



Portreath NDP Meeting 10th August 2020

5.30pm via Zoom

Attendees

Heather Mullin, Chris Matijasevic, Terry Reynard, David Illett, John Eyre, Brigid Clarke, James Evans and Imogen Day

Apologies

Iain Stewart, Claire Whelan and Cath Dennis

Previous Minutes and Matters Arising

JE proposed minutes as accurate and TR seconded.

There were no minutes from the February meeting so the group have assumed all actions are done.

Action- James to finish maps for website

Some of the non-designated heritage assets are inaccurate on the map.

Action- James to work with Rose to finish heritage mapping ASAP

Action- James to add SEA response to Consultation Statement

The Local Green Space designation tables (to meet NPPF tests) need populating. It was acknowledged that this won't be 100% complete before the pre-submission consultation but the group can input their knowledge of the sites which can be added to during the consultation. The PIC provided a list of spaces in the parish which was a starting point for the designations, some sites have been excluded (Beach) as they do not meet NPPF criteria.

HM proposed that we use ½ day of Colette's commissioned time that is left to do this work once the group have made a start on the tables. She has a good understanding of the parish having done the Village Character Assessment previously. CM is happy to be link point to Colette.

The events spreadsheet has been updated (to include business events)

Action- CW to check that social media updates are logged on the events spreadsheet on basecamp and liaise with HM to check this feeds into the consultation statement accurately

HM met with a group from Falmouth University who want to pilot their online consultation platform for free using the Portreath pre-submission consultation. This package includes marketing, leafleting and a post-consultation report.

HM has met with the Parish Council to clarify the financial position of the NDP. IS is the new chair of the Parish Council.

The consultation procedure will be put forward to the Parish Council for approval on the 21st September.

The NDP may be eligible for some newly released funding from Locality.

Action- ID to check NDP eligibility for additional funding

Planning reform- what does it mean for the NDP

ID provided a summary of the planning reform and how it would affect a rural parish like Portreath. The reforms are out to consultation until October, so nothing is set in stone and it will take months for the reform to take place.

The reform focuses around a zoned planning system for protection and growth. The protection areas are likely to be covered by the designations like AONB anyway, so this shouldn't make too much difference. The zones for growth are likely to be in sustainable locations and dealt with through strategic policy (much like allocations) so it is not anticipated that this will affect Portreath.

The Local Plan will start to be reviewed soon, this may show some slight increases in housing figures, however, Portreath has met well over its baseline figure so we don't anticipate this to be a problem.

There will be a focus on design codes for the future of planning, although this is not worth holding the NDP up for. It may be that the NDP needs reviewing in a few years and at that point a design code could be considered.

Action- ID to provide some brief statements for briefing to Parish Council

Consultation Statement

The Consultation statement draft has some amendments from JE and BC and some appendices still need attaching.

The wording of the objectives was questioned and it was agreed that some further work needs to be done to ensure that the consultation statement and NDP document match the updated objective wording for clarity.

Action- HM to check iterations of NDP and Consultation Statement for fact checking and updated objective wording

Basic Conditions Statement

Action- BC to proof read the document once it is finished and uploaded to basecamp

Action- ID to complete policy conformity table and sustainable development table

Subject to the amendments above, HM suggested approval of the document and all in agreement.

NDP Document

Action- HM to speak to IS about housing objective wording

Clarity was sought around the red line for the parish map as it is too thin and not easily visible

Action- JE to amend map to make red line of parish boundary clearer

Members of the group wanted the opportunity to review the document in more detail before signing it off.

Action- Members to review NDP document (optional) and provide feedback to James. JE has overall responsibility for proof reading.

Page 27 refers wrongly to Figure 4 when the policy should refer to Figure 6.

Action- James to amend policy 1 wording reference to figure 6

Action- CM and JE to meet separately to sign off the Local Green Space work once Colette is finished.

Pre-submission Consultation

HM, CM and TR met as a sub group and created the pre-submission consultation procedure note. All were in agreement that the document was fit for purpose and this will be presented to the parish council for their approval on the 21st September. The document requires the addition of the online platform from Falmouth University

Action- HM to add consultation tool to pre-submission consultation paper for PC approval and re-circulate to the group once amended.

TR raised the point that the consultation period should have a run up. It was confirmed that this will be done using youtube, which is part of the offer of the online platform.

ID raised that some young people in the parish signed up to volunteer and they should be included in any preparations.

HM to check with Falmouth University if/how we can make use of younger volunteers

CM raised the point that it was difficult to find venues for face to face sessions. The university are confident that the digital tool will encompass many interactive methods to appeal to most people. If needed, we can set up laptops to talk people through it with them and provide a phone line.

Finance

Some money awarded from locality that has not yet been spent by the end of the financial year has been returned. It can be re-bid for. This will pay for James' fees.

We are expecting to be awarded £500 from the Community Chest.

The PIC have donated £500 towards the artwork project. A further £250 has been allocated to the Picture of Place work. CD has ownership of this project with a budget of £750.

We are budgeting £750 for the advertisement of the pre-submission consultation. We may overbid to Locality to provide a backstop if needed. It was proposed to save the community chest money until 2021 once the plan is made for a launch event.

Action- HM to submit Locality and Community Chest funding bids with BB

AOB

The next meeting should include a presentation from the Falmouth University project group.

Next meeting scheduled for Mon 7th September 10am-12.

