

**All Councillors are hereby summoned to attend the
FULL MEETING of PORTREATH PARISH COUNCIL
on Monday 6th September 2021, to be held at Mary's Church Hall, 6:30pm**

Portreath Parish Council remains cautious with the lifting of COVID-19 restrictions and asks that attendees continue follow social distancing advice when attending the meeting, wear a mask unless exempt and use the hand sanitiser provided. There will be a one-way system in place and attendees are requested to check into the meeting upon arrival using the NHS app or record their attendance and contact details with the Clerk. Good practice would be for all attendees to carry out a lateral flow test prior to attending the meeting. These can be obtained on line:

<https://www.gov.uk/order-coronavirus-rapid-lateral-flow-tests>

on the telephone by calling 119 or collected locally see link for details:

<https://maps.test-and-trace.nhs.uk/>

Councillors and the public are asked not to attend the meeting if they have any symptoms of Coronavirus, have tested positive for coronavirus or have been advised too self-isolate.

A G E N D A

- 1. Chairman's Welcome**
- 2. To confirm the minutes of meetings held on Monday 2nd August 2021**
- 3. To Receive Apologies**
- 4. Declaration of Interests**
- 5. Public Participation Session**, when members of the public may raise matters with Councillors
- 6. To receive the report of Cornwall Councillor Dave Crabtree**, authorise any actions and consider any associated expenditure
- 7. To Consider the supporting 20 is plenty Campaign to reduce the speed of vehicles in Bridge and Portreath**, authorise any actions and consider any associated expenditure
- 8. To extend the scheme of Emergency Delegation to the Clerk in conjunction with the Chairman and Vice Chairman to enable the council to function in emergency situations and where the council is unable to meet physically**, authorise any actions and consider any associated expenditure
- 9. Planning**
 - (a)** To give consideration as consultees to:
 - i)** Proposed demolition of a bungalow and erection of two semi detached dwellings
Bramble Moor, Sunnyvale Road, Portreath – PA21/01875
 - ii)** Certificate of lawful development for an existing use of a static caravan as a residential dwelling.
Cambrose Farm, Cambrose – PA21/07108
 - iii)** Proposal to construct first floor on existing bungalow
6 Hillside, Portreath – PA20/10632
 - (b)** To give consideration as consultees to any planning applications received since the preparation of this agenda
 - (c)** To give consideration to any planning applications referred to the council under the 5-day notice protocol

- (d) To note any planning appeals
- (e) To receive the report of planning decisions and correspondence and authorise any actions

10. To receive the following reports, authorise any action and consider associated expenditure

(a) Finance

- i) To receive report on the balance of the bank account
- ii) To approve the bank reconciliation for the month of August 2021
- iii) To receive the Payment Schedule for the period 1st August 2021 – 31st August 2021 and authorise payment of invoices received and payments scheduled for 1st September 2021– 30th September 2021
- iv) To note any income received

(b) Finance and Staffing Committee

- i) General Report
- ii) To Approve and adopt the updated Terms of Reference for the Finance and staffing committee authorise any action and consider associated expenditure
- iii) Appoint two additional members to the Finance and Staffing Committee
- iv) To approve the amended job description for the Clerk, authorise any action and consider associated expenditure

(c) Clerks Report

- i) General report
- ii) To approve and adopt the Disciplinary Procedures
- iii) To approve and adopt the Grievance Policy
- iv) To approve and adopt the Training & Development Policy
- v) To approve and adopt the updated Code of Conduct

11. Update on projects for the year 20/21 expenditure

a) Former Public Toilets

- i) General Report
- ii) **To decide the future of the former public toilets, authorise any action and consider associated expenditure**

b) Public Toilets

c) Neighbourhood Development Plan Steering Group (NDP SG)

d) General Signage

e) Remembrance Parade and Service 2021, authorise any action and consider associated expenditure

f) Mining Trails & Mining Villages Regeneration Group (MVRG) & the Duke of Leeds Land

g) IT Support

h) WAAF Site

i) Risk Assessments

j) Portreath Climate Action Network (CAN)

12. To consider the future of the WAAF site, authorise any action and consider associated expenditure

- 13. To consider devolving land on Lighthouse Hill from Cornwall Council for the use of a car park, overnight camping pitches and park & ride service, authorise any action and consider associated expenditure**
- 14. To receive various items of correspondence, authorise any action and consider associated expenditure**
 - a) Correspondence circulated by email**
 - b) General correspondence**
 - c) Correspondence received since the preparation of this agenda**
- 15. To give consideration to any applications received for grants/donations**
- 16. To resolve under the 1960 Public Bodies (Admission to Meetings) Act to exclude the press and public due to the confidential nature of the business to be discussed**
- 17. To approve the amendments made to the Clerks contract, authorise any action and consider associated expenditure**
- 18. To Consider and approve the recommendations of the Finance and Staffing Committee in benchmarking the Clerks role and setting a new Salary Scale point, authorise any action and consider associated expenditure**
- 19. To agree the date of the next meeting, Monday 4th October 2021, 6:30pm**
- 20. Close of Meeting**

Chairman - Councillor Mr. I Stewart

L. B. Jose
CLERK TO THE COUNCIL
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PORTREATH
PARISH COUNCIL