

Clerks Report 25th March 2024

Meetings/ Training

06/03/24	Attended CLUP Working group meeting	1Hour
06/03/24	Attended CAWG meeting	1 Hour
06/03/24	Attended Bystander Training	2 Hours
07/03/24	Attended CCF Grant 6 month review	1 Hour
	Prep for CCF review	2 Hours
11/03/24	Day 2 First Aid at Work	7 Hours
12/03/24	Attended Parish Council Domains Helper	
	Service introductory session (.gov.uk)	1 Hour
14/03/24	Staffing Committee Catch is Session	1.5 Hours
18/03/24	Day 3 First Aid At Work	4.5 Hours
21/03/24	CLUP Inception Meeting	1.5 Hours

Points of Interest

- Signed CLUP Funding Agreement 06/03/24
 - Please note the new lower energy prices for the Public toilets as of the 1st March 2024. [20240307OctopusPriceChangeSummary](#)
 - [JPAG Practitioners Guide 2023](#)
 - [BT Adopt a Kiosk](#)
 - Issues with parish laptop have been slowing work pace considerable. Cllr Goodwin to look at computer to try and resolve issues. (ongoing since 12/03/24)
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Adopting a .gov.uk domain

Benefits of having **.gov.uk** domain:

- A **.gov.uk** domain conveys trust and authority, as it's exclusively used by government and public sector organisations at every level in the UK
- **.gov.uk** domains are renowned for their robust security measures

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- Councils can better control access to official papers and correspondence.
- A **.gov.uk** domain signifies a Parish Council's commitment to professionalism, enhancing the council's image and reflecting its seriousness in maintaining high standards.
- A **.gov.uk** domain is easily recognisable and memorable to its community
- Council staff and councillors will not have to surrender private emails if, for example, a freedom of information request is received
- As **.gov.uk** domains are based within UK jurisdiction they have better legal protection

Risk of not having **.gov.uk** domain:

- Using a non **.gov.uk** domain leaves a council more vulnerable to data breaches, phishing attacks, loss of trust and reputation of your community, partners and suppliers. In addition, should we receive a Freedom of Information or Data Subject Access Request it will be a far more labour intensive process to complete.

Information for consideration:

- UK Government through the CDDO are offering a funding of £100.00 + VAT to help parish councils transition to **.gov.uk** domains.
- The 2023 JPAG practitioners says councils should have an email account that belongs to the council and to which the council has access¹. A 'Gmail' email address does not meet this requirement. Whilst it is not currently mandatory at this stage to adopt a **.gov.uk** domain, it is likely that it will become mandatory coming years.
- [NALC Briefing on Council Email addresses](#)
- Only 'approved registrars' can be domain registrars for **.gov.uk** domains. The approved registrars have all signed up to the list, agreeing to provide above adequate levels of support for councils.

Costs:

- **Vision ICT** (Current Website Host)
- | | |
|--|---------------------------|
| .gov.uk Domain Set up and fee doe initial 24 months | £125.00 + Vat |
| Every 2 years after the first 24 month | £65.00 + Vat |
| Hosting email accounts per account, per year | £18.00 + Vat |
| Initial Outlay (To include 10 email addresses) | £305.00 + Vat |
| | (£205 + Vat with funding) |

Vision ITC will handle all administration and registration.

¹ Joint Panel on Accountability and Governance Practitioners' Guide March 2023: Section One, 1.26

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Suggested domains: (subject to government approval)

- portreathparishcouncil.gov.uk
- portreath-pc.gov.uk

Recommendation:

Appoint Vision ITC to set up the domain: portreathparishcouncil.gov.uk, for use with the website and to instruct the setup of 10 email accounts for the Clerk and 9 councillors.

Planning Report

Applications for consideration:

[PA24/00988 | Change of use from residential C3 to office accommodation B1 \(existing first floor unit\) | Unit 1 Bridge Retail Park New Portreath Road Redruth Cornwall TR16 4QQ](#)

Approved:

[PA24/00699 | Part-commenced replacement and raising of roof with conversion of loft space to provide bedroom, removal of conservatory, extensions at ground floor level and associated internal alterations. | Pigallie Cambrose Redruth Cornwall TR16 4HT](#)

[PA23/09792 | Security upgrade and associated refurbishment work to existing radar facility comprising: new security fence and access gates to enclose existing radome shell; alterations and extension to Shed 1; alterations to Shed 2; alterations to some existing hardsurfaced area finishes and surface water drainage; existing grassed areas within the proposed security fence to be replaced with gravel-filled permeable surface | Radar Zone Within Overall Boundary Of RHH Portreath Redruth Cornwall TR16 4RA](#)

[PA24/00565 | Removal of existing detached garage and construction of new extension providing utility, office and conservatory, with a balcony over. New porch at front, and decking added at rear. | Pentre Green Lane Portreath Redruth Cornwall TR16 4NX](#)

Refused:

[PA23/09381 | 'Erection of 7 sustainable holiday units' with variation of condition 7 of decision PA12/07395 dated 04/10/2012. | Cambridge Barn New Portreath Road Redruth Cornwall TR16 4QL](#)

Pre-App Advice Given:

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PA24/00253/PREAPP | Exception Notice for various oak, sycamore, birch, willow, spruce and beech to achieve statutory clearance for powerlines | Nance Wood Bridge Moor Redruth Cornwall
