

**All Councillors are hereby summoned to attend  
the Annual MEETING of PORTREATH PARISH COUNCIL which will be held  
at St Mary's Church Hall on Monday 17<sup>th</sup> May 2021, 6:30pm**

**A G E N D A**

Please note that this meeting will be conducted in the garden of St Mary's Church Hall.

Attendees are requested to follow social distancing guidelines when attending the meeting, wear a mask unless exempt and use hand sanitiser provided. There will be a one-way system in place and attendees are requested to check into the meeting upon arrival using the NHS app or record their attendance and contact details with the Clerk. All attendees are strongly advised to carry out a lateral flow test prior to attending the meeting. These can be obtained on line:

<https://www.gov.uk/order-coronavirus-rapid-lateral-flow-tests>

on the telephone by calling 119 or collected locally see link for details:

<https://maps.test-and-trace.nhs.uk/>

- 1. To receive nominations for and appoint Chairman for the year 2020/21**
- 2. To receive nominations for and appoint Vice Chairman for the year 2020/21**
- 3. Chairman's Welcome**
- 4. To Receive Apologies**
- 5. Public Participation Session**, when members of the public may raise matters with Councillors
- 6. To defer all business usually conducted at the annual meeting until at least September 2021 at the earliest.**
- 7. To consider the co-option of new councillors to fill the remaining 2 vacant seats following the uncontested election on the 6<sup>th</sup> May 2021**, authorise any action and consider associated expenditure
- 8. To Complete and approve the Annual Governance Statement for the year 2019/20**
- 9. To Approve the Accounting Statements for the year 2019/20**
- 10. To agree the date of the next meeting**, Monday 7<sup>th</sup> June 2021, 6:30pm
- 11. Close of Meeting**

*L. B. Jose*

CLERK TO THE COUNCIL

portreathparishcouncil@gmail.com

Chairman - Councillor Mr. Ian Stewart