of their responsibility to carry out the tasks listed in the action plan, once they had committed to carrying out a task.
- iii) Platinum Jubilee  
The Chairman reported a successful programme of events, with positive feedback from members of the public.

**9189 To consider the councils views to the Public Spaces Protection Order, Renewal of existing dog bans on beaches and formulate an early response to the Beach Restrictions consultation, authorise any action**

and consider associated expenditure

The council considered a response to this consultation, discussing the merits of the current arrangement, and perks from previous PSPO's.

The Clerk informed the meeting that only negative reports of the current PSPO had been received from parishioners and visitors and councillors and members of the public present shared negative incidents of dogs on the beach.

*Cllr. Hitchen left the meeting.*

Councillor Jose proposed that the council responds to the early beach restrictions consultation survey with the following statement:

Members of Portreath Parish Council would like to see amendments made to the current PSPO arrangements for dogs on Portreath Beach. Councillors would support the hours the PSOP covered to remain as with the current PSPO, with dogs banned from the beach between 10 am and 6pm but would like to see the ban extended to cover the period 1<sup>st</sup> May – 31 August annually.

This was seconded by Cllr Nash, put to the meeting and carried with 4 votes in favour and 1 vote against.

**9190 To approve the co-option process to fill the casual vacancy of Councillor, authorise any action and consider associated expenditure**

The Clerk confirmed that the electors of the parish had not requested an election and that the council could now fill the position by co-option.

Councillors unanimously resolved to fill the vacancy by co-option.

The Clerk suggested that councillor consider the time scales for filling the vacancy and commented that if the vacancy was advertised on the 7<sup>th</sup> June there would be a short but sufficient window of time for interested persons to apply for co-option at the July meeting. Councillors felt this time scale was too short and asked for the position to be filled at the August meeting of the council.

The clerk confirmed that interested person should apply in writing with the names and signatures of two electors as proposer and seconder for the position. The Clerk informed councillors that at the August meeting interested persons would be invited to introduce themselves to the council and that should there be more than one applicant a vote would take place to fill the position.

- 9191** To consider requesting that Cornwall Council reinstates the Tehidy Management Committee to include members from local councils and members of the public, authorise any action and consider associated expenditure  
The Chairman invited CC. Crabtree to explain what other local councils have resolved regarding this matter.

CC Crabtree summarised the role of the previous management Committee, councillors considered the benefits of the committee. Following discussion members of Portreath Parish Council **RESOLVED** to request that Cornwall Council reinstates the Tehidy Management Committee to include members from local councils and members of the public.

**9192** Speedwatch

**a)** *Community Speed Watch programme*

The Chairman summarised the project, reiterating the comments of CC Crabtree from earlier in the meeting. The meeting suggested places the project would be beneficial and noted that the programme could not operate in 60mph areas.

The meeting concurred that this programme would be good to support the 20 is plenty campaign, and the meeting noted that the 20mph limit would be enforceable by the police.

**b)** *Consider purchase and installation of radar speed indication devices in various location in the parish, authorise any action and consider associated expenditure*

The Chairman informed the meeting of the research he had carried out and identified several types of radar speed indication device that could be purchased and summarised the cost of the units. The Chairman reminded the council of the cost of installing poles suitable for such devices, that may also be required.

The meeting discussed battery, solar and mains fed devices and talked of how battery changing could be managed should the project come to fruition.

The meeting concurred that the purchase of such devices would be beneficial to parishioners and identified funding in the recently created CIL fund to cover the cost of a unit.

Residents from Bridge identified a potential funding source for a device, for sole use in the village of Bridge.

Members of Portreath Parish Council **RESOLVED** to continue to explore the option of purchasing radar speed indication devices for the parish.

**c)** *Consider the formation of a working party to manage radar speed indication devices and work with the community speed watch team*

The meeting noted the need for such a working party and agreed to consider this further, along with the exploration of the purchase of radar speed indication devices for the parish.

**9193** Update on projects for the year 21/22, authorise any action and consider associated expenditure

**a)** **Former Public Toilets**

The Chairman informed the meeting that the short-term agreement for the rental of the former ladies' toilet was now under way, which would generate a small income for the council.

The Chairman summarised the decision from the last meeting to investigate the redevelopment of the former toilets. Cllr. G. Tull confirmed that of grants they had investigated to date a parish office would not secure funding, but comments that if the building had multi uses it would more likely attract funding. Cllr. Tull agreed to look further into funding and Cllr. Jose confirmed that they had contacted a company requesting quotes for full project management of such project.

**b)** **Public Toilets**

The Chairman reported that the toilets were running smoothly, with minor maintenance addressed by the working group throughout the month. The Chairman commented that a meeting was due with the cleaning contractor confirm some contractual responsibilities, in relation to the employment of additional cleaning staff.

**c) Neighbourhood Development Plan (NDP)**

The Chairman confirmed that the date for the NDP referendum had been set for the 23<sup>rd</sup> June 2022. The Chairman confirmed that Cllr. Goodwin had been working on the website to make the information more easily accessible to those who wish to do further research prior to voting. The Clerk agreed to advertise the referendum on the website and social media pages.

**d) Signage**

The Chairman confirmed that the Welcome to the Parish signage would be installed later in June.

**e) Technology**

The Chairman informed the meeting that the council still awaits the advice of Cllr. Goodwin on the project and screen that are recommended for purchase.

Cllr. Symonds brought to the attention of the council, the poor-quality mobile telephone that the clerk uses. Following discussion Cllr. G. Tull proposed that the Clerk purchase a mobile telephone that is fit for purpose and supports the Clerks working requirements. This was seconded by Cllr. Symonds, put to the meeting and carried unanimously.

**f) WAAF Site**

**i) General update**

None

**ii) Update on the proposals for the future of the WAAF Site, authorise any action and consider associated expenditure**

The Chairman summarised the advice of the solicitors with regards to signing the Heads of Term (HOT) document and recommended the council ask the solicitors to amend the HOT as per their advice. The Chairman proposed that the council ask the solicitors to amend the HOT as per their advice. This was seconded by Cllr. Jose, put to the meeting and carried unanimously.

The Chairman commented that following these amendments the HOT should be ready for signing.

**g) Consider the formation of a working group to identify potential future projects for the council to consider**

The Chairman proposed that members of Portreath Parish Council form a working group to identify potential future projects for the council to consider. This was seconded by Cllr. G. Tull, put to the meeting and carried unanimously.

The Chairman asked the Clerk to advertise the details of the working group to encourage membership from parishioners.

**9194 To receive various items of correspondence, authorise any action and consider associated expenditure**

**a) Correspondence circulated by email**

**i) Lanteglos by Fowey Parish Council:** Request to consider joining the approach to the local government ombudsman to elicit change from Cornwall Council in respect of allocation of social housing.

The Clerk read the correspondence and councillors concurred that they should seek more information. The Chairman agreed to follow this up.

**b) General correspondence**

None

**c) Correspondence received since the preparation of this agenda**

None

**9195 To give consideration to any applications received for grants/donations**

The meeting noted that there were no requests for grants. However, Cllr. Jose proposed that a donation of £250.00 be made to the Portreath Surf Lifesaving Club in recognition of their provision of volunteer safety patrols on the beach where lifeguards are not on duty. This was seconded by The Chairman, put to the meeting and carried unanimously.

**9196 To agree the date of the next meeting, Monday 4<sup>th</sup> July 2022, 6:30pm**

The meeting agreed that date of the next meeting be Monday 4<sup>th</sup> July 2022, 6:30pm

**9197 Close of Meeting**

The Chairman thanked everyone for their attendance and participation and closed the meeting at 20:47.

4<sup>th</sup> July 2022

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Chairman – Cllr. Stewart

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