

Portreath NDP Meeting 8th February 2021

6.30 pm via Zoom

Attendees: Chris Matijasevic (CM) (Chair), John Eyre (JE), David Ilett (DI), Brigid Clarke (BC), Terry Reynard (TR), Peter Disney (PD), Joe Urban (JU)

Item	Notes
1	Apologies from Heather Mullin (HE) Claire Whelan (CW), Cath Dennis (CD) and Brian Barber (BB)
2&3	<p>Previous minutes proposed by CM as accurate, seconded by PD</p> <p><u>Matters arising:</u></p> <ul style="list-style-type: none"> Final FB post was done. Old versions of material on Basecamp has been removed. <p>Action - CM to check with HM whether Dominic Goodwin has been informed that he won the £100 prize.</p>
4	<p><u>Basic Condition Statement</u></p> <p>PD had prepared this statement and circulated it and its appendices prior to the meeting. He explained that in drafting the document he had looked at a number of other 'made' NDPs including St. Agnes. The meeting reviewed the documents and PD made most of the agreed amendments during the meeting.</p> <p>Action- BC to send PD suggested wording for Table A Policies 17 and 18 Action – JE to send PD letter confirming outcome of CC's screening for SEA and HRA. Action – PD to remove Appendix 3</p> <p>PD explained that there appeared to be no requirement to specify the exact local and National policies in Appendix 1. The meeting agreed that it was sufficient to use the tick box system as presented by PD. The meeting thanked PD for preparing this document.</p>
5	<p><u>Additional Policies</u></p> <p>BC explained that as a result of feedback received during the pre-submission consultation one of the amendments agreed by the steering group was to add policies that covered business and tourism. Two new policies were drafted: Policy 17 Business and Employment and Policy 18 Visitor Experience and the Leisure economy. These were presented together with Justification and Intention paragraphs to the PCC and circulated to the Portreath Parish Business Group. Gwel-an-mor employed the services of a planning consultant to review the policies. His feedback was that he supported the policies as written. No other comments were received.</p> <p>The meeting agreed to approve the Policies for the Regulation 15 version of the NDP.</p>

6	<p><u>Regulation 15 Document</u> Action- All CM asked that everyone check that for each of the policies allocated to them, they have completed a list of amendments needed and posted it on Basecamp prior to 23rd Feb. (NB these instructions were subsequently updated by email from CM.) Action- HM to make all the amendments needed to create the Regulation 15 document Action - CM & BC to proof check the revised version prior to it being circulated to SG for approval and then being handed over to the PPC.</p>
7	<p><u>Finance</u> CM reported that no additional funds are required.</p>
8	<p><u>Legacy Document</u> TR updated the meeting on good progress made. CD has been liaising with the artist. He has a budget and the work is underway. The only uncertainty is timing. Aiming to have the legacy document available easily in time for the referendum. Action- CM to check terms of grant funding which is covering the cost of the document. Action-TR/CD to make any arrangements necessary with artist re invoicing etc to comply with the terms of the grant by 31st March.</p>
9	<p><u>Next steps</u> CM explained that next steps are:</p> <ul style="list-style-type: none"> • To finalise the Regulation 15 document and Basic Condition Statement. • All then goes to PPC as the 'qualifying body' • Documents are then submitted to CC • CC appoint an examiner who should hopefully report by the end of 2021 • If CC are happy with the report, they will then organise the referendum. It is CC's responsibility to communicate with the parishioners. <p>Action- All Ensure that Basecamp is kept up to date with latest versions of documents. Action- Simon Goodwin has kindly agreed to keep the NDP website up to date which is a responsibility of the PPC from next month.</p>
10.	<p><u>Questions from the Public</u> None</p>
10	<p><u>AOB</u> The meeting wanted to recognise and thank HM for her contribution in chairing the NDP and getting to this final point. The hope is that it will be possible to organise a celebration at some point to mark this achievement.</p>
12	<p>All being well, no further meetings.</p>