

**All Councillors are hereby summoned to attend
the Annual MEETING of PORTREATH PARISH COUNCIL will be held
on the Zoom Virtual Meeting Platform on Monday 6th July 2020, 6:30pm**

A G E N D A

This meeting will be held virtually in accordance with *The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority Police and Crime Panel Meetings) (England and Wales) Regulations 2020*. The press and public are welcome to join this meeting, details of how to join will be published on the website on the 6th July, prior to the meeting commencing. This meeting can be accessed via laptop or desktop computer, mobile devices and by telephone. Please note that if accessing via computer or mobile device your username will be displayed on the screen during the meeting and if you are accessing by telephone your telephone number will be visible during the meeting. Please be aware that this meeting may be recorded therefore the aforementioned personal data will be retained until the minutes of the meeting are approved.

If you would like to access the meeting but do not have access to the internet please telephone the clerk: 01209 842370

- 1. To receive nominations for and appoint Chairman for the year 2020/21**
- 2. Signature of Declaration of Office Register by newly appointed Chairman**
- 3. To receive nominations for and appoint Vice Chairman for the year 2020/21**
- 4. Chairman's Welcome**
- 5. To receive apologies**
- 6. To Receive Declarations of Interest**
- 7. To confirm the minutes of meetings held on Monday 1st and Monday 15th June 2020**
- 8. Public Participation Session**, when members of the public may raise matters with Councillors
- 9. Review of standing orders and financial regulations;**
- 10. Review of arrangements (including legal agreements) with other local authorities, not-for-profit bodies and businesses.**
- 11. Review of representation on or work with external bodies and arrangements for reporting back;**
- 12. Review of inventory of land and other assets including buildings and office equipment;**
- 13. Confirmation of arrangements for insurance cover in respect of all insurable risks;**
- 14. Review of the Council's and/or staff subscriptions to other bodies;**
- 15. Review of the Council's complaints procedure;**
- 16. Review of the Council's policies, procedures and practices in respect of its obligations under freedom of information and data protection legislation (*see also standing orders 11, 20 and 21*);**
- 17. Review of the Council's policy for dealing with the press/media;**

- 18. Review of the Council's employment policies and procedures;**
- 19. Review of the Council's expenditure incurred under s.137 of the Local Government Act 1972.**
- 20. Determining the time and place of ordinary meetings of the Council up to and including the next annual meeting of the Council.**
- 21. Review the document adopted on the 23rd March; amended on the 4th May - COVID-19: Portreath Parish Council Plan**

22. To receive the report of Cornwall Councillor Joyce Duffin, authorise any actions and consider any associated expenditure

23. Planning

(a) To give consideration as consultees to:

- i) Proposed additional floor to family dwelling
8 Hillside, Portreath – PA20/03915**
- ii) Conversion and alteration of former Methodist Church into residential dwelling
Methodist Church, Bridge Hill, Bridge – PA20/03438**
- iii) Erection of a 2 bed dwelling
Land at Chapel Meadows, Chapel Meadow, Porthowan – PA20/03850**
- iv) Proposed residential development of 4 residential dwellings
Land Off Forthvean Road, Porthowan – PA20/04003**
- v) Proposed Change of use of domestic garage into Pilates Studio
Hilltop Cottage, Mile Hill, Porthowan – PA20/04636**
- vi) Formation of a new opening in the rear wall of the dwelling at 1st floor level, leading to a raised platform into the rear garden as means of escape in the case of a fire
7 Tregea Terrace, Portreath – PA20/03744**

(b) To give consideration as consultees to any planning applications received since the preparation of this agenda

(c) To give consideration to any planning applications referred to the council under the 5-day notice protocol

(d) To note any planning appeals

(e) To receive the report of planning decisions and correspondence and authorise any actions

24. To Complete and approve the Annual Governance Statement for the year 2019/20

25. To Approve the Accounting Statements for the year 2019/20

26. To receive the following reports, authorise any action and consider associated expenditure

(a) Finance

- i) To receive report on the balance of the bank account**
- ii) To approve the bank reconciliation for the months of June 2020**
- iii) To receive the Payment Schedule for the period 1st June – 6th July 2020 and authorise payment of invoices received and payments scheduled for 7th July 2020 – 7th September 2020**
- iv) To note any income received**

(b) Clerks Report

- i) General Update
- ii) Consider wording for the Policy, General Public Communicating with the council and councillors

27. Consider a response to the Cornwall Council consultation regarding the temporary 12-month renewal of existing dog control Public Spaces Protection Order which will expire in October 2020, authorise any action and consider associated expenditure

28. Update on the Public Toilets, review COVID 19 risk assessment, authorise any action and consider associated expenditure

29. Receive report regarding parking enforcement, authorise any action and consider associated expenditure

30. To receive various items of correspondence, authorise any action and consider associated expenditure

31. To give consideration to any applications received for grants/donations

32. To agree the date of the next meeting, Monday 7th September 2020, 8pm

33. Close of Meeting



PORTREATH
PARISH COUNCIL