

# PORTREATH PARISH COUNCIL

Minutes of the meeting of **Portreath Parish Council** held at  
Portreath C.P School, Penberthy Road, Portreath on Monday, 16<sup>th</sup> April 2018, 6:30pm.

Present: Chairman Councillor Mr. C. Matijasevic, Councillors Ms. L. Frazer, Mr. B. Jose, Mr. S. Kendall and Mr. M. Hitchen  
Cornwall Councillor Joyce Duffin  
11 Members of the Public

## **8505 Chairman's Welcome and Safety Information**

Cllr. Matijasevic welcomed everyone to the meeting and explained the emergency procedures to the meeting, highlighting the emergency exits and the emergency meeting point. The Chairman reminded members that the meetings were on unusual days for due to the bank holidays and would revert to the first Monday of the Month from June.

## **8506 To Receive Apologies**

Apologies were recorded from Cllr. Reynard & Cllr. Ilett.

## **8507 To Receive Declarations of Interest**

There were no declarations of interest.

**8507 Public Participation Session:** When members of the public may raise matters with Councillors  
Members of the public present did not wish to raise any issues with councillors.

## **8508 To confirm the minutes of the meeting held on Monday 26<sup>th</sup> March 2018**

Cllr. Frazer proposed that that the minutes for the meeting held on 26<sup>th</sup> March 2018 be signed as constituting an accurate record of proceedings. This was seconded by Cllr. Kendall, put to the meeting and carried.

**8509 To receive the report of Cornwall Councillor Joyce Duffin,** authorise any actions and consider any associated expenditure

CC Duffin updated members and public that a meeting had been called to analyse the progress of the former coal yard wall rebuild. Parish Council, Portreath Improvements Committee (PIC), Portreath Association Ltd (PAL), Environment Agency (EA) and Cornwall Council (CC) representatives had been present. CC Duffin explained that the Environment Agency would be leading the project and were collating options to present to the public at the upcoming consultation. CC Duffin reported that the EA and CC would be undertaking work on the remaining wall in the coming weeks. The steps and access to the small beach would be maintained and works would where possible be planned not to commence during the school holidays but in time for works to be completed by winter.

CC Duffin reported that at a recent CPIR Network meeting 'place shaping' had been discussed, most projects are currently in the urban areas but the Tolgus Trail had been referred to during the talk. CC Duffin suggested that any upcoming strategic projects be referred to the project for consideration.

CC Duffin reported that as a plastic free school working with Surfers Against Sewerage (SAS) and #Love Portreath, Portreath School were sending 8 children to London to speak in parliament of the school's efforts in reducing single use plastics in lunch boxes and their work litter picking in the parish as part of the afterschool club.

CC Duffin explained about the stadium debate that was due before full council the following day. CC Duffin explained that Cornwall Council were being asked to contribute £3 million to match the contribution expected from central government. CC Duffin commented that it was not unusual for

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County Councils to support such projects and that the Economic Development fund that the investment was to be sourced from supported many heritage projects, with Cornwall rich sporting heritage Cornwall Council felt that they should also be seen to be supporting sporting heritage projects as well. CC Duffin explained that she felt public opinion was 50/50 for the project at this stage but the reports from CC had now been published and were available to view on their website.

## 8510 Planning

(a) To give consideration as consultees to:

**i) Proposed installation of 18 Ground mounted solar uv panels**

Westerly, Lighthouse Hill – Mr & Mrs Beith – **PA18/02628**

The clerk reported on the comments of the planning officer requesting that the council defer commenting until they had been able to gather all required information from the applicant. Councillors agreed that in light of the planning officer being away on holiday and that the next meeting not being scheduled until the 14<sup>th</sup> May to make comment but hold from submitting until further contact had been made with the planning officer.

Following short discussion councillors concurred that the use of green energy should be supported. Cllr Frazer proposed that Members of Portreath Parish Council support this proposal. This was seconded by Cllr. Jose, put to the meeting and carried.

**ii) Listed building consent: 500kg unloading winch and davit for the fishermen in Portreath Harbour, in order to assist in handling heavy loads to and from fishing boats**

Portreath Harbour – Cornwall Council – **PA18/02136**

The Chairman introduced the proposal and the Clerk read the favourable comments of the planning officer to the meeting. Members of the public were invited to make comment on the application.

Residents of Kingsley Terrace, Rob and Cecilia Aggett and Kai Skjervic commented that they were in support of making the harbour a viable fishing harbour but raised the following objections to the proposal:

- Location: The location will spoil the view for both residents and members of the community walking around the harbour.
- The residents felt the proposed would be an eyesore.
- Access: The access to the proposed would be in front of Cayforth Flats and Kingsley Terrace. The road is in a terrible state of repair and there is significant concern that the road is being undermined by the water from the harbour. Neither Cornwall Council or the Harbour Association will take responsibility for the maintenance of the road which with the increased traffic could potentially collapse.
- Highway Safety: The harbour and access road are used daily by families, walkers, tourists and youths. The additional traffic the proposed would create would be hazardous for visitors to the harbour.
- Safety of the local youth. The residents highlighted the problem of youths in the harbour area and raised concern that the proposed would be used as a climbing frame and platform to jump into the water.

Village Resident Mr Kessell commented that although the tourism industry in Portreath was important that the fishing industry was also important and should not be overlooked because of the effects on tourism. Mr Kessell also commented that the harbour could only sustain a small number of boats due to its size and therefore would limit the additional traffic created by the proposal.

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Mr May, village resident reminded the meeting that there had historically been a crane situated in the harbour and the base for this was still visible. Mr May suggested that this was perhaps a better location for the proposed.

The Chairman asked councillors for their comments on the proposed. Several councillors shared the concern for the safety of the youths, commenting that it would be too much of a temptation for them to resist climbing on the winch. Councillors also commented that the design would need to be tamperproof and questioned how the electricity would be supplied to the proposed. Councillors questioned if there was an alternative mobile winch that could be used instead of the proposed or if the winch needed to be fixed if there was a less prominent position it could be located.

The Chairman proposed that members of Portreath Parish Council do not support this application. And comment feedback to the planning officer stating that members are not against the concept, however request a review of the design and location of the winch.

During debate Councillors raise the following concerns

- Safety: During the warmer months the harbour is frequented with youths many of whom swim in the harbour and jump from the railings into the water. Concerns were raised that the proposed would be used by the youths as a climbing frame and a platform for jumping into the harbour.
- Councillors expressed concern over the likelihood of the proposed being exposed to vandalism.
- Location: Councillors would like to see other sites within the harbour considered for the location of the winch.
- Alternate Winch: Councillors questioned if there was any alternative to a fixed winch. Councillors questioned if a mobile winch would be an option.
- Councillors were extremely concerned about the effect of more heavy vehicles using the access road to the proposed site. Councillors raised concern over the stability of the access road.

This was seconded by Cllr. Frazer and put to the meeting and carried with three votes. The remaining councillors abstained from the vote.

### iii) **Demolition of existing Mundic bungalow and construction of four, three bedroom properties and associated parking**

**Tralee, Sunnyvale Road – Glenavon Holdings Limited – PA18/00486**

The Chairman introduced the application and the clerk read the comments of the planning officer highlighting concern of the scale of the development. Members of the public were invited to comment on the proposed.

A number of Residents from Greenfield Terrace and Sunnyvale Road commented that the site was well in need of development but raised the following objections to the proposal:

- Overdevelopment: Residents commented that four, four storey houses on the houses on the site of a single bungalow was gross overdevelopment of the plot.
- Flood risk: Residents highlighted that the area was flagged as a flood risk zone and the proposed development would cause a significant flood risk to properties in Greenfield Terrace. It was also highlighted that there was not significant space on the plot for the proposed soakaways detailed in the plans.

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- Safety. The site is directly next to Mineral Tramway Route, which is used by cyclists, horse riders and pedestrians including families with young children and dog walkers. The additional traffic and the vehicles accessing the properties would cause additional unnecessary hazard to people using the tramway.
- Residents expressed concerns over the boundaries of the proposed.
- Damaging to the character of the village.

Residents also commented that there were issues regarding procedure and policy of the application and that a number of required surveys were missing from the application.

CC Duffin explained the process of the planning application to the meeting. CC Duffin commented that the planning officer had posted the planning notice on the 11<sup>th</sup> April and that the officer was awaiting comments back from all consultees. CC Duffin commented that the planning notice had since been removed down by a member of the public.

Councillors commented that the proposed would be overdevelopment on the plot and the Chairman referred to the pre-application advice which had echoed these thoughts.

Councillors commented that the site needed redeveloping and that two or three properties would be more acceptable, but what ever was built would need to be sensitively designed to complimented the area. Councillors commented that they did not feel that there was n the housing need for so many properties and that allowing overdevelopment of this site may set precedent to neighbouring bungalows.

The Chairman proposed that Members of Portreath Parish Council object to this proposal, raising the following concerns:

- Overdevelopment: Councillors expressed concern at the amount of properties being proposed for this site.
- Flood Risk: Members expressed concern that the proposed would cause a significant flood risk, with particular concern to the properties below in Greenfield Terrace which is in a flood risk zone.
- Safety: The proposed is situated on a very narrow road which is part of the Mineral Tramway Route, this is a very popular route for cyclists, horse riders and pedestrians including families with young children and dog walkers, members were concerned that the increased traffic from the proposed would be a significant hazard to users of the tramway and that vehicles entering and exiting the properties were unlikely to have sufficient space for turning allowing vehicles to enter and leave the properties in a forward gear.
- Scale of the Development: Members expressed concern over the scale and size of the development in the setting and the impact this would have on both the immediate area and the village as a whole.

and feedback to the planning officer that Councillors felt this was a prominent site on the hill which can be seen from most locations in the village, which is in need of redevelopment.

This was seconded by Cllr. Jose put to the meeting and carried unanimously.

- (b) To give consideration as consultees to any planning applications received since the preparation of this agenda

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No further applications had been received after the preparation of the agenda

- (c) To give consideration to any planning applications referred to the council under the 5-day notice protocol

There were no applications refereed under the 5-day notice protocol.

- (d) To note any planning appeals

There were no planning appeals noted.

- (e) To receive the report of planning decisions and correspondence and authorise any actions  
Members noted that application PA17/09129 has been approved.

## **8511 To receive the following reports, authorise any action and consider associated expenditure**

### **(a) Finance**

- i) To receive report on the balance of the bank account. The Clerk reported that the balance of the Unity Trust account stood at £51,831.29.
- ii) To receive the Payment Schedule for the period 27<sup>th</sup> March – 16<sup>th</sup> April 2018  
The clerk displayed the payment schedule highlighting payments authorised prior to meeting totalling £913.00 and payments due for Authorisation totalling £2856.10  
The Chairman proposed that the clerk line up payments as listed in the schedule. This was seconded by Cllr. Frazer put to the meeting and carried.
- iii) To Note Any Income Received  
The Clerk reported income totalling £24,607.69, made up of the first instalment of the precept, £24,000.00 and the CTS grant of £607.69 both from Cornwall Council.
- iv) To receive update on the new savings account  
The Clerk reported that the paperwork for the new account had been sent to Unity Trust before Easter and was currently awaiting further correspondence from the bank.

### **(b) Highway matters**

Following the attendance of the CPIR Community Network meeting CC Duffin explained the process for repairing potholes, explaining that for an effective repair the weather conditions had to be correct. Councillors discussed the new reporting facility on the Cornwall Council website and commented that it user friendly. It was also reported that other parish councils had joined forces to employ a part time parking warden which had proved very successful, making back the money spent on the project and a small profit. Councillors agreed that it could be an option for this council and should be looked at in the future.

### **(c) Footpaths**

There were no reports regarding parish footpaths

- (d) **W.A.A.F. Site** To consider costing and agree actions regarding matters arising from the risk assessment for the WAAF site

Councillor Jose reported that the strimming was due to be carried out allowing access to the site to complete the risk assessment. Councillors questioned if the land could be managed by using livestock but agreed that the site needed to be accessible before this could be considered.

### **(e) Public toilets**

- i) Update on the New toilets  
The Chairman reported that the council was currently awaiting the proposals from BT Openreach for the removal of the telecommunications pole.
- ii) Update on Former Toilet Block  
The Chairman reported that he had asked Mr Perry to complete the external decorating of the building before the 5<sup>th</sup> May 2018 and asked that Helping Hands be asked to clean the building prior to the consultation event.

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The Chairman reported that he had been in communication with the owners of The Hub reminding them that the land surrounding the toilets belongs to the parish council and had requested that it is kept clear at all times.

**(f) Members reports on various meetings**

The Chairman reported that he had attended the CPIR Community Network meeting, but reports had already been received earlier in this meeting regarding work to repair pot holes and parking wardens.

**(g) #Love Portreath**

The Chairman invited Kai Skjervic, Chairman of #Love Portreath to address the group. Mr Skjervic reported that the group had been working with Cornwall College and was hoping to make links with all the Secondary schools in the area, to look at working together in the future. Mr Skjervic expressed delight that the Portreath School would be addressing parliament regarding stopping the use of single use plastics. Mr Skjervic reported to the group that on Sunday 22<sup>nd</sup> April, there would be a showing a free screening of the film 'A Plastic Ocean' at the Surf Club with a workshop run by 'Smartie Lids on The Beach' making pieces of art using marine litter. Mr Skjervic also reported on the successful workshop during the Easter break where the group produced cotton bags to be used instead of plastic ones in the Costcutter. Mr Skjervic also explained that the website would soon be up and running.

**(h) Clerks Report**

- i) The Clerk reported that the insurance was due at the end of May. Quotes would be sourced from alternate providers before renewing the policy.
- ii) The Clerk reported that the Internal Audit was in progress and the annual return was also being written. The Clerk reported that this year the new external auditor is PFK Littlejohn as allocated by central government. The Clerk reported that this was very time consuming and focussed more on our internal systems than the actual accounts.
- iii) The Clerk reported that the first 'Meet the Clerk' session would be on Tuesday 17<sup>th</sup> April at 1:30pm, Tideline Café. The Clerk reported that the next meet the Clerk would be held at the Bridge Inn to coincide with their coffee morning and that she would approach Elm Farm to see if this would be a possibility for a future venue.
- iv) The Chairman reported that the yearly review with the Clerk had been carried out with briefly detailing the work to date, and highlighting what was to be focused on during the following year, initiatives that had been achieved and training attended. The Chairman asked for councillors to agree that this was a fair assessment to date. This was proposed by Cllr. Frazer, seconded by Cllr. Kendall put to the meeting and carried. Cllr. Jose abstained from this vote.
- v) The Chairman highlighted that CALC have advised that the two-year agreement on local government salaries has been published and proposed that the Clerks salary be brought in line with the new guidance as per the Clerks contract. This was seconded by Cllr Frazer, put to the meeting and carried. Cllr. Jose abstained from this vote.

**(i) Website**

The Clerk reported an invoice received for the website hosting fees totalling £150 inc VAT. It was also noted that the Clerk was now also able to upload documents to the website.

**8512 2018 Annual Parish Meeting, 21<sup>st</sup> May 2018** – To discuss and confirm plans regarding the Annual Parish Meeting and consider any associated expenditure.

The Clerk reported that invited were due to go out the following day. The Clerk asked the meeting if there were any new groups that needed to be invited, #Love Portreath was mentioned and the

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group offered ideas for contacts to the badminton and table tennis group. Following discussion councillors agreed that invites should go only to non-business community groups.

**8513 Public Consultations for the Proposed Usage of the Former Public Toilets**, to discuss and confirm plans regarding the proposed usage of the Former Public Toilets for the public consultation day and consider any associated expenses.

Following short discussion, the group concurred that serving refreshments may be counter productive and agreed that it would not be a necessary requirement for the day.

Councillors discussed the requirements for the day and Cllr. Frazer agreed to bring a gazebo, table and chairs.

Councillors resolved to print 200 A5 comment cards at a cost of £16.85 + VAT, source and order 200 plastic free lollipops and purchase the following stationary supplies for the consultation:

2 x Flip Chart Stands, 6 x Clipboards, 1 x Box Sharpie Markers, Pencils, Cellotape, Pens Postit Notes and a box file. Proposed by Cllr. Frazer, seconded by Cllr. Jose, put to the meeting and carried.

**8514 To receive various items of correspondence**

The Clerk displayed a list of all correspondence circulate by email and commented that there had been no correspondence received by post.

**8515 To give consideration to any applications received for grants/donations**

Councillors considered a request for a donation from Victim Support. Councillors concurred that grants should focused on charities within the parish.

**8516 To agree the date of the next meeting**

Councillors resolved that the date of the next full council meeting would be held on Monday 14<sup>th</sup> May 2018, 6:30pm, Portreath School, Penberthy Road, Portreath

The Chairman reminded Councillors and members of the public of the consultation day on Saturday 5<sup>th</sup> May 2018 and the annual parish meeting on Monday 21<sup>st</sup> May

**8517 Close of Meeting**

The Chairman thanked everyone for their attendance and input. The meeting closed at 8:20pm.

14<sup>th</sup> May 2018

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Chairman -