

**Minutes from the FULL MEETING of PORTREATH PARISH COUNCIL  
on Monday 10<sup>th</sup> January 2022, held at Mary's Church Hall, 6:30pm**



Councillors: Chairman Mr. I. Stewart, Mr B. Jose, Mr. M. Hitchen, Mrs. S. Nash, Mr.P Kessell, Mr. S. Goodwin and J.Tull (from point indicated)  
Cornwall Councillor Dave Crabtree  
Nick Hewitt- Boorman - Land & Property Consultant  
Georgina Hayman – Coastline Housing  
3 Members of the Public  
Lucy Jose, Clerk to the Council

**9069 Chairman's Welcome**

The Chairman welcomed those present to the meeting and explained procedures for the meeting. Highlighting the council caution regarding Covid 19, the Chairman explained the scheme of Emergency delegation would remain in place and that meeting would be kept to urgent and essential business only, the Chairman asked that attendees continue to follow guidance, hand face, space, fresh air. The Chairman explained the procedure for public participation highlighting the three minutes per person speaking with a maximum of 15 minutes public participation in total.

**9070 To confirm the minutes of meetings held on Monday 6<sup>th</sup> December 2021**

Cllr. Goodwin proposed that the minutes for the meeting held on 6<sup>th</sup> December 2021 be signed as constituting an accurate record of proceedings. This was seconded by Cllr. Hitchen, put to the meeting and carried unanimously.

**9071 To Receive Apologies**

The meeting noted apologies from Cllrs G Tull and Symonds.

**9072 Declaration of Interests**

None

**9073 Public Participation Session, when members of the public may raise matters with Councillors, (limited to 3 minutes per speaker with a maximum of 15 minutes in total)**

The Parish Representative who attends the Police Liaison meeting reported attendance to the meeting held on the 7<sup>th</sup> December 2021, stating:

- The current Drink Driving Campaign has been in full swing over the festive period.
- Violence against Women and Girls campaign – more data is being gained, which will assist with Hot Spot and evidenced based policing. AN effective strategy which is proving successful in the area. There is a 'Streetsafe' tool available, anyone can anonymously report areas where they feel unsafe. This tool is to encourage the public, in particular female, to report these hot spot areas in order to target policing. It is available on the Police UK website. [street-safe - Police uk](#)
- Neighbourhood safety – People are being encouraged to report street lights that are broken, which helps to protect the safety of people and can reduce crime.
- Speedwatch – Communities are being encouraged to sign up via the link on the Devon and Cornwall Website. The Chairman is liaising with the lead for the Portreath Group to register.
- County Lines – Data shows, County Lines seem to infiltrate vulnerable areas in towns and cities. They use cuckooing techniques, preying on vulnerable people. There have been successful raids in West Cornwall and there is a significant amount of police resources given to this area. The public are encouraged to report any concerns regarding this widespread issue

Cllr. J Tull joined the meeting.

Nick Hewitt-Borman and Georgina Hayman of Coastline Housing addressed the meeting sharing the indicative draft layout for the potential affordable housing development at the former WAAF site explaining that the design was loosely based on the history of the WAAF site and the buildings in the rough locations of those that stood on the WAAF site.

Ms Hayman explained that the mix of housing was in line with what is required on the housing need register and that the design was for 1 and 1.5 storey dwellings to minimise the impact on the area. Ms Haymen commented that this also meant that the dwellings could be easily adapted and made more accessible should it be required.

The Chairman commented that the NPD supported the buildings of such dwellings. The Chairman questioned if the badger sets had been considered when drawing the plan. Ms Hayman confirmed that an ecological survey would be carried out further down the line to determine the location of any badger sets and the plan revised to accommodate them where required. The Chairman asked if the community space was omitted from the plan, could another dwelling be put in place in that location, Ms Hayman confirmed that the plan was indicative and could be revised as required.

Cllr. Hitchen commented that he felt that the initial design had too many properties and that it was likely that planning conditions would mean that building close to the Mineral Tram would not be permitted. Cllr. Jose commented that the area for set net biodiversity did not need to be at the bottom of the site as outlined but could be moved or split to accommodate any planning conditions such as had been exemplified by Cllr. Hitchen.

Mr Hewitt Borman confirmed that the Parish Council would be involved with the design of the site throughout the project, Ms Hayman commented that a financial appraisal would need to be carried out to see set the split rental properties. Cllr. Kessell commented that the parish needed desperately rental properties.

Mr Hewitt-Borman agreed to come back to the council with a detailed Heads of Terms document detailing the price per dwelling for the land and timescales for submitting a planning application for the development. Mr Hewitt- Borman confirmed that once signed that the Council would have be legally bound to deal himself, coastline housing and their building partners for a given period.

**9074 To receive the report of Cornwall Councillor Dave Crabtree, authorise any actions and consider any associated expenditure**

CC Crabtree update the meeting with the latest covid figures commenting that there were currently 55 cases in Illogan and Portreath with the majority of cases being in school aged children and those under 30.

CC Crabtree highlighted his recent successful campaign to have Samaritan's signage installed on the Brides over the A30 in the area. Cc Crabtree said if they save just one life, they will be a success.

CC Crabtree said that he was struggling to arrange for the sand build up on the beach to be moved, but confirmed that he would continue to work with Cllr. Kessell to ensure the sand is not left against the harbour wall.

CC Crabtree confirmed he was booking time with the MP George Eustice in the coming weeks and would highlight this sand issue if it had not yet been resolved. CC Crabtree also commented that the visit from the MP would also take in a trip to Forth Veian to discuss the dangerous junction with Cot Road.

Residents present asked if there was an update on the works planned for Tregea Hill, CC Crabtree agreed to follow this as a priority.

**9075 To review the document COVID-19: Portreath Parish Council Plan, adopted on 23<sup>rd</sup> March 2020, updated 4<sup>th</sup> May 2020, amended 6<sup>th</sup> January 2021 & 4<sup>th</sup> May 2021, authorise any actions and consider any associated expenditure**

The Chairman asked for confirmation that councillors had read and understood the changes suggested to the Covid-19 Emergency Plan, following the guidance of CALC. Councillors concurred that they had read and understood the proposed amendments to the plan.

The Chairman proposed the Covid 19 Emergency Plan be up dated as per the draft circulated to councillors. This was seconded by Cllr. Jose, put to the meeting and carried unanimously.

**9076 To resolve that Portreath Parish Council delegates authority to the Clerk informed by consultation with members of the Council, to take any actions necessary with associated expenditure up to £1500 to**

**protect the interests of the community and ensure council business continuity during the period of the Coronavirus pandemic where it is deemed inappropriate to meet.**

Proposed by The Chairman, seconded by Cllr. Jose members of Portreath Parish Council unanimously resolved that the Council delegates authority to the Clerk informed by consultation with members of the Council, to take any actions necessary with associated expenditure up to £1500 to protect the interests of the community and ensure council business continuity during the period of the Coronavirus pandemic where it is deemed inappropriate to meet.

**9077 Planning**

**(a)** To give consideration as consultees to:

i) To remove an existing caravan and replace with a dwelling and associated works

**Cambrose Farm, Cambrose, - PA21/10929**

Cllr. Kessell proposed that members of Portreath Parish Council support this proposal. This was seconded by Cllr. Hitchen, put to the meeting and carried unanimously.

ii) Construction of detached garage and parking area with garden shed beneath

**15 Greenfield Gardens, Portreath – PA21/11912**

The Chairman outlined the proposal.

Councillors commented on the elaborate design for a garage and shed and expressed concern of the future use of the proposed and noted the consultee comments of the Cornish Mining World Heritage officer.

The Chairman proposed that members of Portreath Parish Council support this proposal, assuming that the use will be conditioned so as to be incidental to the host dwelling. This was seconded by Cllr. Goodwin, put to the meeting and carried unanimously.

iii) Proposed side and rear two storey extension and loft conversion

**4 Tregea Close, Portreath – PA21/12151**

Cllr. Kessell proposed that members of Portreath Parish Council support this proposal. This was seconded by Cllr. Hitchen, put to the meeting and carried.

**(b)** To give consideration as consultees to any planning applications received since the preparation of this agenda

The Clerk confirmed that application **PA21/ 2690 & PA21/12616** had been received since the preparation of the agenda and be added to the agenda for discussion at the February meeting of the council.

**(c)** To give consideration to any planning applications referred to the council under the 5-day notice protocol

None

**(d)** To note any planning appeals

None

**(e)** To receive the report of planning decisions and correspondence and authorise any actions

The meeting noted that planning application **PA21/ 09776** had been approved.

**9078 To receive the following reports, authorise any action and consider associated expenditure**

**(a) Finance,** to note the report circulated by the Clerk

The meeting noted the finance report that had previously been circulate by the Clerk. The Chairman signed the bank statements, bank reconciliation and payment schedule.

Cllr. Hitchen proposed that the clerk line up payments as listed in the schedule. This was seconded by Cllr. Kessell, put to the meeting and carried unanimously.

**(b) Clerks Report**

i) General report

- The Clerk emphasised the importance of reading and responding to emails at present whilst meetings are being kept to essential and urgent business only.
- The Clerk informed the meeting that she had requested that the Finance and Staffing Committee look at the updating the financial regulations to reinstated the sections relevant to committees. The Clerk recommended that the model document be adopted.

- The Clerk summarised the training programme for the following months that had been previously circulated asking councillors to look at what is available and to request bookings for courses they are interested in. The meeting noted that the Clerk wishes to book several training courses for herself.
- The Clerk reported anonymous correspondence received complaining about alleged development on land which does not belong to the developer, along with the removal of wildlife habitat and trees. The Clerk confirmed the meeting that building on land which is under ownership on another party is classed as a civil matter and should be addressed via solicitors. The Clerk suggested that a report could be made to Cornwall Council regarding the removal of trees and unapproved development, however was unable to respond directly to the complainant as they had not provided correspondence details. The Clerk also commented that it was against GDPR regulations to publish full details of the complaint on the council website on the council, and not appropriate for the same reasons to carry out public consultation on the matter. The meeting noted that as there had been no correspondence address given the clerk could not respond directly to the complainant.

ii) Platinum Jubilee

The clerk informed the meeting that the PC would host a Facebook events page for the jubilee and that a full report on jubilee beacons would be circulated prior to the next full council meeting.

The Chairman reported attendance at a meeting with PIC representatives and Gwel an Mor who had generously offered to fund a number of activities for the Jubilee.

The Chairman asked the Clerk to advertise the next meeting of the Jubilee organisation Group on Facebook.

**9079 Update on projects for the year 21/22, authorise any action and consider associated expenditure**

**a) Neighbourhood Development Plan Steering Group (NDP SG)**

The Chairman informed the meeting that the initial examiners report had been received from Liz Beth and that comments had been sought from former NDPSG members. The Chairman commented that initial comments had been sent back to the examiner on the report.

**9080 To give consideration to any applications received for grants/donations**

- Portreath Preschool

The Clerk reported receiving an application from Portreath Preschool requesting a total of £ 127.63 to fund the purchase of wet weather gear for the staff to facilitate outdoor sessions with the children in inclement weather.

The Chairman proposed to make a donation of £127.63 to Portreath Preschool towards funding the wet weather gear as requested. This was seconded by Cllr. Hitchen, put to the meeting and carried unanimously.

**9081 To agree the date of the next meeting, Monday 7<sup>th</sup> February 2022, 6:30pm**

The meeting agreed that the date of the next full council meeting would be Monday 7<sup>th</sup> February 2022, 6:30pm at St Mary's Church Hall.

**9082 Close of Meeting**

The Chairman thanked everyone for their attendance and participation and closed the meeting at 19:28.

7<sup>th</sup> February 2022

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Chairman – Cllr. Ian Stewart