

**All Councillors are hereby summoned to attend the  
FULL MEETING of PORTREATH PARISH COUNCIL  
on Monday 4<sup>th</sup> December 2023, to be held at St. Mary's Church Hall, 6:30pm**

**A G E N D A**

- 1. Chairman's Welcome**
- 2. To confirm the minutes of the full council meeting held on Monday 6<sup>th</sup> November**
- 3. To Receive Apologies**
- 4. Declaration of Interests**
- 5. Chairman's Report**
- 6. Public Participation Session**, when members of the public may raise matters with Councillors, (limited to 3 minutes per speaker with a maximum of 15 minutes in total)
- 7. To receive the report of Cornwall Councillor Dave Crabtree**, authorise any actions and consider any associated expenditure
- 8. Planning**
  - (a) To give consideration as consultees to:**
    - i) PA23/07206 | Change of use of land to form driveway and parking area | Harbour Heights Glenfeadon Terrace Portreath Redruth Cornwall TR16 4JT**
  - (b) To give consideration as consultees to any planning applications received since the preparation of this agenda**
  - (c) To give consideration to any planning applications referred to the council under the 5-day notice protocol**
  - (d) To note any planning appeals**
  - (e) To receive the report of planning decisions and correspondence and authorise any actions**
- 9. To receive the following reports**, authorise any action and consider associated expenditure
  - (a) Finance**
    - i) To receive report on the balance of the bank account**
    - ii) To approve the bank reconciliation for the month of November 2023**
    - iii) To receive the Payment Schedule for the period 1<sup>st</sup> November– 30<sup>th</sup> November 2023 and authorise payment of invoices received, and payments scheduled for 1<sup>st</sup> December 2023 – 31<sup>st</sup> December 2023**
    - iv) To note any income received**
  - (b) Clerks Report**, authorise any action and consider associated expenditure
    - i) General report**
    - ii) Update from the Budgeting Workshop**
    - iii) To note the 2023 Local Government Services pay Agreement, applicable from the 1<sup>st</sup> April 2023**
  - (c) Police Liaison Report**, authorise any action and consider associated expenditure
  - (d) Update from the Youth and Community Engagement Working Group**

- (e) Update on Warm Welcome: Portreath**
- (f) Update from the Climate Action Working Group**

**10. To consider the Local Maintenance Partnership 2024 – 2025, authorise any action and consider associated expenditure**

**11. To consider reviewing the Portreath Neighbourhood Development Plan, authorise any action and consider associated expenditure**

**12. To set the Budget for the year 2024/2025**

**13. To Set the Precept for the year 2024/2025**

**14. Update on projects for the year 23/24, authorise any action and consider associated expenditure**

**a) Former Public Toilets**

- i) General Update**
- ii) Update on the progression of the redevelopment of the building**
- iii) To note that the CAP funding panel approved the application for the CLUP grant of £ 198,605.67**
- iv) To note that following the tendering process a preferred supplier has been selected for the contract: *Demolition of redundant toilet block and construction of Parish Council Office and Meeting Room.***
- v) To approve the Demolition of redundant toilet block and construction of Parish Council Office and Meeting Room (community hub), subject to the final approval of the CLUP grant funding, authorise any action and consider associated expenditure**

**b) Public Toilets**

- i) General Update**

**c) WAAF Site**

- i) General Update**
- ii) To report the attendance and feedback of the Chairman at the Design Review for the planning application for the potential 100% affordable housing development of the Former WAAF Site**

**d) Potential Acquisition of the land known as: Lighthouse Hill Car Park, Recreational Ground, Playing Field & surrounding land from Cornwall Council, authorise any action and consider associated expenditure**

- i) General Update**
- ii) Form a working group to support the potential acquisition of the land known as Lighthouse Hill Car Park, Recreational Ground, Playing Field & surrounding land from Cornwall Council**
- iii) To approve a programme of public consultation regarding the potential acquisition of the land known as Lighthouse Hill Car Park, Recreational Ground, Playing Field & surrounding land from Cornwall Council**

**15. Biodiversity Duty - Record Portreath Parish Council's first consideration of what action to take for biodiversity, authorise any action and consider associated expenditure**

**16.To receive various items of correspondence, authorise any action and consider associated expenditure**

**a) Correspondence circulated by email**

**b) General correspondence**

- **Concern regarding the Combine Sewer Over Flow discharge which has been ongoing during the month of November**
- **Complaint about the caravan encampment on Lighthouse Hill**

**c) Correspondence received since the preparation of this agenda**

**17.To give consideration to any applications received for grants/donations**

**18.To agree the date of the next meeting, 8<sup>th</sup> January 2024, 6:30pm**

**19. Close of Meeting**

**Chairman - Councillor Mr. I Stewart**

*L.B. Jose*  
**CLERK TO THE COUNCIL**  
**portreathparishcouncil@gmail.com**



**PORTREATH**  
**PARISH COUNCIL**