

**Councillors are hereby summoned to attend the  
FINANCE AND STAFFING COMMITTEE MEETING of PORTREATH PARISH COUNCIL  
on Monday 21<sup>st</sup> March 2022, to be held at Mary's Church Hall, 6:30pm**

Portreath Parish Council remains cautious with the lifting of COVID-19 restrictions and asks that if you have tested positive for covid 19 or if you have symptoms of Covid 19 that you do not attend the meeting. Lateral flow tests are still available free of charge from:

<https://www.gov.uk/order-coronavirus-rapid-lateral-flow-tests>

on the telephone by calling 119 or collected locally see link for details:

<https://maps.test-and-trace.nhs.uk/>

**AGENDA**

- 1. Chairman's Welcome**
- 2. To confirm the minutes of meetings held on Monday 6<sup>th</sup> December 2021**
- 3. To Receive Apologies**
- 4. Declaration of Interests**
- 5. Public Participation Session**, when members of the public may raise matters with Councillors
- 6. Review the 2021/22 Budget**
- 7. To look at the internal audit process and the process for completing the 21/22 AGAR**, authorise any action and consider associated expenditure
- 8. Review and update the Financial Regulations**, authorise any action and consider associated expenditure
- 9. To note the NALC E01-22 | NATIONAL SALARY AWARD 2021/22 relevant to paid staff of the council**, authorise any action and consider associated expenditure
- 10. To Approve the upgrade of the SLCC membership at a cost of £55 per year**, authorise any action and consider associated expenditure
- 11. To resolve under the 1960 Public Bodies (Admission to Meetings) Act to exclude the press and public due to the confidential nature of the business to be discussed**
- 12. To Approve the payment of the Clerk for additional hours worked during 2022**, authorise any action and consider associated expenditure
- 13. To agree the date of the next meeting, TBC**
- 14. Close of Meeting**

*L. B. Jose*

CLERK TO THE COUNCIL  
portreathparishcouncil@gmail.com