



Portreath NDP Meeting 26th October 2020

6pm via Zoom

Attendees- Heather Mullin (HM), John Eyre (JE), Chris Matijasevic (CM) Imogen Day (ID), Terry Reynard (TR), Dave Illett (DI) and Brigid Clarke (BC)

Chair's update

HM- Executive summary is done, nobody has asked for a copy yet. Hard copies can be available if needed.

HM- Telephone is up and running, one call so far. CM setting spreadsheet up to keep track of contact

HM- Facebook access given to Katerina, she will be doing weekly updates (next will be film 2). Wording drafted for future posts. CM amendments on 2 and 7 (minor wording alterations).

Action- HM to send some minor wording amendments to Katerina for Facebook posts, including passing on the message of the phone line for those not using the internet.

HM- Over 1000 links to the NDP page, 68 have then gone through to the Go Collaborate Form. 20-30 have completed the form. Ideally we could get it up to nearer 100, but as long as we can demonstrate the level of coverage, if people don't reply we can assume people are content with the plan.

CM- Including stats will encourage others to participate.

Action- HM- To pick up with GO Collaborate that the platform is sometimes quite slow (raised by TR).

TR- Suggested using the church hall to engage with older people- using paper copies. Some toddler groups are restarting in the hall so the space could be used for engagement (TR and CD). Parish Council would not support this. Telephone number is on poster and leaflets that have been distributed.

HM- Website- Vision ICT team have finished their work, Colette noted that the VCA is missing, ID has chased this.

CM- Website- Contact form being monitored? Has Claire organised the training, there are some small tweaks to make.

Action- HM- to check NDP website contact form and chase training with Claire

HM- Meeting with Brian Barber this week, Locality money is secured and waiting for Community Chest funding.

BC- Lucy asked for more material to post on PC website.

Action- ID to pick out some pictures (distribution of leaflets etc) (Parents consent given, TR confirmed).

Action- TR to send KS and ID some pictures of young people volunteering

HM- Zoom session tonight 7pm. Go Collaborate have created a tutorial video if needed, not sure if anybody will attend, but HM can talk through the plan if needed and Go Collaborate will be there to answer any questions for the online platform.

Group agreed another meeting would be useful before the end of the consultation, to plan ahead for next phase of project plan.

Action- HM to ask Go Collaborate for any key messages coming through before next meeting.

HM- Meeting suggested for week of 9th November, 6pm. **ID to prepare agenda and calendar invite.**

Action- CW to write email out to responders from original survey.

All agreed that radio or newspaper isn't local specific so not helpful. Has been in school and pre-school newsletters. CD has done a church announcement.

Action- BC and CM- Facebook updates will be essential for momentum (to share with Surf Life Save Club, Business Group, Chit Chat and Village Talk groups PIC and PC)