

# PORTREATH PARISH COUNCIL

Minutes of the meeting of **Portreath Parish Council** held at Portreath C.P. School  
on Monday 5<sup>th</sup> February 2018

Present: Chairman Councillor Mr C. Matijasevic, Councillors Ms. L. Frazer, Mr. B. Jose, Mrs T Reynard,  
Mr. D. Ilett  
1 Member of the Public

## **8461 Chairman's Welcome and Safety Information**

Cllr. Matijasevic welcomed everyone to the meeting and explained the emergency procedures to the meeting, highlighting the emergency exits and the emergency meeting point.

## **8462 To Receive Apologies**

Apologies were received from Cllr. Hitchen, Cllr. Kendal and CC Duffin

## **8463 Declarations of Interest**

There were no declarations of interest.

## **8464 Public Participation Session**

The Chairman invited Julie Parker, Landlady from the Bridge Inn to address councillors.

Ms Parker highlighted the flooding issues that were regularly being experienced by the residents in Bridge. Ms Parker explained where the specific issues were and a video of the most recent flooding was shown to members.

Ms Parker explained that this was an ongoing issue that Cormac were aware of. Councillors commented that remedial works would alleviate some of the problems, but that action need to be taken to stop this happening.

The Chairman confirmed that the council had made contact with Cormac directly on several occasions and would request the support of CC Duffin in addressing the flooding problem. The Chairman thanked Ms Parker for bringing this to the attention of Councillors.

## **8465 Confirmation of Minutes**

It was resolved that the minutes for the meeting held on 15<sup>th</sup> January 2018 be signed as constituting an accurate record of proceedings.

## **8466 Report of Cornwall Councillor Joyce Duffin**

The Clerk read the report from CC. Duffin which included a report on the ownership of the Coal yard wall. CC Duffin had received confirmation that the Wall which had been thought was owned by the Duchy of Cornwall was in fact now the responsibility Treasury and was awaiting communication for from the Treasury regarding the next steps. The report explained that the Environment Agency were still working towards securing funding for the replacement of the sea defences and Cornwall council had received confirmation from the World Heritage Officer that the wall would need to be rebuilt visually resemble the former wall using as much reclaimed stone as possible.

Signed: 5<sup>th</sup> March 2018

Cllr. Matijasevic – Chairman

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The chairman commented that ownership was important to ascertain but action was need to formulate solutions to repair the wall and asked that Councillor Duffin take this up this matter urgently.

The report also highlighted that there will be some speed checks done on the suggested sites in Bridge and Bridge Moor to check they are suitable.

Regarding the Boundary Review for Cornwall Council Divisions the report explained The Electoral Review Panel at Cornwall Council is close to completing the scheme for both 87 and 88 councillors., which was due to be presented to the special Council meeting on 13th February and, if approved, will go forward as Cornwall Council's submission to the Boundary Commission. This has Portreath in a division with some of Illogan.

## **8467 Planning**

### (a) Proposed Conservatory

Sea Reach Forth Vean – Mr G Marks – PA18/00328

Cllr Jose proposed Members of Portreath Parish Council raised no objections to this proposal. This was seconded by Cllr Frazer, put to the meeting and carried.

### (b) Application for the erection of a shed to store hire equipment which will be painted to keep the same theme as the shop.

Mr D Heard – HQ Surf Shop – PA17/09129

During discussion of the proposed councillors noted:

- Concerns about the security of the proposed
- Concerns regarding the stability proposed in inclement weather

However, Cllr. Frazer proposed Members of Portreath Parish Council raise no objections to this proposal: requesting that councillors would like to see conditions included to ensure that the proposed is fit for purpose, sturdy, fixed to the plinth and would pose no hazard to pedestrians, adjacent properties and the highway during periods on inclement weather, in particular high winds. This was seconded by Cllr. Reynard, put to the meeting and carried.

### (c) Appeals – The Clerk reported that the appeal regarding planning application PA17/01627 had been refused.

### (d) The Clerk reported that that planning applications:

PA17/08228, PA17/10729, PA17/11754 and PA17/11355 had been approved.

The Clerk read an email from Alan Rowe, enforcement Officer regarding the demolition of the original Dwelling at the Goodn Heane development. The enforcement officer suggested councillors should await an application of an extension of time for the demolition of the original dwelling.

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The Clerk explained concerns of a resident from Glenfeadon Terrace regarding the potential redevelopment of Holmlea, Glenfeadon Terrace. Councillors resolved to raise these concerns with planning officers when an application was received.

Councillors raised concerns about two separate properties in Bridgemoor which had recently erected large sheds in their properties. The Clerk agreed to look into this and raise with Enforcement where necessary.

## 8468 Reports

### **Finance**

- a) It was reported that the balance of the Parish Council's Unity Trust Account stands at: £29870.58
- b) The Clerk presented the bank reconciliations for the month ending 31<sup>st</sup> January 2018.
- c) The Clerk detailed spending from 15<sup>th</sup> January 2018 to present.
  - Payments totalling £1524.65 had been authorised prior to the meeting.
  - Payments totalling £1180.00 are expected prior to the next meeting.
  - Cheques totalling £74.00 to be signed at the meeting.
- d) The Clerk requested the final signatures for adding signatories to the bank account. The forms were signed by Cllr. Reynard. Councillors suggested moving the contingency part of the budget to a savings account. The Clerk agreed to look into this.

### **Highway Matters**

- a) The earlier discussion regarding the flooding at the Bridge Inn was referred to and Councillors concurred that swift action needed to be taken.
- b) Councillors were informed of the Proposal to change car parking charges- 2018 Off Street Parking Order. Councillors positively commented on the new app for paying for parking in council car parks.
- c) Councillors raised that there was a person utilising the parish laybys for residing in a caravan. The Chairman asked that CC Duffin be informed of this.

### **Footpaths**

There were no reports regarding footpaths.

### **W.A.A.F Site**

There was no report regarding the W.A.A.F. site.

### **Public Toilets**

The Clerk reported positive feedback from a member of the parish.

The Chairman proposed that that after struggling for tenders, having reviewed their charging scale Helping Hands continue with the overall management of the toilets.

Concerned that there had been no other tender's councillors asked for costing from other similar council be sought as due diligence regarding the lack of quotes to compare with.

The proposal was seconded by Cllr. Reynard, put to the meeting and carried.

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Regarding the removal of the telecommunication pole The Chairman reported BT Openreach had been instructed to complete a quote for the removal work, as the after the following the complaints procedure for removal had been unsuccessful.

It was noted that works to add the safety railing would be on hold until the telecommunications pole had been removed, estimated time scale for this would be approximately 4 months.

The Chairman reported the external decoration of the former toilets would commence when weather allows.

## **Members Reports on Various Meetings**

Cllr. Reynard reported that #Love Portreath was going from strength to strength, with a good group of generally young volunteers. A constitution had been adopted for the group and officers were ow in place. The group was working towards setting up a ban account for the proceeds of sales of the reusable water bottles and donation from one of the members to be deposited. The next steps are to set up a website. The next event for the group would be a Village Clean Event on the 3<sup>rd</sup> March.

The Chairman congratulated the group on its success.

## **Clerks Report**

- a) The Clerk reported that several Declaration of Interest Forms had been returned by Cornwall Council for correcting and updating. The Clerk asked relevant councillors to complete and return the forms for submission to Cornwall Council.
- b) The Clerk positively reported her attendance on the Working with your council Course facilitated by Cornwall ALC.
- c) The Clerk reported she would be attending the training courses Minutes and Agenda Training on the 7<sup>th</sup> February and the second day of the WWYC course on the 27<sup>th</sup> February.
- d) The Clerk asked members to approve the purchase of the Book: Local Council Administration as a cost of approximately £75. Councillors resolved to purchase this resource.
- e) The Clerk confirmed Councillors were keen to partake in supporting The Brain Tumour Research Group and agreed to advertise the planned collection for the next meeting.

## **Website**

Cllr. Frazer explained correspondence from 'Willy Weather' a facility that links relevant weather warnings to websites. This facility appeared to be free of charge and Cllr. Frazer asked Councillors for support investigating if this is suitable for this council. Councillors agreed to support this.

## **8469 Setting Dates for the 2018 Annual Parish Meeting and Consultations for NDP and for the proposed use of Former Public Toilet Building**

The date for the Consultation of the NDP and Proposed Use for the Former Toilet Block was set for the 5<sup>th</sup> May 2018, to be held at the Millennium Hall from 11am – 4pm.

Cllrs Jose and Frazer agreed to staff and plan the consultation for the proposed used of the Former Toilet Block, whilst The Chairman would organise the NDP volunteers for the NDP Consultation.

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Cllr. Matijasevic – Chairman

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Cllr. Reynard agreed to coordinated Portreath Pantry to provide refreshments during the day. Councillors agreed that collection should be taken on the day and presented to Portreath Pantry volunteers. The Chairman asked the Clerk to start collecting resources for the event.

The date for Annual Parish Meeting was set for Monday 21<sup>st</sup> May 2018 to be held at St Mary's Church Hall. The evening would consist of:

6:30pm-7pm	Refreshments and Networking
7pm-8:30pm	Presentations from groups represented with time allowed for questions from the floor.
8:30pm – 9pm	Networking and Refreshments

The Clerk would ask the Preschool Committee if they would serve the refreshments. Councillors agreed that collection should be taken on the day and presented the Preschool Committee volunteers.

## **8470 Neighbourhood Development Plan (NDP)**

The Chairman reported that a meeting of the NDP Volunteers group was planned for the 20<sup>th</sup> February 2018. More volunteers had stepped forward bringing the numbers of volunteers above 20. The aim of the upcoming meeting was to action taking the NDP presentation to the community.

## **8471 Correspondence**

- a) Councillors noted the displayed list of the correspondence circulated via by email to the meeting.
- b) Written correspondence had been received from:
  - George Eustice MP: Ownership of the Coal Yard Wall
  - Coastline Housing: Sourcing locations for affordable housing

## **8472 Applications for Grants**

Councillors considered a donation to Cruse Bereavement, however resolved to defer decision until more information regarding support provision in the parish had been sought.

## **8473 Date of Next Meeting**

It was resolved the next full meeting of Portreath Parish Council would be on Monday 5<sup>th</sup> March 2018 at 6:30pm, Portreath School.

The Chairman thanked councillors and members of the public for their attendance and participation and closed the meeting at 8:25pm.

5<sup>th</sup> March 2018

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Cllr. Mr. C. Matijasevic – Chairman

Signed: 5<sup>th</sup> March 2018

Cllr. Matijasevic – Chairman