

All Councillors are hereby summoned to attend the full MEETING of PORTREATH PARISH COUNCIL to be held at St Mary's Church Hall on Monday 7th June 2021 7PM

AGENDA

Please note that this meeting will be conducted in the garden of St Mary's Church Hall.

Attendees are requested to follow social distancing guidelines when attending the meeting, wear a mask unless exempt and use hand sanitiser provided. There will be a one-way system in place and attendees are requested to check into the meeting upon arrival using the NHS app or record their attendance and contact details with the Clerk. All attendees are strongly advised to carry out a lateral flow test prior to attending the meeting. These can be obtained on line:

<https://www.gov.uk/order-coronavirus-rapid-lateral-flow-tests>

on the telephone by calling 119 or collected locally see link for details:

<https://maps.test-and-trace.nhs.uk/>

If you have any symptoms of or have Covid -19 please do not attend this meeting.

- 1. Chairman's Welcome**
- 2. To Receive Apologies**
- 3. Declaration of Interests**
- 4. Public Participation Session**, when members of the public may raise matters with Councillors
- 5. To confirm the minutes of meetings held on Monday 4th May and the 17th May 2021**
- 6. To fill the casual vacancies as Parish Councillor by method of co-option**
- 7. To receive the report of Cornwall Councillor Dave Crabtree**, authorise any actions and consider any associated expenditure
- 8. To receive the following reports**, authorise any action and consider associated expenditure
 - (a) Finance**
 - i)** To receive report on the balance of the bank account
 - ii)** To approve the bank reconciliation for the month of May 2021.
 - iii)** To receive the Payment Schedule for the period 1st May 2021– 31st May 2021 and authorise payment of invoices received and payments scheduled for 1st June 2021– 30th June 2021
 - iv)** To note any income received
 - (b) Clerks Report**
- 9. To consider forming a Finance Committee**, authorise any actions and consider any associated expenditure
- 10. To agree the date of the next meeting**, Monday 7th July 2021, 6:30pm, St Mary's Church Hall
- 11. Close of Meeting**

L. B. Jose

CLERK TO THE COUNCIL

portreathparishcouncil@gmail.com