



OFFICER DELGATED DECISION REGISTER 2020

The following are decisions that have been taken by the Clerk as Proper Officer of the council under the Emergency Scheme of Delegation as a result of the Coronavirus Bill 2020 and associated Government Restrictions. The Register is made in accordance with the 2014 Openness of Local Government Bodies Regulations.

For further details, please contact the Clerk by email at portreatparishcouncil@gmail.com. Information exempted under the Freedom of Information Act 2000 and the General Data Protection Regulations marked * will not be published.

Date of Decision	Reference Number	Decision Taken By	Financial Value	S137 Yes or No	Details
23/03/2020	CV19-001	Clerk, Chairman, Vice Chairman	£150.00	no	Upgrade of website to accommodate new pages for planning , delegated decision and covid 19 support
24/03/2020	CV19-002	Clerk, Chairman, Vice Chairman	n/a	no	Closure of toilets and request contractors cease work until further notice
27/03/2020	CV19-003	Clerk, Chairman, Vice Chairman	£9,600.00	no	Contact Openreach and accept their offer to move the pole from its present position to the grassed area at the end of the building.
27/03/2020	CV19-004	Clerk, Chairman, Vice Chairman	n/a	no	Pospone any expenditure on the old toilet block until such time as the funds are available.
04/05/2020	CV19-005	Clerk, Chairman, Vice Chairman	n/a	no	Adopt the supplementary Standing Orders for the holding of remote meetings
04/05/2020	CV19-006	Clerk, Chairman, Vice Chairman	£11.99/month	no	Upgrade to Zoom Pro Package to allow hosting of virtual Parish Cuncil Meetings.
04/05/2020	CV19-007	Clerk, Chairman, Vice Chairman	£54.63	yes	Ratified the decision to source purchase and donate facemasks to the staff at Harbour House

04/08/2020	CV19-008	Clerk, Chairman, Vice Chairman	£650.00	no	Clerk to undertake CiLCA training, to enable the possibility of using the power of competence following the next elections.
04/08/2020	CV19-009	Clerk, Chairman, Vice Chairman	£ 300.00	no	Parking enforcement SLA instructed for the month of August 2020
24/08/2020	CV19-010	Clerk, Chairman, Vice Chairman	£ 10,000.00	no	Apply for the SBRR Grant of £10000 from Cornwall Council as strongly encouraged by Cornwall Council and CALC
01/09/2020	CV19-011	Clerk, Chairman, Vice Chairman	£ 70.00	no	Extend parking enforcement SLA until 07/09/2020
01/10/2020	CV19-012	Clerk, Chairman, Vice Chairman	£ 1,776.00	no	Additional clean for toilets during winter opening hours until 31st March 2020
06/11/2020	CV19-013	Clerk, Chairman, Vice Chairman	£ -	no	Request that the public consultation on the draft NDP be extended until the 31st December 2020
14/12/2020	CV19-014	Clerk, Chairman, Vice Chairman	£ 1,000.00	no	To approve further works on the Draft NDP following the public consultation at a cost of £1000
05/01/2021	CV19-15	Clerk, Chairman, Vice Chairman	£ -	no	Adopt the amended COVID-19 Emergency Plan (5th January 2021)
08/03/2021	CV19-16	Clerk, Chairman, Vice Chairman	£ -	no	To form a working party to look into funding options for the renovation or regeneration of the former public toilet building.
08/03/2021	CV19-17	Clerk, Chairman, Vice Chairman	£ 945.00		To replace the service corridor door with steel door matching the recently installed toilet doors at a cost of £945+ VAT.

