

**All Councillors are hereby summoned to attend the
FULL MEETING of PORTREATH PARISH COUNCIL
on Monday 1st November October 2021, to be held at Mary's Church Hall, 6:30pm**

Portreath Parish Council remains cautious with the lifting of COVID-19 restrictions and asks that attendees continue follow social distancing advice when attending the meeting, wear a mask unless exempt and use the hand sanitiser provided. There will be a one-way system in place and attendees are requested to check into the meeting upon arrival using the NHS app or record their attendance and contact details with the Clerk. Good practice would be for all attendees to carry out a lateral flow test prior to attending the meeting. These can be obtained on line:

<https://www.gov.uk/order-coronavirus-rapid-lateral-flow-tests>

on the telephone by calling 119 or collected locally see link for details:

<https://maps.test-and-trace.nhs.uk/>

Councillors and the public are asked not to attend the meeting if they have any symptoms of Coronavirus, have tested positive for coronavirus or have been advised too self-isolate.

A G E N D A

- 1. Chairman's Welcome**
- 2. To confirm the minutes of meetings held on Monday 4th October 2021**
- 3. To Receive Apologies**
- 4. Declaration of Interests**
- 5. To Witness Councillors signing the Declaration of Acceptance of Office Book** (which was not possible at the time of taking office due to the restrictions placed upon the council by Covid-19 safety measures)
- 6. Public Participation Session**, when members of the public may raise matters with Councillors, (limited to 3 minutes per speaker with a maximum of 15 minutes in total)
- 7. To receive the report of Cornwall Councillor Dave Crabtree**, authorise any actions and consider any associated expenditure
- 8. Planning**
 - (a)** To give consideration as consultees to:
 - i)** Alterations and extension to detached single family dwelling
Tamarisk, The Incline, Portreath – PA21/09522
 - ii)** Construction of a two storey rear extension to rear of existing dwelling and bridge access to steeply sloping garden
17 Tregea Terrace, Portreath – PA21/09776
 - iii)** Non-Material Amendment to decision PA21/10189
Upper Beach house, Smugglers Cove, Portreath – PA2101638
 - iv)** Application for outline planning permission with all matters reserved for the erection of a single detached dwelling
Land Adjoining 1 Hillside, Portreath - PA21/10082
 - (b)** To give consideration as consultees to any planning applications received since the preparation of this agenda
 - (c)** To give consideration to any planning applications referred to the council under the 5-day notice protocol

(d) To note any planning appeals

(e) To receive the report of planning decisions and correspondence and authorise any actions

9. To respond to the road naming consultation by the developer of OS Field 6596 Bridge in the proposed naming of the road 'Bridge Meadows', authorise any action and consider associated expenditure

10. To receive the following reports, authorise any action and consider associated expenditure

(a) Finance

i) To receive report on the balance of the bank account

ii) To approve the bank reconciliation for the month of October 2021

iii) To receive the Payment Schedule for the period 1st October 2021 – 31st October 2021 and authorise payment of invoices received and payments scheduled for 1st November 2021– 30th November 2021

iv) To note any income received

v) To note the increase of unit cost for the electricity for the public toilets from 20.53p to 32.78p effective from 7th November 2021

(b) Finance and Staffing Committee Report

i) General Report

ii) To review the 21/22 budget to 31/10/21

iii) To consider the draft budget for the year 22/23

(c) Clerks Report

i) General report

ii) To Confirm the conclusion of the Annual Accounting and Governance Return for the year ending 31st March 2021

11. Update on projects for the year 20/21 expenditure

a) Former Public Toilets

i) General Up date

ii) Update on the feasibility study for the passing of the former toilet building the PIC, for use as a joint community venture, including office space of the Parish Council, authorise any action and consider associated expenditure

b) Public Toilets

c) Neighbourhood Development Plan Steering Group (NDP SG)

d) Signage

i) To approve the design for the Welcome to the parish of Portreath Signage,

ii) To Consider locations for the Welcome to the Parish of Portreath Signage,

e) Remembrance Parade and Service 2021, authorise any action and consider associated expenditure

f) WAAF Site

i) General update

iii) Update on the proposals for the future of the WAAF Site, authorise any action and consider associated expenditure

g) Love Portreath Climate Action Network (CAN)

12. To consider the formation of a community speed watch group for the parish of Portreath, authorise any action and consider associated expenditure

- 13. Report on the feasibility study for devolving the land on Lighthouse Hill from Cornwall Council with the intention of providing a parking facility, with the potential of overnight parking for campervans and a park and ride service, authorise any action and consider associated expenditure**
- 14. To receive various items of correspondence, authorise any action and consider associated expenditure**
- a) Correspondence circulated by email**
 - b) General correspondence**
 - c) Correspondence received since the preparation of this agenda**
- 15. To consider the complaint received from a parishioner regarding the meeting held on the 4th October 2021, consider and agree any further actions required following the initial response of the Clerk as per the councils' complaints handling procedure, authorise any action and consider associated expenditure**
- 16. To give consideration to any applications received for grants/donations**
- 17. To agree the date of the next meeting, Monday 6th December 2021, 6:30pm**
- 18. Close of Meeting**

Chairman - Councillor Mr. I Stewart

L. B. Jose
CLERK TO THE COUNCIL
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PORTREATH
PARISH COUNCIL