

**All Councillors are hereby summoned to attend the extraordinary  
MEETING of PORTREATH PARISH COUNCIL to be held  
on the Zoom Virtual Meeting Platform on Tuesday 4<sup>th</sup> May 2021, 6:30pm**

**AGENDA**

This meeting will be held virtually in accordance with *The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority Police and Crime Panel Meetings) (England and Wales) Regulations 2020*. The press and public are welcome to join this meeting. This meeting can be accessed via laptop or desktop computer, mobile devices and by telephone. Please note that if accessing via computer or mobile device your username will be displayed on the screen during the meeting or if accessing by telephone your telephone number will be visible during the meeting. Please be aware that this meeting may be recorded therefore the aforementioned personal data may be retained by this council until the minutes of the meeting are approved.

**Zoom Joining Details**

<https://us02web.zoom.us/j/88997062192?pwd=cVNocU90VUpSVlY0bjB6bUIybHdnQT09>

**Meeting ID:** 889 9706 2192

**Passcode:** 583560

**One tap mobile**

02080806591,,88997062192#,,,,\*583560# United Kingdom

02080806592,,88997062192#,,,,\*583560# United Kingdom

**Dial by your location**

0208 080 6592 United Kingdom

0131 460 1196 United Kingdom

0203 481 5240 United Kingdom

0208 080 6591 United Kingdom

0330 088 5830 United Kingdom

0203 481 5237 United Kingdom

0203 901 7895 United Kingdom

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**If you would like to access the meeting but do not have access to the internet, please telephone the clerk: 01209 842370**

- 1. Chairman's Welcome**
- 2. To Receive Apologies**
- 3. Declaration of Interests**
- 4. Public Participation Session**, when members of the public may raise matters with Councillors
- 5. To confirm the minutes of meetings held on Monday 12<sup>th</sup> April 2021**
- 6. To consider how business will be transacted by this council for the period of time following the expiration of The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority Police and Crime Panel Meetings) (England and Wales) Regulations 2020 and the removal of social distancing measures, or when the Government confirm that all adults have been offered the Coronavirus Vaccine, authorise any actions and consider any associated expenditure**
- 7. To extend the adopted the scheme of Emergency Delegation to the Clerk, in consultation with the Chairman and Vice Chairman**
- 8. Review the document adopted on the 23<sup>rd</sup> March; amended 4<sup>th</sup> May 2020 and 5<sup>th</sup> January 2021 - COVID-19: Portreath Parish Council Plan**

9. To receive the report of Cornwall Councillor Joyce Duffin, authorise any actions and consider any associated expenditure

## 10. Planning

(a) To give consideration as consultees to:

- i) Proposed demolition of bungalow and erection of two semi-detached dwellings  
**Bramble Moor, Sunnyvale Road, Portreath – PA21/01875**

(b) To give consideration as consultees to any planning applications received since the preparation of this agenda

(c) To give consideration to any planning applications referred to the council under the 5-day notice protocol

(d) To note any planning appeals

(e) To receive the report of planning decisions and correspondence and authorise any actions

11. To receive the following reports, authorise any action and consider associated expenditure

### (a) Finance

i) To receive report on the balance of the bank account

ii) To approve the bank reconciliation for the month of April 2021

iii) To receive the Payment Schedule for the period 1<sup>st</sup> April 2021 – 30<sup>th</sup> April 2021 and authorise payment of invoices received and payments scheduled for 1<sup>st</sup> May 2021 – 31<sup>st</sup> May 2021

iv) To note any income received

v) Review the budget for the year ending 31<sup>st</sup> March 2021 and consider implications for the 21/22 budget

### (b) Clerks Report

i) General Report

ii) Parish Council Elections 6<sup>th</sup> May 2021 (co-option to fill remaining vacancies)

iii) Consider venues for physical meetings once social distancing measures are removed

12. To note the 1% CPIH increase for the 12 months up to March 2021 relevant to the contracts for:

- Contract for the Grounds Maintenance – Land surrounding the Public Conveniences and Former Public Toilets Block: Portreath
- Contract – Litter Collecting in the Parish of Portreath.
- Contract for the Management of the Portreath Parish Public Toilets

13. To Consider entering into a Service Level Agreement with Cornwall Council Parking Enforcement to include 2 additional 1-hour visits per week from enforcement officers at a cost of £36 weekdays, £45 on Sundays and £54 on bank holidays, authorise any action and consider associated expenditure

14. To adopt the Grants policy, authorise any action and consider associated expenditure

15. To adopt the new Code of Conduct from Cornwall Council, authorise any action and consider associated expenditure

**16. Update on projects for the year 20/21 expenditure**

- a) Former Public Toilets
- b) Public Toilets
- c) Neighbourhood Development Plan Steering Group (NDP SG)
- d) Flood Defence
- e) General Signage
- f) Major Meetings
- g) Mining Trails and Mining Villages Regeneration Group (MVRG)
- h) IT Support
- i) WAAF Site
- j) Duke of Leeds Land
- k) Risk Assessments
- l) Portreath Climate Action Network (CAN)

**17. To receive various items of correspondence, authorise any action and consider associated expenditure**

- a) Correspondence circulated by email.
- b) General correspondence
  - Dangerous Parking on Tregea Hill
- c) Correspondence received since the preparation of this agenda

**18. To give consideration to any applications received for grants/donations**

**19. To agree the date of the next meeting,**

- Annual Meeting of the Council Monday 17<sup>th</sup> May, 6:30pm, St Mary's Church Hall
- Full Council Meeting, 7<sup>th</sup> June 2021, 6:30pm, St Mary's Church Hall

**20. To resolve under the 1960 Public Bodies (Admission to Meetings) Act to exclude the press and public due to the confidential nature of the business to be discussed**

**21. To consider the quotations for the 21/22 insurance policy for the council, authorise any action and consider associated expenditure**

**22. Close of Meeting**

PORTREATH  
PARISH COUNCIL

*L.B. Jose*

CLERK TO THE COUNCIL  
portreathparishcouncil@gmail.com

Chairman - Councillor Mr. I Stewart