

**Minutes of the full EXTRAORDINARY MEETING of PORTREATH PARISH COUNCIL, held on the Zoom Virtual Meeting Platform on Monday 23<sup>rd</sup> November 2020, 6:30pm**



Present: Councillors Mr. I. Stewart, Mr. C. Matijasevic, Mr. B. Jose, Mr. D. Ilett, Mr. M. Hitchen and Mr. R. Symonds  
Lucy Jose - Clerk to the Council  
1 member of the public

**8798 Chairman's Welcome**

The Chairman welcomed those present to the meeting and explained procedures for the virtual meeting, and the need for the meeting to enable time at the next full meeting of the council for setting the budget and precept.

**8799 To Receive Apologies**

The meeting recorded apologies from Cllr Kendall.

**8800 Declaration of Interests**

None

**8801 Public Participation Session, when members of the public may raise matters with Councillors**

None

**8802 Review the document adopted on the 23<sup>rd</sup> March; amended on the 4<sup>th</sup> May - COVID-19: Portreath Parish Council Plan**

**i) General review**

The Chairman summarised the plan stating that it was currently working effectively and recommended that there were no amendments required at this stage.

**ii) To Resolve to continue the scheme of emergency delegation until at least the 7<sup>th</sup> May 2021**

Members of Portreath Parish council resolved to continue with the scheme of emergency delegation, to the Clerk in conjunction with the Chairman and Vice-Chairman until at least the 7<sup>th</sup> May 2021 as agreed at the meeting on the 23<sup>rd</sup> March 2020 (minute ref: 8657)  
Proposed by The Chairman, seconded by, Cllr. Ilett.

Cllr. Symonds joined the meeting at 18.37.

**8803 Planning**

**(a) To give consideration as consultees to:**

**i) Application for permission in principal for self-build single family dwelling  
Land West of Elm Farm, Nancekuke, Redruth – PA20/09150**

The Chairman summarised the proposal.

Councillors noted the location of the proposed and questioned if development here would be supported by Cornwall Council as the location of the proposed may be deemed to be open countryside. Discussion followed regarding access and members concurred that access to the proposed must not be from Chapel Hill.

The Chairman proposed that Members of Portreath Parish council raise no objection to the proposal but request that a condition be included to ensure that access to the proposed dwelling be via option B or C as per the location plan.

Cllr. Hitchen joined the meeting at 18:41.

**ii) Replace existing gable windows with French doors and construction of balconies  
Trevessa, Sea Front, Portreath – PA20/09649**

The Clerk confirmed that there were no public comments on the proposal and read the comments of the planning officer to the meeting. Members discussed the overlooking of neighbouring properties from the balcony proposed on the southern elevation, commenting that with the style of balcony it would unlikely cause any further overlooking, but that the use



of obscured glass was essential. Members concurred that the use of obscured glass on the north elevation would also offer privacy to the occupiers from the carpark.

Cllr. Matijasevic proposed that Members of Portreath Parish Council raise no objections to the proposal. This was seconded by Cllr. Jose, put to the meeting and carried.

- iii) Proposed demolition of existing dormer bungalow and subsequent construction replacement dwelling

**Gwyn Mergh, Batter Hill, Portreath – PA20/09426**

Councillors discussed the proposal and commented that they were please to see some of their comments from the pre application consultation had been taken on board. Members raised concern at the disruption caused by the construction to the residents of Battery Hill and concurred that a construction management plan was essential.

The Chairman proposed that members of Portreath Parish Council raise no objections to the proposal however request the inclusion of the condition that no works, including demolition of the current property should commence until a full construction management plan has been submitted and approved. This was seconded by Cllr. Matijasevic, put to the meeting and carried.

- (b) To give consideration to any planning applications referred to the council under the 5-day notice protocol

The meeting noted that councillors had responded to the 5-day notice for planning application PA2007498.

**8804 To ratify the decision made under the scheme of emergency delegation to insist that the consultation deadline for the Neighbourhood Development Plan be extended until the 31<sup>st</sup> December 2020**

The meeting resolved to ratify the decision made under the scheme of emergency delegation to insist that the consultation deadline for the Neighbourhood Development Plan be extended until the 31<sup>st</sup> December 2020. Proposed by Cllr. Jose, Seconded by Cllr. Symonds.

**8805 To consider the SSE lighting proposal to bring the streetlighting to a standard for adoption by Cornwall Council, authorise any action and consider associated expenditure**

The Chairman reminded members the decision to upgrade the streetlighting had been deferred at the September meeting to allow time to consider if there was room within the budget for the works on the streetlighting. Councillors discussed the proposal and following debate The Chairman proposed that Portreath Parish Council accept the quote from SSE for £3551.83 to bring the streetlighting to a standard adoptable by Cornwall Council. This was seconded by Cllr. Jose, put to the meeting and carried.

The meeting then resolved to start the process of transferring the streetlighting to Cornwall Council. Proposed by The Chairman, seconded by Cllr. Jose.

**8806 To consider the replacement and relocation of some of the parish notice boards for larger alternatives in safer locations, authorise any action and consider associated expenditure**

The clerk reported that the current boards are not fit for purpose as they are too small and some are located in dangerous positions. The Clerk recommended that some of the current boards could be reused in different locations to create double boards and that the purchase of three new double boards to be located at the toilets, The Square and near Tregea Parc be considered.

The Chairman proposed that the clerk research new notice boards for consideration by councillors for inclusion into either the 20/21 or 21/22 budget. This was seconded by Cllr. Illett, put to the meeting and carried.

**8807 To consider budget and precept recommendation for the year 21/22, authorise any action and consider associated expenditure**

The Clerk reminded Councillors that the budget was scheduled to be set at the December meeting and asked councillors to make consideration to the budget requirements from their project areas for the year

21/22. The Chairman reminded Councillors of the importance of this being done prior to the agenda being published.

**8808 Update on projects for the year 20/21** authorise any action and consider associated expenditure

**a) Former Public Toilets**

Cllr. Hitchen confirmed that he has requested quotes from two contractors for the digging of the holes as required by the structural surveyor, however was still awaiting quotes for this work.

**b) Public Toilets**

The Chairman confirmed that the new doors are due to be fitted on the 26<sup>th</sup> November, works should take just one day, but has devised a plan to limit disruption should works take longer.

The Chairman stated that the door signage from the old doors would be retained for reuse, however there may be the need to replace any that are damaged or unremovable.

**c) Neighbourhood Development Plan Steering Group (NDP SG)**

Cllr. Matijasevic confirmed that the consultation date deadline had now been extended to the 31<sup>st</sup> December 2020.

Cllr. Matijasevic explained that 50 hard copies of the short plan had been circulated and one full copy had been given out to a parishioner. Cllr. Matijasevic gave an update on the Go Collaborate platform explaining that it had been simplified and that there was now telephone support available, 350 people had registered to use the platform and 35 people had now completed the consultation on the platform.

Mr Matijasevic explained that a FAQ section had been added to the website and would be published on social media, along with the feedback received at the Zoom meetings, of which the next would be held on the 25<sup>th</sup> November at 7pm.

The Chairman asked where hard copies could be obtained from, Cllr. Matijasevic explained that these were available direct from the steering group.

**d) Flood Defence**

Cllr. Matijevic informed the meeting that the works to replant the former crazy golf site had been postponed until the week commencing 8<sup>th</sup> March 2021 due to the weather. The works would take one to two weeks and the area would be closed off to the public for one to two months to allow the seeds to establish, however works would continue to be weather dependant.

**e) General Signage**

None

**f) Major Meetings**

Cllr. Matijasevic confirmed attendance of the NHS reference Group meeting and gave details of the plan for the roll out of the COVID vaccine in the area, replicating the system for a drive-in centre as with the flu vaccination this year. Cllr. Matijasevic highlighted several concerns regarding how people could access this site and confirmed that this was still at the planning stage until the vaccine had been given the full go-ahead.

**g) Mining Trails and Mining Villages Regeneration Group (MVRG)**

Councillors discussed the broken fencing reported along the mineral tram way. Cllr. Ilett agreed to contact Cornwall Council with the defects.

Discussion followed and members concurred that it was essential to establish who has responsibility for maintenance and in which areas were the multi-use trail passes through the Duke of Leeds Land.

**h) IT Support**

- **General** Cllr Jose confirmed that he was giving ongoing IT support to the Clerk.
- **Website training** The Clerk informed the meeting that she had attended website training with a NDP volunteer. The Clerk explained that training was very informative but has highlighted a number of issues that would need rectifying in order to bring the website inline with the current accessibility guidelines. The Clerk estimated that this work could take around two days to complete.



**i) WAAF Site**

None

**j) Duke of Leeds Land**

Discussed under item 11g on the agenda (minute ref: 8808g)

**k) Risk Assessments**

None

**l) Portreath Climate Action Network (CAN)**

Cllr. Symonds agreed to discuss budget requirements for 21/22 with representatives of the CAN.

**8809 To receive various items of correspondence**, authorise any action and consider associated expenditure

**a) Resident's concerns regarding heavy traffic using Tolticken Hill**

Cllr. Matijasevic explained the concern of a resident regarding heavy traffic using Tolticken Hill raised at the NDP zoom meeting.

Cllr. Matijasevic confirmed that he had contacted RRH Portreath regarding their heavy vehicle use of the road, who had confirmed that there had been no recent changes in the traffic using the hill. The Clerk confirmed that a response from highways on the matter had not yet been received.

**b) Correspondence from Gwel an Mor requesting support in their application to Highways England for directional tourist signage from the A30.**

The Chairman summarised the need for signage from the A30 and confirmed that this had previously requested this to divert traffic away from the centre of the village during changeover days. Councillors concurred that this application should be supported and asked the Clerk to write to Highways England.

**8810 To give consideration to any applications received for grants/donations**

None

**8811 To consider rescheduling the January full meeting of the council due to the Christmas bank holidays,**

Monday 11<sup>th</sup> January 6:30pm

The Chairman explained that due to the Christmas Bank Holidays the Clerk had recommended that the January meeting would need to be moved to ensure that there was adequate time for agenda to be published prior to the meeting. The meeting resolved to move the January meeting to the 11<sup>th</sup> January at 6:30pm, to be held on the Zoom virtual meeting platform. Proposed by, The Chairman, Seconded by Cllr. Jose.

**8812 Close of Meeting**

The Chairman thanked everyone for their participation, and reminded members of the NDP SG meeting being held on the 25<sup>th</sup> November. The meeting closed at 19:39.

7<sup>th</sup> December 2020

\_\_\_\_\_  
Chairman – Cllr. Ian Stewart